



## AGENDA

REGULAR MEETING OF COUNCIL  
**Monday, March 17, 2025 at 6:30 PM**  
IN THE CIVIC CENTRE COUNCIL CHAMBERS

**Members of Council and the public may access the meeting, electronically, as follows:**

Dial: 1-800-974-5902  
Conference ID: 9076440

**KINDLY TURN OFF ALL CELL PHONES FOR THE DURATION OF THE MEETING**

**1. CALL MEETING TO ORDER 6:30 p.m.**

**INDIGENOUS LAND ACKNOWLEDGEMENT**

*The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.*

*We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.*

**2. APPROVAL OF AGENDA**

**3. DISCLOSURE OF PECUNIARY INTEREST**

**4. DELEGATIONS**

4.1 Infrastructure Ontario presentation to Council: New OPP Station

**5. COMMITTEE OF ADJUSTMENTS - None**

**6. CONSENT AGENDA**

*Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or Action.*

**6.1 Council and Committee Meeting Minutes**

- 6.1.1 Regular Council Meeting Minutes for Monday, February 24, 2025
- 6.1.2 CRDC Board Meeting Minutes for Monday, October 15, 2024
- 6.1.3 CRDC Board Meeting Minutes for Monday, November 23, 2024
- 6.1.4 CRDC Board Meeting Minutes for Monday, December 16, 2024
- 6.1.5 CRDC Board Meeting Minutes for Monday, January 27, 2025

**7. BUSINESS**

- 7.1 Manitoulin-Sudbury District Services Board 2024 Fourth Quarter Activity Report
- 7.2 Chapleau Ojibwe letter for Community Hall fees
- 7.3 OCWA 2024 Annual Compliance and Summary Report for the Chapleau Drinking Water System
- 7.4 Chapleau Drinking Water System – Management Review
- 7.5 Changes to Public Health Roles and Responsibilities in Emergency Response
- 7.6 Dr. Mitchell request for temporary Sea Can on property

**8. ACCOUNTS PAYABLE**

**9. RESOLUTIONS**

- 9.1 By-law 2025-16, being a by-law to adopt a Handi-Transit and Accessible Standards Policy

**10. CORRESPONDENCE**

- A. City of Woodstock resolution regarding Speeding, Distracted Driving and Impaired Driving, dated February 25, 2025.
- B. Town of Aurora resolution regarding the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding, dated November 5, 2024.
- C. Regional Municipality of Durham resolution regarding Protecting Canadian Values: Ban the Nazi Swastika in Canada, dated February 28, 2025.
- D. Municipality of Markstay-Warren resolution regarding request to the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities, dated February 18, 2025.
- E. Township of Central Frontenac letter to Premier Doug Ford regarding U.S. Tarriffs on Canadian Goods, dated March 6, 2025.
- F. Township of South Stormont resolution requesting that the Government of Ontario take action to implement the rural road safety program that the Good Roads has committed to lead, dated December 18, 2025.
- G. Township of Selwyn support resolution regarding U.S. Tarriffs on Canada/Purchasing Policies, dated March 4, 2025.
- H. Tribunals Ontario Assessment Review Board letter regarding Confirmation of Certification of Municipal Assessment Roll, dated March 6, 2025.
- I. Stand For Canada letter to Local Government Leaders from Mayor of Brampton, dated March 7, 2025.
- J. Town of Bradford West Gwillimbury motion to request Landlord Tenant Reforms, dated March 12, 2025.
- K. Municipality of East Ferris resolution regarding Stand for Canada, dated March 11, 2025.

11. **IN CAMERA** - None

12. **CONFIRMATORY BY-LAW**

13. **ADJOURNMENT**

**Council was invited to a tour of the OPP Police Station after the Council Meeting.**

# CONSENT AGENDA





REGULAR MEETING OF COUNCIL  
MONDAY, FEBRUARY 24, 2025 at 6:30 PM  
IN THE CIVIC CENTRE COUNCIL CHAMBERS

**Attendance:**

**Council:** Mayor Ryan Bignucolo  
Deputy Mayor Lisi Bernier  
Councillor Cathy Ansara  
Councillor Alex Lambruschini  
Councillor Paul Bernier

**Staff:** Judith Meyntz, CAO  
Réjean Raymond, Operations Director  
Carole Ouellette, Leisure & Cultural Services Manager

**Guests:** 0

**Attendees:** 4

**1. CALL MEETING TO ORDER**

**THAT** the Council of the Corporation of the Township of Chapleau does hereby call the Regular Council Meeting of Monday, February 24, 2025 to order at 6:30 p.m.

**INDIGENOUS LAND ACKNOWLEDGEMENT**

*The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.*

*We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.*

**2. APPROVAL OF AGENDA**

**RESOLUTION 04-47:**

**A. LAMBRUSCHINI – L. BERNIER**

**WHEREAS** the Members of Council have been presented with an Agenda for the Regular Council Meeting of Monday, February 24, 2025;

**BE IT RESOLVED THAT** the Agenda be adopted as amended.

Add Business Item 7.13 Financial Reporting Update

**Carried.**

3. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor Bignucolo requested that any pecuniary interest be declared for the record.

- Deputy Mayor, L. Bernier, declared Conflict of Interest with Correspondence Item 10.b
- Councillor P. Bernier, declared Conflict of Interest with Correspondence Item 10.b

4. **DELEGATIONS** - None

5. **COMMITTEE OF ADJUSTMENT** - None

6. **CONSENT AGENDA**

**RESOLUTION 04-48:**

**P. BERNIER – A. LAMBRUSCHINI**

**WHEREAS** the Council of the Township of Chapleau has reviewed the Consent Agenda consisting of:

- 6.1 Council and Committee Meeting Minutes
- 6.1.1 Regular Council Meeting Minutes for Monday, January 27, 2025
  - 6.1.2 Special Council Meeting Minutes for Tuesday, February 18, 2025

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Township of Chapleau does hereby approve the Regular Council Meeting Minutes for Monday, January 27, 2025 and the Special Council Meeting Minutes for Tuesday, February 18, 2025.

**Carried.**

7. **BUSINESS**

**RESOLUTION 04-49:**

**L. BERNIER – C. ANSARA**

- 7.1 OCWA Capital Budget Review

**THAT** the Council of the Township of Chapleau does hereby receive the OCWA Capital Budget report for information.

**Carried.**

**RESOLUTION 04-50:**

**P. BERNIER – A. LAMBRUSCHINI**

- 7.2 NOHFC Interns for Community Development

**THAT** the Council of the Corporation of the Township of Chapleau does hereby approve the hiring of two interns on a contract basis through the NOHFC grant;

**AND THAT** Council does approve the purchase of two laptop computers for the two new positions;

**AND FURTHERMORE, THAT** Council requests regular updates from the Chapleau Regional Development Corporation on the status of the initiatives.

**Carried.**

**RESOLUTION 04-51:**

**C. ANSARA – L. BERNIER**

7.3 Paperless Billing Update

**THAT** the Council of the Township of Chapleau does hereby accept the Report: Paperless Billing Update for information;

**AND THAT** Council does support the Staff initiative to continue to work with residents to transition all ratepayers over to paperless billing.

**AND FURTHERMORE, THAT** Council requests that Staff provide an update to Council in six months on the continual transitioning over to paperless billing.

**Carried.**

**RESOLUTION 04-52:**

**P. BERNIER – A. LAMBRUSCHINI**

7.4 Annual Health and Safety Policy Endorsement

**THAT** the Council of the Township of Chapleau does hereby approve the Annual Health and Safety Policy Endorsement;

**AND THAT** Council asks for the Policy to be posted in all municipal buildings.

**Carried.**

**RESOLUTION 04-53:**

**L. BERNIER – C. ANSARA**

7.5 Annual Workplace Violence and Workplace Safety Policy Endorsement

**THAT** the Council of the Township of Chapleau does hereby approve the Annual Workplace Violence and Workplace Safety Policy Endorsement;

**AND THAT** Council asks for the Policy to be posted in all municipal buildings.

**Carried.**

**RESOLUTION 04-54:**

**C. ANSARA – A. LAMBRUSCHINI**

7.6 AMO Conference 2025 Addition

**THAT** the Council of the Township of Chapleau does hereby recognize that Councillor Paul Bernier has requested attending the AMO Conference to be held in Ottawa on August 17-20, 2025;

**AND THAT** Council approves Councillor Paul Bernier's attendance at the Conference.

**Carried.**

**RESOLUTION 04-55:**

**A. LAMBRUSCHINI – P. BERNIER**

7.7 2025 Bridge Inspection

**THAT** the Council of the Township of Chapleau does hereby accept the report by CAO Meyntz on the awarding of the 2025 Biennial Bridge Inspections for information;

**AND THAT** Council does accept the recommendation to hire Tulloch to complete the work for 2025.

**Carried.**

**RESOLUTION 04-56:**

**L. BERNIER – C. ANSARA**

7.8 World Autism Day Proclamation

**THAT** the Council of the Township of Chapleau does hereby approve the request of Autism Ontario to Proclamation April 2, 2025 as World Autism Day;

**AND THAT** Council requests staff to order a flag to be flown at the Civic Centre recognizing World Autism Day.

**Carried.**

**RESOLUTION 04-57:**

**C. ANSARA – P. BERNIER**

7.9 Paul Martel – Wildwood Bible Camp Request

**THAT** the Council of the Corporation of Township of Chapleau does hereby receive the letter from Paul Martel regarding the booking of the Community Hall for the Wildwood Bible Camp event;

**AND THAT** Council does hereby approve a 50% rate reduction on the request based on the costs being necessary to cover our expenses for the Arena.

**Carried.**

**RESOLUTION 04-58:**

**C. ANSARA – A. LAMBRUSCHINI**

7.10 Maison Boreal Request to Publicize on Municipal Website Calendar

**THAT** the Council of the Corporation of Township of Chapleau does hereby receive the letter from Zoe Zaikos on behalf of Maison Boreal for information;

**AND THAT** the Council does not have enough information in order to make a reasonable decision on this matter;

**AND FURTHERMORE, THAT** Council instructs Staff to investigate further and provide a report on the amount of time and costs that will be required for the Township to take on this initiative and the timeline for posting of messages.

**Carried.**

**RESOLUTION 04-59:**

**P. BERNIER – L. BERNIER**

7.11 Fox Lake Road Approval for Laying of Internet Cable

**THAT** the Council of the Corporation of Township of Chapleau does hereby approve access to Fox Lake Road to Vianet for the laying of cable along the side of the road.

**Carried.**

**RESOLUTION 04-60:**

**A. LAMBRUSCHINI – C. ANSARA**

7.12 2024 Statement of Council and Board Member Remuneration and Expenses

**THAT** the Council of the Corporation of Township of Chapleau does hereby approve the 2024 Statement of Council and Board Member Remuneration and Expenses as presented.

**Carried.**

7.13 Financial Reporting Update

CAO Meyntz provided a verbal explanation to the recent financial reporting update from the Treasurer, Les Jones.

**8. ACCOUNTS PAYABLE:**

**RESOLUTION 04-61:**

**L. BERNIER – A. LAMBRUSCHINI**

**THAT** the Council of the Corporation of the Township of Chapleau does hereby receive for information the Accounts Payable listing in the amount of \$636,569.29 for the period ending February 18, 2025.

**Carried.**

**9. RESOLUTIONS:**

**RESOLUTION 04-62:**

**L. BERNIER – A. LAMBRUSCHINI**

9.1 By-law 2025-13, Being a by-law to enter into an Agreement with AECOM for the Engineering Costs for the Water Tank Rehabilitation Project at the Water Plant.

