

**Township of Chapleau and Partner
Communities Safety Planning Committee**

Terms of Reference

Overview

The Township of Chapleau has initiated a program to develop a Community Safety and Well-Being Plan, as required by the new legislative amendments to the Police Services Act. Engagement with Chapleau Cree First Nation and Brunswick House First Nation is ongoing with the goal of moving towards a single Plan for all three communities. A collaborative approach is being recommended with involvement from the Ontario Provincial Police, a Steering Committee representing participating communities, community partners and members of the public.

Role

The Community Safety Planning Committee reports to Township of Chapleau Council, and the member First Nations Band Councils, through a defined structure. While it is the legislative mandate of each Municipal Council to make the final decision on all matters that affect that municipality, the role of the Community Safety and Wellness Planning Committee is to provide recommendations, advice and information to Councils on related specialized matters, and to facilitate public input to Councils on programs and ideas intended to assist in enhancing the quality of life of the community members.

The advisory role includes facilitation of awareness through the identification of emerging and existing issues, provision of advice, and stimulation of strategic and tactical action plans in order to facilitate the mitigation of community safety related matters across member communities, through prevention and reduction.

The Planning Committee will collaborate to ensure municipal and First Nations government, police services, community-based organizations and other sector representatives work collaboratively to find solutions for issues related to health and well-being, crime, victimization and community safety. Planning Committee focus will include identified local priority risk factors, and shall be evidence-based with measurable performance outcomes.

The Planning Committee recognizes its role as a partner working to create a safer community for all. To ensure an integrated approach and streamlined operations, the Planning Committee's efforts shall compliment efforts in place by partner agencies to ensure collaboration in areas of social factors that contribute to crime, victimization, addiction, drug overdose and suicide.

Scope

Within the responsibilities and direct control of each member community, the following focus areas shall be explored with the objective of identifying and/or developing evidence based immediate, intermediate, and long-term outcomes:

- Health and Mental Wellness System Design and Delivery
- Substance Abuse Recognition, Mitigation and Education
- Road Safety
- Crime Prevention Through Environmental Design
- Social Development for Upstream Crime Prevention
- Public Education and Awareness
- Resource and Service Accessibility

Success will be achieved through specific activates listed below.

Raising Awareness

Identify specific priority community safety issues through evidence based information and community input;

Evaluate both the reactive and proactive strategic opportunities through multiple lenses with a focus to improve community safety;

Identify system opportunities and gaps in a manner intended to ensure all segments of the population are considered;

Encourage and promote awareness of community safety issues and initiatives; and,

Promote public awareness regarding legislation and policies relating to the Committee's mandate.

Advocacy

Promote partnerships to encourage an integrated approach to solving local issues with an emphasis on high risk conditions; and

Advocate through Councils to other legislative bodies for necessary community safety legislation and policies.

Stimulate Action

Liaise with other tiers of government and community safety partners to effectively use resources and share information relating to community safety; and

Work with assigned municipal and community staff to meet the mandate of the Committee by developing an achievable annual work plan including communications and alignment within any approved budget(s); and

Initiate and facilitate working groups as may be necessary to assist in the development, encouragement and promotion of community safety initiatives.

Composition:

The Chapeau and Partner Community Safety Planning Committee will be comprised of no less than one (1) representative from each member community and no more than 11 voting members including, but not limited to:

- One (1) Member of the Planning Committee serving as the Chair, with one (1) alternate Chair
- A minimum of two (2) citizen representatives, capturing the geographic and unique social makeup of the community members.
- One (1) representative from the Ontario Provincial Police
- One (1) representative from Manitoulin-Sudbury DSB ISS
- One (1) School Board representative, capturing the various School Boards
- One (1) representative from Public Health
- One (1) representative from the Northeast LHIN, or the representative OHT

The Planning Committee will engage mandatory non-voting resources that will serve in an advisory and support capacity and shall include the following:

- One (1) representative from area Fire Services
- One (1) representative from Canadian Mental Health Association
- One (1) representative from Services de santé de Chapleau Health Services.
- One (1) representative from Manitoulin-Sudbury DSB Paramedic Services

Member communities shall assist in the provision of meeting management support and communications activities.

The Planning Committee will also engage additional non-voting resources that will serve solely in an advisory capacity.

- Seniors advocacy groups.
- Youth representation
- Community groups submitting a desire to engage on various topics.

Committee Design/Authority

The Community Safety Planning Committee must be established by Council Resolution listed herein

(Listing of Council Resolution Numbers)

Committee Meetings

Meetings will be held quarterly, or at the call of the Chair in consultation with staff liaisons, and scheduled by the Chair or designate. Length of meetings will vary depending on the agenda, but shall be minimally 1 hour.

Reporting Structure

The Planning Committee reports directly to individual Municipal or Band Councils.

Support

Meeting support, and citizen appointments for the Committee will be supported by member municipalities through resolution. Subject matter expertise for the Planning Committee will be provided by designated persons as related to topics of concern in a manner to assist with Planning Committee objectives. The Manitoulin-Sudbury DSB Paramedic Chief will assist in the facilitation of the Community Safety and Wellness Plan design and development as deemed necessary by the Planning Committee.

Term of Office

Appointments to the Planning Committee will be concurrent with the term of Council, ending November 14, 2022, or until successors are appointed.

Current Members (2020-2022 term)