**THAT** By-law Number 2025-13, Being a by-law to enter into an Agreement with AECOM for the Engineering Costs for the Water Tank Rehabilitation Project at the Water Plant be read a first and second time on this day 24<sup>th</sup> of February, 2025;

**AND FURTHER** be Read a third time, passed and properly signed and sealed this 24<sup>th</sup> day of February, 2025.

**Carried.**

**RESOLUTION 04-63:**

**C. ANSARA – A. LAMBRUSCHINI**

9.2 By-law 2025-14, Being a by-law to regulate the use of Smudging on Municipal Properties and in Municipal Buildings.

**THAT** By-law Number 2025-14, Being a by-law to regulate the use of Smudging on Municipal Properties and in Municipal Buildings be read a first and second time on this day 24<sup>th</sup> of February, 2025;

**AND FURTHER** be Read a third time, passed and properly signed and sealed this 24<sup>th</sup> day of February, 2025.

**Carried.**

**10. CORRESPONDENCE:**

**RESOLUTION 04-64:**

**C. ANSARA – L. BERNIER**

**THAT** the Council of the Township of Chapleau receives the Correspondence from the February 24, 2025 Council Agenda with no items extracted for discussion.

**Carried.**

**11. IN CAMERA:**

**Adjourn to In Camera Session**

**RESOLUTION 04-65:**

**P. BERNIER – A. LAMBRUSCHINI**

**THAT** the Corporation of the Council of the Township of Chapleau move into In Camera Session on Monday, February 24, 2025 at 6:56 p.m. for the following matters:

11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of January 27, 2025.

11.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act, Section 239(2)(b)*

- Human Resources

**Reconvene to Regular Meeting**

**RESOLUTION 04-66:**

**L. BERNIER – P. BERNIER**

THAT this meeting be reconvened to a Regular Meeting at 7:08 p.m.

**Matters Arising from In Camera Session**

**RESOLUTION 04-67:**

**C. ANSARA – P. BERNIER**

11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of January 27, 2025.

THAT the Council of the Township of Chapleau does hereby approve the In-Camera Minutes for January 27, 2025 as presented.

**Carried.**

**12. CONFIRMATORY BY-LAW**

**RESOLUTION 04-68:**

**L. BERNIER – C. ANSARA**

THAT By-law No. 2025-15, being a confirmatory by-law for the Regular Council Meeting of Monday, February 24, 2025 be given a First, Second, Third and final reading and is passed as of this date.

**Carried.**

**13. ADJOURNMENT**

**RESOLUTION 04-69:**

**C. ANSARA – P. BERNIER**

WHEREAS the business of the Meeting has concluded:

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 7:09 p.m. until the Regular Council meeting of Monday, March 17, 2025 at 6:30 p.m. or the call of the Chair.

**Carried.**

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Ryan Bignucolo Mayor

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Judith Meyntz CAO

## CHAPLEAU REGIONAL DEVELOPMENT CORPORATION

### ANNUAL GENERAL MEETING

Tuesday, October 15<sup>th</sup>, 2024 at 4:00 p.m.

#### 1.0 Election of Directors

**Resolution 24-01 Moved: P.Bernier Seconded: Richard Bignucolo**

**THAT** the Board of Directors of the Chapleau Regional Development Corporation does hereby approve the following positions to the Membership and Directors of the Board of Directors of the CRDC;

Judith Meyntz  
 Paul Bernier  
 Richard Bignucolo  
 Tracey Wetzl  
 Ryan Bignucolo

**Carried**

#### 2.0 Election of Officers (President, Vice-President, Secretary-Treasurer)

As the position of CAO of the Township of Chapleau permits a ex officio position on the Board as Secretary-Treasurer, the Secretary-Treasurer called for the nominations.

**Resolution 24-02 Moved: Richard Bignucolo Seconded: Paul Bernier**

**THAT** the Board of Directors of the Chapleau Regional Development Corporation does hereby approve the following positions to the Officers and the Executive Committee of the CRDC;

President: Ryan Bignucolo  
 Vice-President: Paul Bernier  
 Secretary/Treasurer: Judith Meyntz

**Carried**

#### 3.0 Schedule of Regular Meetings

**Resolution 24-03 Moved: Tracey Wetzl Seconded: Richard Bignucolo**

**THAT** the Board of Directors of the Chapleau Regional Development Corporation does hereby approve the following schedule of Regular Meetings for 2024 for the CRDC;

**November 18, 2024 at 4:30 p.m.**  
**December 16, 2024 at 4:30 p.m.**

**Carried**

#### 4.0 Signing Authorities – Executive Committee and Past-President

**Resolution 24-04 Moved: Paul Bernier Seconded: Tracey Wetzl**

**THAT** the Board of Directors of the Chapleau Regional Development Corporation does hereby approve the following positions as signing authorities of the CRDC;



**President, Vice-President, Secretary-Treasurer, Past-President**

**AND THAT** the Secretary-Treasurer signs all cheques.

**Carried**

5.0 New Business

5.1 Resolution of the Township of Chapleau on the Asset

Information was shared with the Committee regarding the Chapleau Hydro Building and the Rental Income being directed to the CRDC. The CRDC and the Township of Chapleau need to establish a shareholders agreement to ensure that the security of the CRDC comes back to the Township in case of failure.

5.2 Service Agreement with Commerce Management Group

The details of the service agreement were shared with the Board and it was decided that utilizing their services was agreed.

5.3 Review of Terms of Reference

The Board asked if the Terms of Reference can be circulated in order to have a review at the next Board Meeting.

5.4 Membership

**Resolution 24-05 Moved: Richard Bignucolo Seconded: Tracey Wetzl**

**THAT** the Board of Directors of the Chapleau Regional Development Corporation does hereby accept memberships outside of the municipal boundaries

**Carried**

5.5 Previous CRDC Financial Statements

The Secretary-Treasurer will reach out to KPMG to get support on the last copy of the financial statements.

6.0 Adjournment


**Resolution 24-05 Moved: Paul Bernier Seconded: Tracey Wetzl**

**WHEREAS** the business of the Meeting has concluded:

**NOW THEREFORE BE IT RESOLVED THAT** this meeting be adjourned at 4:38 p.m. until the Regular Meeting of Monday, November 18, 2024 at 4:30 p.m. or the call of the Chair.

**Carried**

  
\_\_\_\_\_  
Vice-President Paul Bernier

  
\_\_\_\_\_  
Secretary-Treasurer Judith Meyntz

## Minutes

Regular Meeting of the  
Chapleau Regional Development Corporation  
Monday, November 25<sup>th</sup>, 2024 at 5:00 p.m. in the Boardroom at  
the Civic Centre

1.0 Call Meeting to Order at 5:01pm.

**Resolution 24-07 Moved: Paul Bernier Seconded: Tracey Wetzl**

2.0 Approval of Agenda

**THAT** the Board of Directors of the CRDC does hereby approve the Agenda dated November 25, 2024 as amended:

Add: Snowmobiling letter  
Fish Derby discussion  
NOHFC Workforce Intern  
Prioritizing Selection of projects

Carried

**Resolution 24-08 Moved: Richard Bignucolo Seconded: Paul Bernier**

3.0 Approval of Previous Minutes

**THAT** the Board of Directors of the CRDC does hereby approve the Minutes of the October 15, 2024 meeting as presented.

Carried

4.0 Accounts Payable

Discussion ensued regarding getting a Commercial Appraisal for the Hydro One building.

In future, the Treasurer will provide a printout of the payments made. To date only the November payment to CMG has been processed.

5.0 Business

5.1 Introduction of Commerce Management Group

NOHFC Interns – 1 in Chapleau, 1 in Timmins – we will require space and supervision for Chapleau Intern

Prioritizing Selection of Projects

- Interns
- Strategic Plan
- Water Treatment Facility
- Hanger expansion
- Fire Truck
- Fish Derby
- Drag Races (Aug 15-17)
- NOHFC Hanger Project
- Cell Tower

**Resolution 24-09 Moved: Paul Bernier Seconded: Richard Bignucolo**

5.2 Review of Terms of Reference

5.2.1 Remuneration

**THAT** the Board of Directors of the CRDC does hereby approve the Terms of Reference as amended by the Board on November 25, 2024.

- Membership reduced to 7 from 9 members
- Remuneration: Executive \$300, Members \$200.

Carried

**Resolution 24-10 Moved: Paul Bernier Seconded: Tracey Wetzl**

5.3 Banking Items

5.3.1 Close BMO Account in SSM

5.3.2 Set up on-line access to RBC Account for Payables

**THAT** the Board of Directors of the CRDC does hereby approve the closure of the Bank of Montreal account in Sault Ste. Marie;

**AND FURTHERMORE, THAT** the Board approves the Secretary/Treasurer to obtain access of the RBC account for the business of the Board.

Carried

**Resolution 24-11 Moved: Richard Bignucolo Seconded: Paul Bernier**

6.0 New Business

6.1 Apply for Chapleau Tourism Development Grant funding to purchase Umbrellas and Canopies for Events

**THAT** the Board of Directors of the CRDC does hereby support the application of a grant for umbrellas and small tents for the upcoming 2025 summer activities season through the Chapleau Tourism Development Grant fund.

**Deferred to Fish Derby Application**

6.2 Fish Derby

Richard discussed hosting the dinner and dance for the Fish Derby night. The Hospital Foundation has taken on the event. Richard would like to partner with the Foundation to include a dinner and dance.

6.3 MOU for Snowmobile Club access to Airport

The Secretary will review and check in regards to liability at the airport.

**Resolution 24-12 Moved: Tracey Wetzl Seconded: Paul Bernier**

7.0 Adjournment

**THAT** the Board of Directors of the CRDC does hereby conclude that the business is completed and that the Board adjourns the meeting at 6:12 pm and the next meeting of the CRDC Board is scheduled for December 16<sup>th</sup>, 2024 at 4:30 pm or by the call of the Chair.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

## MINUTES

Regular Meeting of the  
Chapleau Regional Development Corporation  
Monday, December 16<sup>th</sup>, 2024 at 4:30 p.m. in the Boardroom at the  
Civic Centre

### 1.0 Call Meeting to Order at 4:30pm.

### 2.0 APPROVAL OF AGENDA

**Resolution 24-13 Moved: Paul Bernier Seconded: Richard Bignucolo**  
**THAT** the Board of Directors of the CRDC does hereby approve the Agenda dated December 16, 2024 as amended:

Add to CMG Update:

- 5.1 Confirmation of Action Priority
- 5.2 NOHFC Interns
- 5.3 Strategic Plan
- 5.4 Meeting on Water Plan with Chapleau Cree
- 5.5 Fish Derby
- 5.6 Inactive Status

Carried

### 3.0 APPROVAL OF PREVIOUS MINUTES

**Resolution 24-14 Moved: Paul Bernier Seconded: Tracey Wetzl**  
**THAT** the Board of Directors of the CRDC does hereby approve the Minutes of the November 23, 2024 meeting as presented.

Carried

### 4.0 ACCOUNTS PAYABLE

**Resolution 24-15 Moved: Paul Bernier Seconded: Tracey Wetzl**  
**THAT** the Board of Directors of the CRDC does hereby receive the Accounts Payment listing dated December 15, 2024 as presented.

Carried

### 5.0 EDO UPDATE FROM CMG

- 5.1 Confirmation of Action Priority
- 5.2 NOHFC Interns  
Application has been submitted
- 5.3 Strategic Plan  
Judi to send previous Strategic Plan to Nadia
- 5.4 Meeting on Water Plant with Chapleau Cree  
Robert updated that the meeting was good
- 5.5 Fish Derby  
The Hospital does not want to partner with a dinner dance.  
They do need volunteers.
- 5.6 Inactive Status  
Information was incorrect, our Corporation is Active.

## 6.0 BUSINESS

### **Resolution 24-16 Moved: Judi Meyntz Seconded: Tracey Wetzl**

#### 6.1 Schedule 2025 Regular Meetings

**THAT** the Board of Directors of the CRDC does hereby approve the Schedule of 2025 Regular Meetings as presented.

Carried

### **Resolution 24-17 Moved: Judi Meyntz Seconded: Richard Bignucolo**

#### 6.2 Resolution Regarding Electronic Banking

**THAT** the Board of Directors of the CRDC does hereby adopted a resolution regarding banking and security (Resolution #24-04) and furnished a copy of the Existing Resolution to Royal Bank of Canada;

**AND THAT** it is also deemed necessary and in the interest of the Company to allow certain person(s), acting alone, to use Electronic Banking (as defined below) to exercise the powers specified in the Existing Resolution;

**AND WHEREAS**, Electronic Banking means banking effected through any electronic means and includes the Business Client Card, Royal Direct Telephone Banking, Online Banking and PC Banking;

#### **AND FURTHERMORE, BE IT RESOLVED:**

1. That notwithstanding contrary authorizations contained in the Existing Resolution, any one of the officers listed in the Existing Resolution is authorized to act alone, on behalf of the Company, to use Electronic Banking to exercise the powers specified in the Existing Resolution;
2. That all electronic transactions effected through Electronic Banking shall be valid and binding on the Company, and the Bank is hereby authorized to act on those electronic transactions and give effect to them;
3. That the Bank be given a copy of this Resolution certified by the Secretary of the Company.
4. That the Existing Resolution (save and except to the extent that it is modified by this Resolution) is hereby ratified and confirmed.
5. That this Resolution shall be binding upon the Company until a new resolution repealing or replacing the previous one is received by the branch or agency of the Bank where the Company has its account, and is duly acknowledged in writing.

Carried

## 6.0 NEW BUSINESS

Confirm VPN Access at office for Intern – Judi to confirm

Purchase 2 laptops for Interns

2025 Budget Preliminary Review

Drag Races should be listed as a Committee of the Board

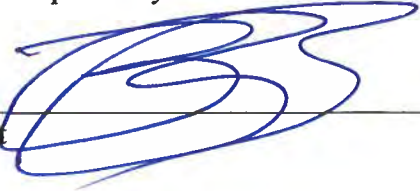
**7.0 ADJOURNMENT**

**Resolution 24-18 Moved: Tracey Wetzl Seconded: Paul Bernier**

**THAT** the Board of Directors of the CRDC does hereby conclude that the business is completed and that the Board adjourns the meeting at 5:16 pm;

**AND THAT** the next meeting of the CRDC Board is scheduled for January 27<sup>th</sup>, 2025 at 4:30 pm or by the call of the Chair.

President



Secretary



## MINUTES

Regular Meeting of the  
Chapleau Regional Development Corporation  
Monday, January 27<sup>th</sup>, 2025 at 4:30 p.m. in the Boardroom at the  
Civic Centre

**1.0 Call Meeting to Order at 4:30pm.**

**2.0 APPROVAL OF AGENDA**

**Resolution 25-01 Moved: Paul Bernier Seconded: Richard Bignucolo**  
**THAT** the Board of Directors of the CRDC does hereby approve the Agenda dated January 27<sup>th</sup>, 2025 as amended.

**Add:**

- CRDC Business Registration
- Meeting with FEDNOR re. Strategic Plan
  - Draft RFP & Application
- Funding Program Update
- Drag Race
- NOHFC Intern Update

**Carried**

**3.0 APPROVAL OF PREVIOUS MINUTES**

**Resolution 25-02 Moved: Paul Bernier Seconded: Richard Bignucolo**  
**THAT** the Board of Directors of the CRDC does hereby approve the Minutes of the December 16, 2024 meeting as presented.

**Carried**

**4.0 ACCOUNTS PAYABLE**

**Resolution 25-03 Moved: Paul Bernier Seconded: Tracey Wetzl**  
**THAT** the Board of Directors of the CRDC does hereby receive the Accounts Payment listing in the amount of \$8,985.00 dated January 16, 2025 as presented.

**Carried**

**5.0 EDO UPDATE FROM CMG**

Update on Intern Interview process – will wait on second approval notice  
For Community Events Coordinator  
Drag Races Help  
Airport Hanger  
Fire Truck – Wildlife Disaster Fund  
OPP Station build  
Strategic Plan – apply to FedNor – Tourism Growth Fund or Northern Development Fund  
Strat Plan – May-Sept – Cost \$110,000 go through Consultants RFP  
Judi to Send Business Registration information to Nadia



**Chapleau Artic Watershed Club Inc.**

The Snowmobile Club is trying to open trails through the Ministry's application program and having difficulty with some routes. Must consider changing the routes and regrooming new routes to go around these areas.

**Resolution 25-04 Moved: Paul Bernier Seconded: Tracey Wetzl**

**THAT** the Board of the CRDC does hereby approve a loan of \$10,000 to the Chapleau Arctic Watershed Club Inc. for the trail work of the new routes. These funds are to be repaid once the Tourism Funds become available.

**6.0 BUSINESS**

**Resolution 25-05 Moved: Richard Bignucolo Seconded: Tracey Wetzl**

**THAT** the Board of Directors of the CRDC does hereby approve the membership of Rick Korpela.

**Carried**

6.1 Insurance Premium for Directors and Assets

**Resolution 25-06 Moved: Paul Bernier Seconded: Tracey Wetzl**

**THAT** the Board of Directors of the CRDC does hereby approve the Insurance Policy in the amount of \$5,100.84.

6.2 Banking Update

Secretary updated the Board on the receipt of the funds from the Township and Richard updated on the funds from the BMO account.

6.3 Drag Races Resolution for Council

**Resolution 25-07 Moved: Richard Bignucolo Seconded: Tracey Wetzl**

**THAT** the Board of Directors of the CRDC does hereby approve the ask of the Council of the Township of Chapleau to use the Airport Grounds at no charge on August 14, 15, 16 and 17, 2025 for the Drag Races Event.

**Carried**

**7.0 NEW BUSINESS**

**Resolution 25-07 Moved: Tracey Wetzl Seconded: Rick Korpela**

**THAT** the Board of the CRDC does hereby approve the deposit to the Organizer (Arnie) in the amount of \$10,000.00

**Carried**

**8.0 ADJOURNMENT**

**Resolution 25-08 Moved: Tracey Wetzl Seconded: Paul Bernier**

**THAT** the Board of Directors of the CRDC does hereby conclude that the business is completed and that the Board adjourns the meeting at 5:31 pm;

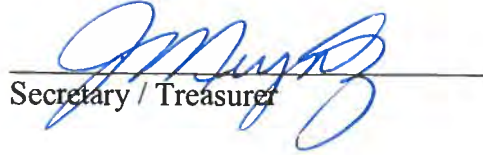


**AND THAT** the next meeting of the CRDC Board is scheduled for February 24<sup>th</sup>, 2025 at 4:30 pm or by the call of the Chair.

**Carried**



Resident



Secretary / Treasurer

# BUSINESS



## 2024 Fourth Quarter Activity Report February 20, 2025

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

### CAO Overview

The DSB 2024 Fourth Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$742,804**. Ontario Works, Children's Services, are forecasted to be on budget. Community Housing is forecasted to be under budget by \$510,159. Non-Urgent Patient Transfer Service is forecasted to be under budget by \$624. Paramedic Services is forecasted to be over budget by \$523,468. Interest revenue on non-reserve accounts is forecasted to be \$755,489 more than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

### Paramedic Services

#### Paramedic Services Recruitment

Paramedic Services continues efforts to improve recruitment of personnel. The actions implemented in 2024 have proven to be positive in that this last quarter has allowed for the hiring of 6 new paramedics.

Staff have met with students in the local colleges to advocate for interest in a career with MSDSB. There will be an estimated 7 students enrolled for their final residency and conditional employment for Q1 2025.

#### Funding Opportunities

In the fall of 2024, the province of Ontario [announced](#) that they were planning to invest more than \$32 million dollars into mental health support for first responders. While this investment I obviously welcomed, there are more than 70,000 first response personnel in Ontario. Staff are preparing submissions for access to this investment and expect that the project requests will be released in early 2025.

[Correspondence](#) was received from Ontario Health on October 7, 2024 notifying the DSB of both one-time and annualized funding increases to be used for provision of the Community Paramedic program. Increases for one-time funding in the amount of \$3,719 and base funding of \$21,073 have been allocated for use during 2024-25. Staff will continue to work with Ontario Health and all other funding partners to improve program evolution.

### **Paramedic Services Response time Standards Planning Report**

Paramedic Services staff presented the [2025 Response Time Standard \(RTS\) Plan](#) to the Board in October 2024. This plan was accepted by the Board and subsequently submitted to the Ministry of Health. Given the significant effort underway to evolve Paramedic Services in 2025, staff maintained the RTS Plan at the 2024 levels, with an option to amend the plan in-year. The RTS Plan is felt to be achievable and sound.

### **Contract Negotiations**

Manitoulin-Sudbury DSB successfully negotiated a 4-year collective agreement with OPSEU in the fourth quarter of 2024. The contract has included significant changes to the operation of the service and will help the evolution of service delivery and scope of practice within the system. The new Collective Agreement now permits the expansion of Advanced Care Paramedics and Float positions in the DSB.

### **Community Paramedicine (CP)**

Recruitment of a Commander of Community Paramedicine Programs was posted in the fourth quarter with an anticipated onboarding in early 2025. Staff continue to work with partner agencies to expand the program success. Work continues to introduce increased CP scope of practice.

### **Non-Urgent Patient Transportation Service (NUPTS)**

The nonurgent patient transfer service continues to grow despite challenges with staffing. Work is being done with partners and the Ministry of Health to refocus funding models to better reflect the community needs and realities of regional health care.

## **Children's Services**

The Manitoulin-Sudbury District has 20 licensed child care locations, including 14 center-based sites within schools, one community-based center, and five licensed home child care sites. During the fourth quarter, 552 children were enrolled in child care services, with 457 paying full fees and 95 receiving subsidies. This represents a 3% increase from the previous quarter and a 1% decrease compared to the same period last year, likely due to home child care closures and staffing challenges. Special Needs Resourcing supported an average of 56 children, from infants to school-age, during the fourth quarter, showing a 4% increase compared to the same quarter last year.

In the fourth quarter, EarlyON programs welcomed 3065 visits from parents/caregivers and children. These services are provided through various means including mobile, virtual, and outdoor programs. This represents a 33% increase from the previous quarter.

### **Child Care Worker and Early Childhood Educator Appreciation Day**

October 24th, 2024 marked the celebration of the 24th annual Child Care Worker and Early Childhood Educator Appreciation Day. This day served as an opportunity to honor and acknowledge the exceptional dedication, hard work, and commitment of those who work with young children. The theme for this year, "Worth More," underscored the profound impact these professionals have on our communities.

This day is annually proclaimed by the Ontario Coalition for Better Child Care (OCBCC), the Canadian Union of Public Employees (CUPE), municipalities and school boards across Ontario. It is widely observed by child care centres, unions, and community allies throughout the province.

### **Ontario Child Care and Early Years Funding Guidelines**

The [Ontario Child Care and Early Years Funding Guidelines for 2025](#) have been shared with staff, with the final release of the [Local Priorities and EarlyON Child and Family Centre Guidelines](#) in November. These updates will guide planning and service delivery.

## **Ontario Works**

In the fourth quarter, the Ontario Works/Temporary Care Caseload average was 462. Compared to last year at this time, the caseload has increased by 0.9%.

### **Centralized Intake**

The Manitoulin-Sudbury District Services Board (DSB) received 104 applications in the fourth quarter. Of the 104 applications received, 35 were auto-granted by the Intake and Benefits Administration Unit (IBAU), 26 were referred by the IBAU to the Manitoulin-Sudbury DSB for processing, 14 were transfers from another Ontario Works office, 22 were for Emergency Assistance which is completed online and sent to the local office for processing, and 7 applications were processed at the local office rather than being referred to Centralized Intake as certain applications are not yet being processed by the IBAU.

The initial goal of Centralized Intake was to have 70% of applications completed by the IBAU. During the fourth quarter, 34% of applications were completed by the IBAU.

### **Policy Changes to Support Centralized Intake**

On December 20th, the Ministry of Children, Community and Social Services (MCCSS) advised that the Manitoulin-Sudbury District Services Board had been selected, along with 9 other sites, for implementation into the expanded Centralized Intake model effective January 27th, 2025.

In these 10 areas, the ministry will be responsible for initial eligibility decisions, including authorization of initial payments, and notifying applicants. Full implementation across the province will be completed in 2025.

### **Employment Ontario**

The Employment Services (ES), Youth Job Connect (YJC), and Youth Job Connect Summer (YJCS) programs continue to be advertised and delivered from the Chapleau office. From October to December 2024 there were 10 new intakes for Employment Services.

### **Quality Assurance**

During the fourth quarter, the Quality Assurance Coordinator for the Child Care and Ontario Works programs supported local service provider networks, professional development initiatives, and continued active community engagement. These efforts have directly contributed to the ongoing development of the Child Care and Ontario Works programs.

The Quality Assurance Coordinator served as the primary contact for the Child Care and Early Years IT Modernization project, which began in October 2024. The project initially focused on improving the child care search and application process, with later phases addressing fee subsidies, financial management, and EarlyON services.

Continued support was provided to Pedagogical Leads, Childcare Supervisors, and Local Service Provider Networks, helping set goals and initiatives to support children, families, and educators ensuring the ongoing development and delivery of quality services.

In alignment with organizational goals, the Quality Assurance Coordinator facilitated internal professional development sessions focusing on Employment Services Transformation (EST) topics. The sessions included an overview of key concepts such as the Common Assessment, Action Plan, and a recap of EST, preparing staff for the rollout of these initiatives in 2025.

The Quality Assurance Coordinator joined the Indigenous Service Provider Network supporting the ability to meet the needs of Indigenous communities, ensuring culturally sensitive approaches and the integration of Indigenous perspectives in service provision.

In collaboration with the Integrated Human Services Manager and Administrative Assistant, the Quality Assurance Coordinator contributed to planning and executing the delivery of food hampers and holiday gifts to over 150 households on Manitoulin Island. This initiative, supported by community donations to Manitoulin Family Resources, ensured that families in the community had access to essential resources and children's gifts during the 2024 holiday season.

During this last quarter, the Quality Assurance Coordinator for housing and homelessness continued to focus on streamlining internal processes and on collaboration with Paramedic services to ensure more effective workorder processes.

In November the Quality Assurance Coordinator was a panellist at the National Addiction Awareness Conference (NAAW) hosted on Manitoulin Island to present information on the By Name List and how it correlates with addiction using local data.

The DSB continues to prioritize participation from all the communities within our catchment area to support the By Name List. As of December 31, 2024, there were a total of 28 households/32 individuals on the By Name List. Lower numbers are not an indication of a decrease of homeless individuals in our communities, rather a result of limited participation by community partners in the By Name List to identify, refer and track individuals in their communities without permanent housing.

It is important to stress as we enter the winter season that of these 32 actively homeless individuals, 3 of them identified as being unsheltered with no emergency shelter services available in our district.

### **Community Housing**

There were 697 applications at the end of the 4<sup>th</sup> quarter. The applicant breakdown is as follows:

|           |     |           |    |
|-----------|-----|-----------|----|
| 1 Bedroom | 517 | 2 Bedroom | 81 |
| 3 Bedroom | 54  | 4 bedroom | 45 |

Staff continue to identify and complete the application process with eligible applicants for the Direct Shelter Subsidy (DSS) program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 212 active DSS recipients. At the end of Q3 of this year there were 225 recipients and at this time last year there were 203.

Per DSB Policy, every effort is being made where the waitlist allows us to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of Dec 31, 2024, we have successfully housed 28 market rent tenants and 137 affordable rent tenants. This represents 9% and 46% of our portfolio respectively and shows an increase of 1 Market rent and a decrease of 3 affordable rent from last quarter. Comparably, at this time last year, we reported 23 market rent tenants (8%) and 122 affordable (41%)

As of the end of the 4<sup>th</sup> quarter of 2024, 226/295 of the portfolio's units are designated as Smoke-free. This represents 76% of the full portfolio currently. Units are designated as turnover occurs or should the current resident choose.

### **Canada-Ontario Housing Benefit (COHB)**

On September 26, 2024, the Ministry of Municipal Affairs and Housing provided [communication](#) confirming our allocation for the COHB program for the 2024-25 year.

The Manitoulin-Sudbury DSB's allocation for this year is \$74,200 or approx. 18 new households. Currently approximately 55 households in the DSB area are already receiving the COHB benefit.

This year, Ontario is waiving this requirement for households that hold a Special Priority status under the Housing Services Act. This means verified Special Priority households can remain on a social housing waitlist even if they accept a COHB benefit.

This approach aligns with the intent of the Special Priority Policy, which is to help ensure that housing is not a barrier to an individual leaving a situation of abuse for trafficking.

### **Ministry of Municipal Affairs and Housing – Investment to Support Homelessness**

On December 13<sup>th</sup> the Ministry of Municipal Affairs and Housing issued a [memo](#) providing more details regarding protecting community safety and making additional investments to further support homelessness prevention and provide people living in encampments with access to alternative accommodation.

The investments included a \$5.5 million top-up to the Canada Ontario Housing Benefit to immediately free up shelter spaces for those living in encampments to move people from shelters to longer term housing. A \$20 million investment to expand shelter capacity and create additional temporary housing to provide people living in encampments with accessible alternative living options and \$50 million in last-mile funding for ready to build long term affordable housing projects across the province.

The minister stressed that the expectation is that the funding be tied to clearing out encampments. The funding is being provided to municipalities that demonstrate their commitment to and show results in winding down encampment sites.

The focus of the funding is to support the urgent expansion of shelter capacity by providing funding to support the creation of additional alternative emergency accommodation.

The last mile funding which is intended to speed up supportive housing projects that are in advanced stages of construction where additional funds would lead to faster completion. Business cases for this funding opportunity are due January 10<sup>th</sup>, 2025.

The intention of the funding is to end visible encampments, Manitoulin-Sudbury DSB staff met with the Board and shared that they are not aware of visible encampments but do recognize that there are many individuals living in precarious, unsafe and unsuitable situations.

The board directed staff to write a letter to Minister Paul Calandra expressing concern about the eligibility criteria of this funding and communicated that the funding was



targeted to large urban areas and does not consider what homelessness looks like in rural communities.

### **Capital Projects with Housing Services Corporation**

The Chapleau landscaping project is now complete. In the spring of 2025 roof replacements will be done in Webbwood, Massey and 1 of the Marguerite Street units, the request for quotes has been released for engineers to bid. We will be completing structural upgrades to 60 Barber in the spring, engineer assessments have been completed.

The 70 Barber Street Make Up Air unit replacement project has been postponed until mid-March due to the contractor experiencing shipping delays on the unit.

The abatement testing portion of the Mindemoya window replacement project has been completed with negative results and the windows have been ordered.

### **Work Orders**

During the fourth quarter a total of 214 Work Orders were generated: 175 for Community Housing; 5 for Administration Offices, and 34 for Paramedic Services. 128 Work Orders were closed or resolved during that time. (Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source). There were also 4 work orders for unit turnovers, all for apartments.

### **Canada-Ontario Community Housing Initiative (COCHI)/Ontario Priorities Housing Initiative (OPHI)**

Out of the 12 projects that were planned for 2023/2024 funding, all but 1 have been completed, this is due mainly to project changes and shipping timeline for parts. An extension was requested for this project as it will not be completed by the March 2025 deadline.

There are 3 projects planned for 2024/2025 funding, 1 of which is already completed.

### **Upgrades**

All buildings have been inspected for energy efficiency by CLEAResult and have been approved for various upgrades, such as insulation, window/door caulking, and/or new fridges. The 210 Mead Blvd and 347 Second Ave administration buildings have had their rooftop units and new air conditioning units replaced. The St. Charles entrance and hallway flooring has been upgraded with new tile and carpet on both floors and the Gore Bay common room is undergoing a full upgrade with expected completion by early February.

## **Years of Service**

The DSB would like to acknowledge the following staff persons for their years of service with the organization:

### **5 years of service**

Case Managers: Andrea Bernier and Jenna Bourcier

Community Paramedic: Ashleigh Desormeaux

Paramedics: Travis Clelland, Devan Deschamps and James Stefanko

### **10 years of service**

Director of Integrated Human Services: Lori Clark

Paramedics: Travis Allen-Lamothe and Scott Burns

### **15 years of service**

Paramedics: Jeffery Hirschberger, Jarret Maltby, Shawn Marcoux, Davide Perrotta, and Gary Welch

### **20 years of service**

Deputy Chief of Paramedic Services: Jennifer Tasse

Community Programs Supervisor: François Seguin

Community Paramedic: Sherri Chopra

Paramedics: Darren Assiniwe, Tiffany Brault, Scott Cameron, Keith Crockford, Dwayne Elliott, Jeanette Fox, Audrey Jones, Gaetan Lagrandeur, Melanie Laramee, Ron Mailloux, Todd McKenzie, Patrick McKinnon, Ray Patrie, Blair Peltier, Theresa Peltier, James Robinson, Monic Rochon-Shaw, Denis Seguin, Michael St.Amour, Rod Steele, Andre Therrien, and Aaron Wright

### **25 years of service**

Director of Finance and Administration: Connie Morphet

Information Systems Manager: Iain Stephens

Executive Assistant: Melody Ouellette

Case Manager: Jim Putman

Employment Consultant: Tara O'Hearn

Finance Assistant: Leslie Giroux

Thank you all for your commitment to the organization!

### **Donna Stewart**

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

Phone: 705-222-0499

E mail: [donna.stewart@msdsb.net](mailto:donna.stewart@msdsb.net)

Website: [www.msdsb.net](http://www.msdsb.net)

| <b>Manitoulin-Sudbury DSB</b>         |                                  |                    |               |                                      |                  |                    |
|---------------------------------------|----------------------------------|--------------------|---------------|--------------------------------------|------------------|--------------------|
| <b>4th Quarter Report (Unaudited)</b> |                                  |                    |               |                                      |                  |                    |
| <b>AS AT 12/31/2024</b>               |                                  |                    |               |                                      |                  |                    |
|                                       | <b><u>Total Gross Budget</u></b> |                    |               | <b><u>Municipal Share Budget</u></b> |                  |                    |
|                                       | <b>YTD</b>                       | <b>OVER(UNDER)</b> | <b>ANNUAL</b> | <b>YTD</b>                           | <b>MUNICIPAL</b> | <b>Over(Under)</b> |
|                                       | <b>ACTUAL</b>                    | <b>BUDGET</b>      | <b>BUDGET</b> | <b>MUNICIPAL</b>                     | <b>SHARE</b>     | <b>Budget</b>      |
|                                       |                                  |                    |               |                                      | <b>BUDGET</b>    | <b>Forecast</b>    |
| <b>Ontario Works</b>                  | \$ 2,327,365                     | \$ 0               | \$ 2,327,365  | \$ 1,043,031                         | \$ 1,043,031     | \$ -               |
| <b>100% Funded</b>                    | \$ 8,171,313                     | \$ 198,225         | \$ 7,973,088  |                                      |                  |                    |
| <b>Child Care</b>                     | \$ 11,873,973                    | \$ (689,659)       | \$ 12,563,632 | \$ 668,038                           | \$ 668,038       | \$ -               |
| <b>Community Housing</b>              | \$ 2,271,400                     | \$ (512,295)       | \$ 2,783,695  | \$ 2,273,535                         | \$ 2,783,695     | \$ (510,159)       |
| <b>100% Funded</b>                    | \$ 460,586                       | \$ (14,367)        | \$ 474,953    |                                      |                  |                    |
| <b>Paramedic Services</b>             | \$ 17,303,038                    | \$ 59,467          | \$ 17,243,571 | \$ 7,898,115                         | \$ 7,374,647     | \$ 523,468         |
| <b>Wiikwemikong, PTS, CP</b>          | \$ 5,420,278                     | \$ 144,162         | \$ 5,276,116  | \$ 126,721                           | \$ 127,345       | \$ (624)           |
| <b>TOTAL EXPENSES</b>                 | \$ 47,827,953                    | \$ (814,467)       | \$ 48,642,420 | \$ 12,009,440                        | \$ 11,996,756    | \$ 12,685          |
| <b>Interest Revenue</b>               | \$ (854,652)                     | \$ (755,489)       | \$ (99,163)   | \$ (854,652)                         | \$ (99,163)      | \$ (755,489)       |
| <b>TOTAL EXPENSES</b>                 | \$ 46,973,301                    | \$ (1,569,956)     | \$ 48,543,257 | \$ 11,154,788                        | \$ 11,897,593    | \$ (742,804)       |

|                                 | NET Municipal Variance | Explanation of Unaudited Municipal Share-<br>AS OF December 31, 2024   |
|---------------------------------|------------------------|--|
| <b>Ontario Works</b>            | \$ -                   | Municipal share of administration expenses is on budget.   |
| <b>Child Care</b>               | \$ -                   | Municipal share of Child Care expenses are on budget.  |
| <b>Community Housing</b>        | \$ (510,159)           | <p><b>(0) + (\$289,785) + (\$107,206) + (\$113,168) = (\$510,159) surplus</b></p> <p>Federal Funding is on budget.</p> <p>Direct operated rev &amp; exp and program support allocation is forecasted to be <b>(\$289,785)</b> under budget</p> <ul style="list-style-type: none"> <li>- Rental Revenues are (\$128,018) more than budgeted.</li> <li>- Direct operating expenses are (\$161,767) under budget due to: <ul style="list-style-type: none"> <li>utilities (\$24,765) under budget, salaries &amp; benefits (\$84,005) under budget, maintenance expenses over budget \$58,981, other admin expenses under budget (\$16,619); bad debt expense under budget by (\$22,983)</li> <li>- Program Support Allocation is forecasted to be (\$72,376) under budget.</li> </ul> </li> </ul> <p>Rent Supplement program is <b>(\$107,206)</b> under budget.</p> <p>Non-Profit, Rent Supp, and Urban Native expenses are forecasted to be <b>(\$113,168)</b> under budget.</p>   |
| <b>Paramedic Services</b>       | \$ 523,468             | <p>Paramedic Services municipal share is forecasted to be <b>\$523,468</b> over budget.</p> <p>The MOHLTC funding is on budget with all MOH funding allocation for 2024 received and agrees to budgeted.</p> <p>Medic Staffing and Benefits is over budget by <b>\$264,517</b></p> <p>Admin Staffing and Benefits is over budget by <b>\$9,024</b></p> <p>Non Wages are forecasted to be over budget by <b>\$249,927</b></p> <ul style="list-style-type: none"> <li>- Other Transportation &amp; Communication is (\$31,252) under budget</li> <li>- Operational Staffing Travel and meals are over budget by \$56,327</li> <li>- Software costs are forecasted to be under budget by (\$22,356)</li> <li>- Legal and Arbitration Costs are over budget by \$65,365</li> <li>- Program Support is (\$81,125) under budget</li> <li>- Vehicle repairs and maintenance are over budget by \$104,032.</li> <li>- Building repairs and maintenance, grounds and utilities are forecasted to be \$118,479 over budget</li> <li>- Mal Practice Liability Insurance is \$9,080 over budget</li> <li>- Supplies are \$31,377 over budget.</li> </ul> |
| <b>Patient Transfer Service</b> | \$ (624)               | Patient Transfer Service Municipal share is (\$624) under budget   |
| <b>Interest Revenue</b>         | \$ (755,489)           | Interest Revenue is (\$755,489) more than budgeted which results in a municipal surplus.   |
|                                 | <b>\$ (742,804)</b>    |  |

MANITOULIN-SUDBURY DISTRICT SERVICES BOARD

# EARLY YEARS AND CHILD CARE SERVICE SYSTEM PLAN

2025-2030



Conseil des Services du District de  
**Manitoulin-Sudbury**  
District Services Board



Conseil des Services du District de  
**Manitoulin-Sudbury**  
District Services Board



This report was created for the Manitoulin-Sudbury District Services Board by Acorn Information Solutions (a division of the Sault Ste. Marie Innovation Centre). The data in this report was compiled by the staff of the Manitoulin-Sudbury District Services Board and Kayla Stafford of Acorn Information Solutions.

Our deepest gratitude to everyone who contributed their insights, participated in surveys, consultations, and played a role in shaping this plan including:

*Licensed Home Child Care Agencies - Manitoulin Family Resources (MFR) and West Nipissing Child Care Corporation*

*Licensed Centre Based Providers - le Carrefour francophone de Sudbury, The One Tot Stop Daycare, Chapleau Child Care Centre, Gore Bay Child Care, Manitoulin Family Resources, Our Children Our Future (OCOF), YMCA of Northeastern Ontario, West Nipissing Child Care Corporation*

*EarlyON Service Providers - MFR, OCOF, Chapleau Child Care*

*Indigenous Partners - Mndioo Mnsing Sharing and Learning Centre for All*

*School Board Partners - Rainbow District School Board, Sudbury Catholic School Board, Conseil scolaire du Grand Nord, Conseil Scolaire Catholique Nouvelon*

Thank you to our community partners and early learning programs for providing the photos in this report.

A digital version of this report can be found online at:

<https://msdsb.net/cao-reports/children-s-services>.

**DISCLAIMER:** *Please note that the data represented/used in this report might not add up to the given totals. This is due to the random rounding done by Statistics Canada to preserve data anonymity; this is especially apparent in smaller/rural communities. Additionally, we would like to note that although most of our programming, and the language in the context of this plan, is directed at children aged 0-12, maps and charts represent children aged 0-14. This is a standard age group used by Statistics Canada and has been chosen for this report for consistency purposes and to lessen the influence of random rounding.*

## Land Acknowledgement

The Manitoulin-Sudbury District Services Board acknowledges that we are all on the traditional territories of the Anishinaabe and Cree people of the Robinson-Huron Treaty, Robinson-Superior Treaty, James Bay Treaty 9, Manitoulin Island Treaty No. 94, and Manitoulin Island Treaty 45 territories.

Our acknowledgment recognizes the spirituality of the Anishinaabe culture and supports inherent sovereignty that includes the belief system of the Anishinaabe people.

Today, the Manitoulin-Sudbury District is home to many Indigenous Nations from across Turtle Island. We are grateful to build relationships intrinsically with the Anishinaabe and Cree people that contribute to the well-being of all. We are grateful to have the opportunity to unite on this land which has been protected and nurtured by Indigenous peoples for centuries.

Miigwetch, Thank You, Merci



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# LETTER FROM DIRECTOR OF INTEGRATED HUMAN SERVICES

Greetings,

I am pleased to present the Manitoulin-Sudbury District Services Board's Early Years and Child Care Service System Plan for 2025-2030. This comprehensive plan outlines our strategic vision for enhancing the early years and child care system in our district, with the primary goal of better serving the needs of our children and families.

In alignment with the Child Care and Early Years Act, Service System Managers are tasked with developing a five-year System Plan. Our plan is thoughtfully coordinated with the Strategic Plan 2024-2029 of the Manitoulin-Sudbury Network for Children and Families, underscoring our shared commitment to supporting children and families through collaboration with all stakeholders. This alignment reflects our dedication to fostering a community that is healthy, safe, and well-connected.

The development of this System Plan was informed by the voices of families, stakeholders, and community partners. Through a combination of research and active community engagement, we have crafted a plan that prioritizes initiatives designed to have a meaningful and lasting impact on the lives of children and families in our district.

The successful implementation of these priorities will rely on the continued collaboration and commitment of our stakeholders, including families, service providers, community partners, the Ministry of Education, and the Board.

The 2025-2030 Service Plan is a testament to the collective efforts of many dedicated individuals and organizations, including child care providers, school board partners, EarlyON Child and Family Centre providers, Francophone and Indigenous partners, Special Needs Resourcing, and the Manitoulin-Sudbury Network for Children and Families. I extend my deepest gratitude to everyone who contributed their insights, participated in surveys and consultations, and played a role in shaping this plan.

I look forward to the next five years with great enthusiasm as we work together to strengthen partnerships and continue enhancing the early years and child care landscape across the Manitoulin-Sudbury district.

Sincerely,

Lori Clark  
Director, Integrated Human Services  
Manitoulin-Sudbury District Services Board

## Vision

Working together for children and families.

## Mission

The Manitoulin-Sudbury District Services Board (DSB) is committed to working closely with all stakeholders to improve the quality and accessibility of child and family services throughout the district. Our commitment is to invest in a professional, affordable, and accountable child care system that promotes social and economic growth. By supporting inclusivity and quality, we strive to offer every child a safe, welcoming, and supportive environment at the beginning of their learning journey which benefits children, parents, caregivers, and the entire community<sup>1</sup>.

<sup>1</sup> Reference: Manitoulin-Sudbury Network for Children and Families Strategic Plan, Reference CC mission statement website



# EXECUTIVE SUMMARY

The Manitoulin-Sudbury district is a rural district in Northern Ontario, characterized by a distinctive blend of geography, culture, and economy. Over the past two decades, the needs of children and families in rural Northern Ontario have undergone significant changes. We are required to develop an Early Years and Child Care Service System Plan ("System Plan") that will guide strategic investments over the next five years, fostering a robust and adaptable system.

Aligned with our district's vision of "working together for children and families", our objective is to establish an early years and child care system that ensures everyone experiences a sense of belonging and has access to essential services and opportunities to thrive.

As a Service System Manager, we oversee the planning, strategic support, evaluation, and supervision of the Early Years and Child Care system. Through ongoing collaboration with service providers, we aim to generate positive outcomes for families through various supports, including fee subsidies, operational

funding, investments, special needs resourcing, and initiatives for staff retention.

To determine the needs of our district's Early Years and Child Care system, we conducted a comprehensive community engagement process involving various stakeholders from across the district. This process highlighted opportunities for improvement, emphasizing the importance of affordability, inclusivity, high-quality care, and accessibility within the system.

Based on the feedback gathered from the community engagement and environmental scan, we have identified strategic priorities and outcomes that will guide our work over the next five years.

We are committed to maintaining ongoing collaboration with key partners to ensure continued responsiveness to the evolving needs of children and families in our district. Through continuous improvement, we aim to build a resilient early years and child care system that meets the diverse needs of our communities and fosters a positive impact on the lives of the children and families we serve.



# SERVICE SYSTEM MANAGEMENT

The Manitoulin-Sudbury District Services Board is a municipal Service System Management organization created by the provincial government to oversee the local planning, coordination, and delivery of a range of services and programs.

The Manitoulin-Sudbury District Services Board is committed to offering an integrated approach to the services it provides. This means that every team member within the organization is dedicated to ensuring a cohesive and unified service experience for all that we serve.

Our integrated service model allows individuals to access a broad range of essential services in a streamlined and efficient manner. Under one roof, individuals and families can seek assistance with [Community Housing](#), [Children's Services](#), and [Ontario Works](#). In addition, clients can benefit from Homelessness Prevention Program, Direct Shelter Subsidy, Canada-Ontario Housing Benefit, Low-Income Energy Assistance Program, Fee Subsidy, Our Kids Count, Community Paramedicine, and Paramedic Services. For residents of Sudbury North, Employment Ontario services are also available, providing valuable support for job seekers.

This integrated approach is designed to eliminate the need for clients to navigate multiple agencies, thereby simplifying the process of finding and receiving support. By consolidating these services, we ensure that clients can easily access the help they need in a seamless and coordinated manner, fostering a more effective and supportive environment.

We represent 18 municipal partners across the Districts of Manitoulin and Sudbury,

covering a service area of over 45,000 square kilometers, excluding the City of Greater Sudbury. The Manitoulin-Sudbury District Services Board is guided by a fourteen-member Board of Directors. This board is composed of municipally elected officials from the 18 member municipalities of the Districts of Manitoulin and Sudbury, as well as from the Territories Without Municipal Organization (TWOMO).

As the designated Child Care and Early Years Service System Manager, the Manitoulin-Sudbury District Services Board is responsible for overseeing and coordinating the delivery of Child Care and Early Years Services across the district in accordance with the Child Care and Early Years Act.

To gain a comprehensive understanding of these needs, the district monitors community trends, demographic changes, and engages in continuous collaboration with community partners across

various system planning tables and networks. These groups represent the diverse expertise and experience of early years and child care partners throughout the region, offering valuable insights into system requirements, local policies, and funding programs. In delivering services to families and children, the Manitoulin-Sudbury District Services Board administers a well-coordinated and responsive early years and child care system.

We are committed to working with community partners and families to ensure that as many children as possible have access to high-quality early years experiences. We aim to establish priorities that address the dynamic needs of the system.







*This report, commissioned by the Manitoulin-Sudbury District Services Board (Manitoulin-Sudbury DSB), assists in community planning and outlines the services supporting children and families in the Manitoulin and Sudbury districts with a focus on children aged 0 to 6 years. It includes a collection of indicators that impact child development and children's ability to reach their full potential. By examining information across communities in Manitoulin and Sudbury districts, we can determine where more attention is needed in terms of accessing services and programs. It is important to find out where children are thriving, as well as where they may need more attention.*

# DEMOGRAPHICS

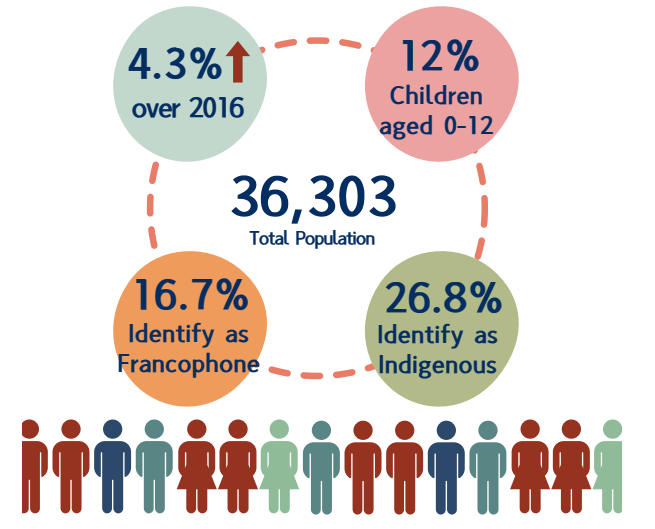
This section shows the trends in the region that will influence system planning for the child care and early years system over the next five years. The statistics represented here and throughout the document are from Statistics Canada (2021 Census) unless otherwise indicated.

The data used in this report comes from various demographic data profiles from Statistics Canada. Some data, such as Indigenous Identity and Francophone population, is taken from the long form census, which is only distributed to 25% of all households. This is in comparison to the short form census, which is distributed to all households. Therefore, some population totals may differ as they are taken from the 25% sample.

## Population

The population of the Manitoulin-Sudbury district is 36,303. This is a population increase of 4.3% from 2016. Of the total population, 12% are children ages 0-12. Based on projections from the Ontario Ministry of Finance, the population for the Manitoulin-Sudbury district is projected to continually increase over the next twenty years gaining approximately 2,900 people between 2021 and 2046.<sup>2</sup>

## Population Breakdown



<sup>2</sup> [https://www.Manitoulin-Sudbury DSB.net/images//ADMIN/Program\\_stats/2024/2023\\_Manitoulin-Sudbury DSB\\_cccy\\_finaL\\_v3.pdf](https://www.Manitoulin-Sudbury DSB.net/images//ADMIN/Program_stats/2024/2023_Manitoulin-Sudbury DSB_cccy_finaL_v3.pdf), pg 7



The Manitoulin-Sudbury district has a diverse population. Within the district, 26.8% of the population identify as Indigenous, 20.9% identify as First Nations and 5.3% identify as Métis<sup>3</sup>. These figures highlight the importance of our strategic priorities as it relates to Diversity and Inclusion and the importance of developing inclusive policies and practices that celebrate diversity and accommodate the needs of children from diverse backgrounds. 16.7% of the population in the district identify as Francophone<sup>4</sup> which highlights the need for French language services across the region.



## Population Growth

Table 1 shows that the Manitoulin-Sudbury DSB area had 36,303 people living there in 2021 which is a 4.3% increase from 34,801 in 2016.

Table 1: Population Change in Manitoulin-Sudbury DSB Area and Ontario (2016 - 2021)

|                           | Manitoulin and Sudbury Districts | Ontario    |
|---------------------------|----------------------------------|------------|
| Population 2021           | 36,303                           | 14,223,942 |
| Population 2016           | 34,801                           | 13,448,494 |
| Pop. Change 2016-2021 (%) | 4.3                              | 5.8        |

Table 2 shows that the Manitoulin-Sudbury DSB area had 2,180 children aged 0 to 6 years old in 2021, a decrease of 4.2% from 2,275 in 2016. The Manitoulin-Sudbury DSB area had 2,315 children aged 7 to 12 years old in 2021, an increase of 12.4% from 2,060 in 2016. The table also shows comparative population changes in Ontario with a decrease of 1% in the number of children aged 0 to 6 and an increase of 3.3% in the number of children aged 7 to 12 years old.

Table 2: Child Population Change in the Manitoulin-Sudbury DSB Area and Ontario (2016 - 2021)

|                                | Manitoulin and Sudbury Districts | Ontario |
|--------------------------------|----------------------------------|---------|
| Pop. 0-6 2016                  | 2,275                            | 993,565 |
| Pop.0-6 (2021)                 | 2,180                            | 983,310 |
| 0-6 Pop. Change 2016-2021 (%)  | -4.2                             | -1.0    |
| Pop. 7-12 (2016)               | 2,060                            | 913,530 |
| Pop. 7-12 (2021)               | 2,315                            | 944,060 |
| 7-12 Pop. Change 2016-2021 (%) | 12.4                             | 3.3     |



<sup>3</sup> [https://www.Manitoulin-Sudbury DSB.net/images//ADMIN/Program\\_stats/2024/2023\\_Manitoulin-Sudbury DSB\\_ccey\\_final\\_v3.pdf](https://www.Manitoulin-Sudbury DSB.net/images//ADMIN/Program_stats/2024/2023_Manitoulin-Sudbury DSB_ccey_final_v3.pdf), pg 17

<sup>4</sup> [https://www.Manitoulin-Sudbury DSB.net/images//ADMIN/Program\\_stats/2024/2023\\_Manitoulin-Sudbury DSB\\_ccey\\_final\\_v3.pdf](https://www.Manitoulin-Sudbury DSB.net/images//ADMIN/Program_stats/2024/2023_Manitoulin-Sudbury DSB_ccey_final_v3.pdf), pg 27

## Large Community Groupings (LCGs)

Table 3 shows the total population changes in the Large Community Groupings (LCGs) in the Manitoulin-Sudbury DSB area. Sudbury East saw the highest increase in population between 2016 and 2021 with a 17.6% increase. This was followed by LaCloche with a 6.3% increase and Manitoulin Island with 5.1% increase in population in 2021 compared to 2016. Sudbury North, on the other hand, saw a sharp decrease of 33.8% in population between 2016 and 2021. Of the LCGs, Manitoulin Island had the highest population with 13,935 people in 2021, while Sudbury North had the smallest population with 2,011 people.

Table 3: Population Change in Larger Community Groupings (2016 - 2021)

| LCG               | Population 2016 | Population 2021 | Change (#) | Change (%) |
|-------------------|-----------------|-----------------|------------|------------|
| LaCloche          | 9,183           | 9,762           | 579        | 6.3        |
| Manitoulin Island | 13,255          | 13,935          | 680        | 5.1        |
| Sudbury East      | 7,359           | 8,653           | 1,294      | 17.6       |
| Sudbury North     | 3,040           | 2,011           | -1,029     | -33.8      |

Table 4 shows the child population in the Large Community Groupings. Sudbury East saw the largest increase in the population of children aged 0 to 6 (1.1%), with LaCloche seeing a 0.8% increase. Manitoulin Island saw a sharp decrease of 13.5% of children aged 0 to 6, while the population remained the same in Sudbury North at 280 children. Of the LCGs, Manitoulin Island had the highest population of children aged 0 to 6 at 800 people.

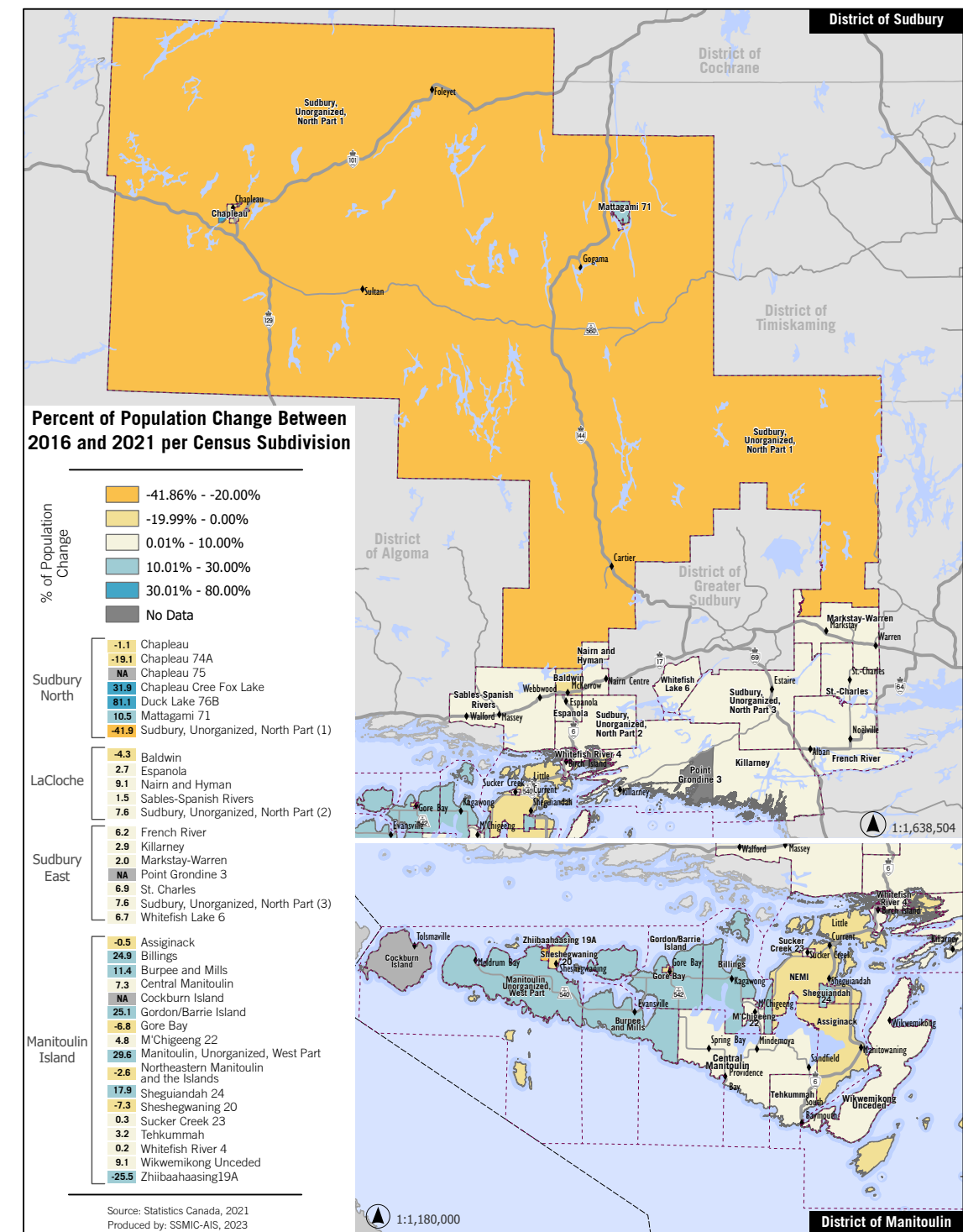
Table 4: Child Population in the Larger Community Groupings (2016 - 2021)

| LCG               | Population 0-6 |      |            |            | Population 7-12 |      |            |            |
|-------------------|----------------|------|------------|------------|-----------------|------|------------|------------|
|                   | 2016           | 2021 | Change (#) | Change (%) | 2016            | 2021 | Change (#) | Change (%) |
| LaCloche          | 605            | 610  | 5          | 0.8        | 545             | 615  | 70         | 12.8       |
| Manitoulin Island | 925            | 800  | -125       | -13.5      | 880             | 965  | 85         | 9.7        |
| Sudbury East      | 455            | 460  | 5          | 1.1        | 390             | 420  | 30         | 7.7        |
| Sudbury North     | 280            | 280  | -          | -          | 260             | 295  | 35         | 13.5       |

For the population aged 7 to 12, Sudbury North saw an increase of 13.5% with 295 children, followed closely by LaCloche with an increase of 12.8% (615 children) in 2021. Manitoulin Island had the highest population of children aged 7 to 12 (965) and saw an increase in the population of 9.7% between 2016 and 2021. Sudbury East experienced the smallest change in the population aged 7 to 12 with a 7.7% increase in the population (Figure 1).

The following tables and figures reference the geographical name "Sucker Creek 23", to be consistent with naming convention used by Statistics Canada. However, the Manitoulin-Sudbury DSB recognizes the formal name of Aundeck Omni Kaning First Nation for this area and its use in regular correspondence.

Figure 1: Percent of Population Change for the Manitoulin-Sudbury DSB Area between 2016 and 2021





## POPULATION PROJECTION 2016 – 2046

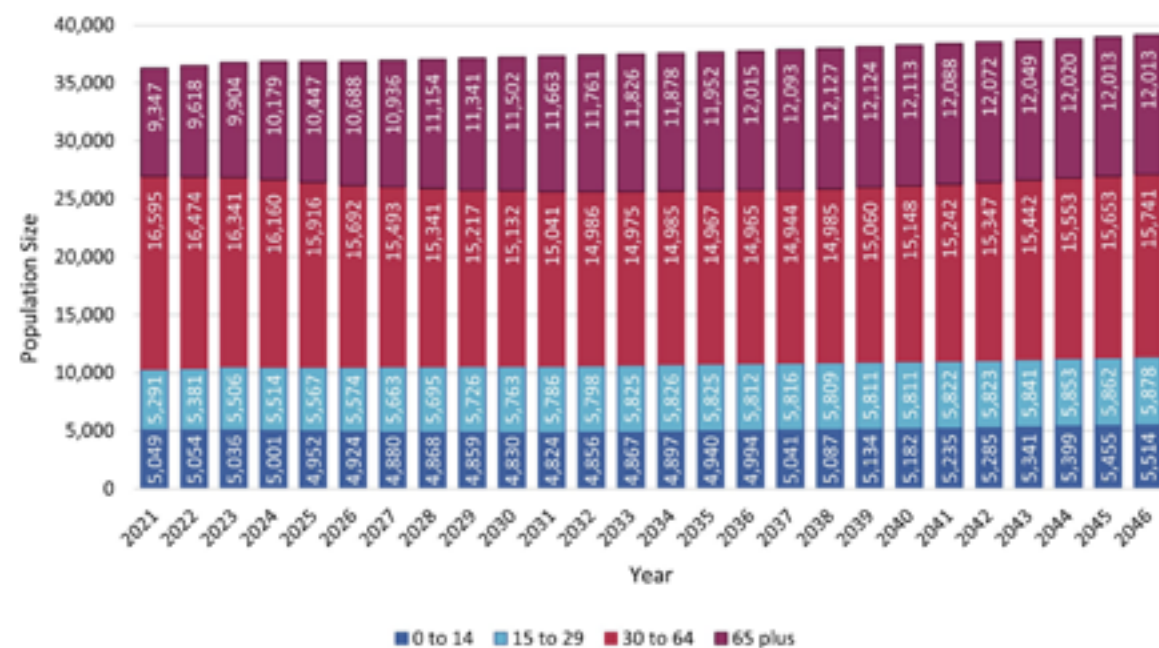
Population projections for Ontario Census Divisions (CDs) are calculated yearly by the Ontario Ministry of Finance. They are developed using a standard demographic methodology in which assumptions for population growth reflect recent trends in all streams of migration and the continuing evolution of long-term fertility and mortality patterns in each census division. The projections do not represent Ontario government policy targets or desired population outcomes, nor do they incorporate explicit economic or planning assumptions.

By looking at the age distribution within a population, we can start to identify the current and future needs of this population (e.g., more childcare spaces). Collectively, population age counts, and population growth projections can help us to adapt to the needs of the population as it changes over time.

## POPULATION PROJECTION BY AGE GROUPS

Figure 2 shows the Manitoulin-Sudbury DSB area’s population projection broken down by large age groups (0 to 14, 15 to 29, 30 to 64, and 65+). The 30 to 64 age group is the only population group projected to shrink over this time period. All other age groups are projected to gradually grow as the population of the districts age.

Figure 2: Population for Large Age Groups of the Manitoulin-Sudbury DSB Area (2021 - 2046)



## Children in Manitoulin-Sudbury 0-12years

Table 5 shows the actual population counted in 2021 (from the Census of Canada) for the child age groups of 0 to 4, 5 to 9, and 10 to 14. This table also shows the projected child population in the future Census years of 2031 and 2041 for these specific age groups. It is projected that between 2021 and 2031 the population of children aged 0 to 4 will increase by 4.7%, the population of children aged 5 to 9 will decline by 8%, and the population of children aged 10 to 14 will decrease by almost 9%.

Table 5: Population Projection for Child Age Groups of the Manitoulin-Sudbury DSB Area (2021, 2031 and 2041)

|                           | 0 to 4 | 5 to 9 | 10 to 14 |
|---------------------------|--------|--------|----------|
| Population 2021           | 1,484  | 1,759  | 1,806    |
| Pop. Projection 2031      | 1,554  | 1,619  | 1,651    |
| Pop. Projection 2041      | 1,740  | 1,742  | 1,753    |
| Pop. Change 2021-2031 (%) | 4.7    | -8.0   | -8.6     |
| Pop. Change 2031-2041 (%) | 12.0   | 7.6    | 6.2      |
| Pop. Change 2021-2041 (%) | 17.3   | -1.0   | -2.9     |

Figure 3 (below) shows the population projection for the Manitoulin-Sudbury DSB area from 2021 to 2046 for children and youth. The projection analysis shows that the populations of children 0 to 4 years, 5 to 9 years and 10 to 14 years are all expected to increase over the next 20 years, though the numbers fluctuate for the children aged 5 to 9 and 10 to 14 during the first decade.

Figure 3: Children Population Projection by Child Age Group (2021 - 2046)

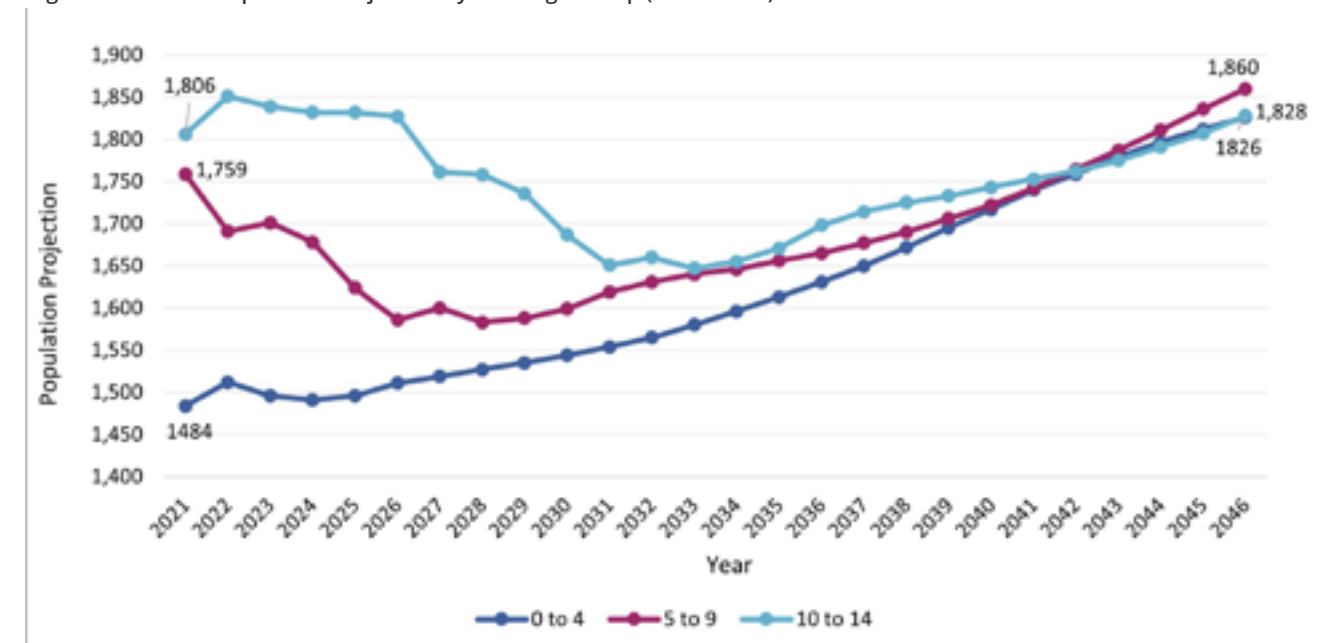
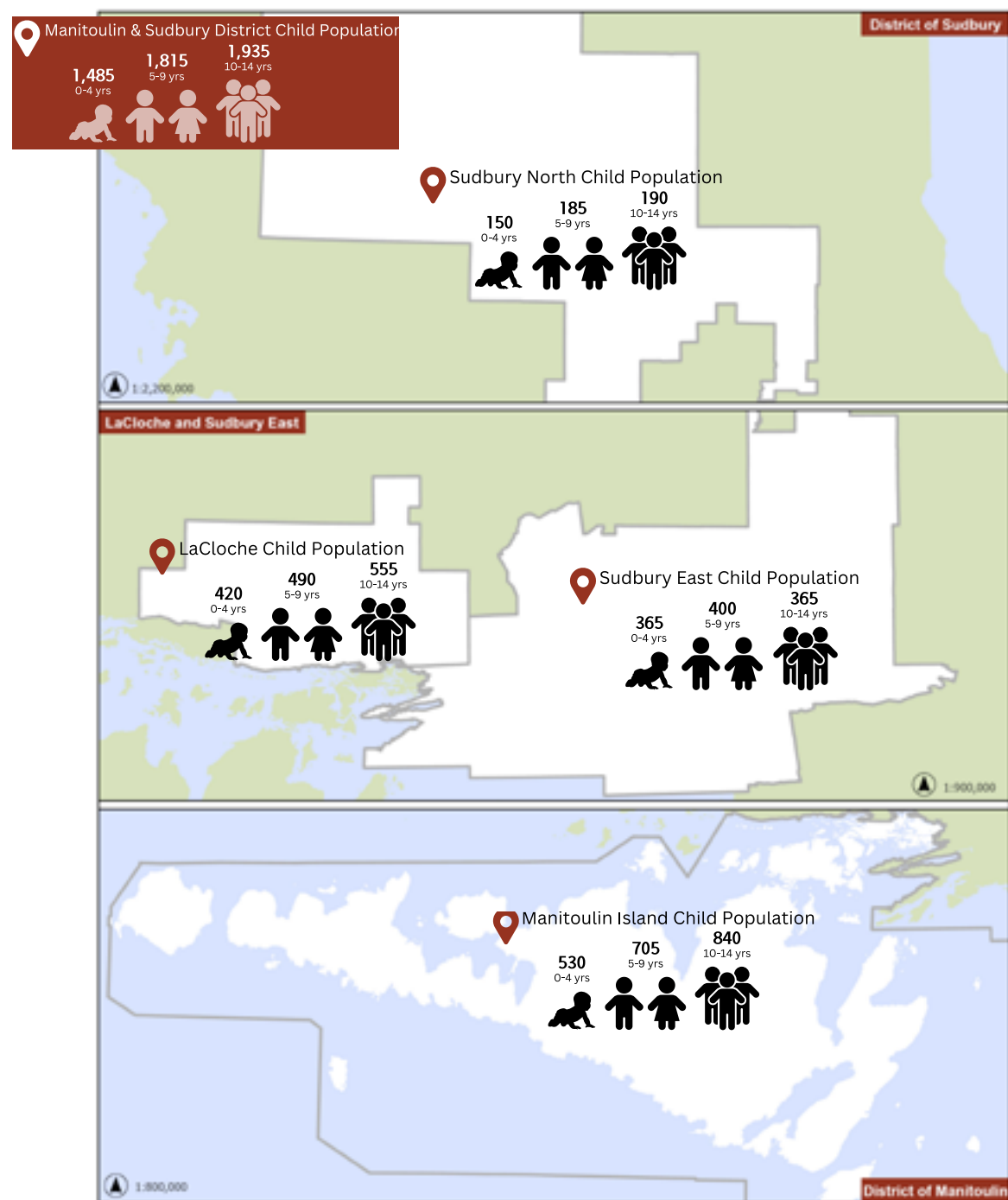


Figure 4 provides the breakdown of children by 5-year age groups for the Census Sub Divisions (CSDs) that make up the Large Community Groupings.

Figure 4: Child Population by Census Subdivisions, 2021



### Diversity (Francophone/Indigenous/Immigration)

**DISCLAIMER:** Newcomer information has been excluded in this section due to low numbers reported by Statistics Canada, the suppression of data due to random rounding, and the inability to preserve data anonymity; this is especially apparent in smaller/rural communities.

#### FRANCOPHONE POPULATION

The Francophone population refers to persons reporting French as their first official language spoken, their mother tongue, and/or the language spoken most often at home as “French” or “French and English” on the 2021 Census of Canada. According to Government of Ontario, the District of Sudbury is one of the 26 French Designated Areas. This means that Francophones living within these areas have a right to the local French services from the provincial government.

Areas with notable populations of Francophone children may benefit from French-language specific programming.

The 2021 census has reported a total of 5,990 Francophone persons in the Manitoulin-Sudbury DSB area representing 16.7% of the total Manitoulin-Sudbury DSB area population (Table 9). In Ontario, 693,870 persons identified as Francophone, representing 4.94% of the total population.

Table 6: Total Francophone Population in the Manitoulin-Sudbury DSB Larger Community Groupings (2021)

| Location                    | Total Population | Francophone Population | % Francophone Population |
|-----------------------------|------------------|------------------------|--------------------------|
| Manitoulin-Sudbury DSB Area | 35,795           | 5,990                  | 16.7                     |
| LaCloche                    | 9,265            | 1,220                  | 13.2                     |
| Manitoulin Island           | 13,935           | 470                    | 1.7                      |
| Sudbury East                | 7,645            | 2,730                  | 35.7                     |
| Sudbury North               | 5,190            | 1,595                  | 30.7                     |





Breaking down the Francophone youth population into the Larger Community Groupings, Figure 5 shows that Sudbury North and Sudbury East have the greatest proportion of Francophone children in all age categories for children, compared to Manitoulin, which has none, and LaCloche, which has very few.

Figure 5: Francophone Children Population in the Manitoulin-Sudbury DSB Area and Ontario, 2021

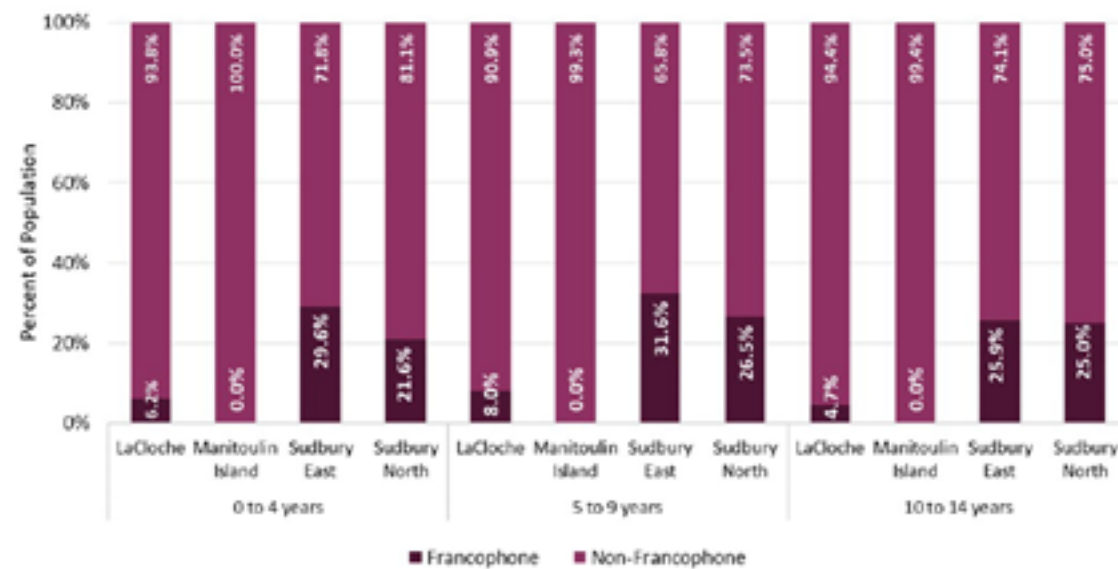


Figure 6 illustrates the proportion of Francophone children for 5-year age groups. As shown, the Manitoulin-Sudbury district had a larger share of Francophone children in each age category, compared to the province.

Figure 6: Francophone Children in the Manitoulin-Sudbury DSB Area, 2021

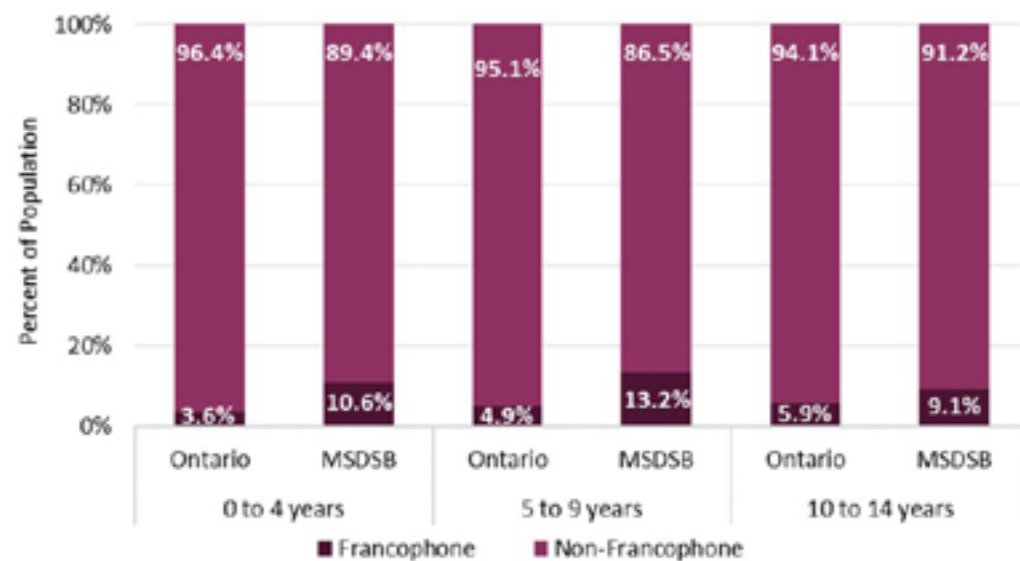


Table 7 highlights the number of Francophone children in both the on-reserve and off-reserve populations for the Larger Community Groupings. According to the 2021 census, very few Francophone children live on-reserve in the Manitoulin-Sudbury DSB area.

*Note: Please use the table data below with caution as the numbers have been subjected to random rounding and data suppression for privacy protection purposes.*

Table 7: Francophone Population for On-Reserve and Off-Reserve Areas in the Manitoulin-Sudbury DSB Area (2021)

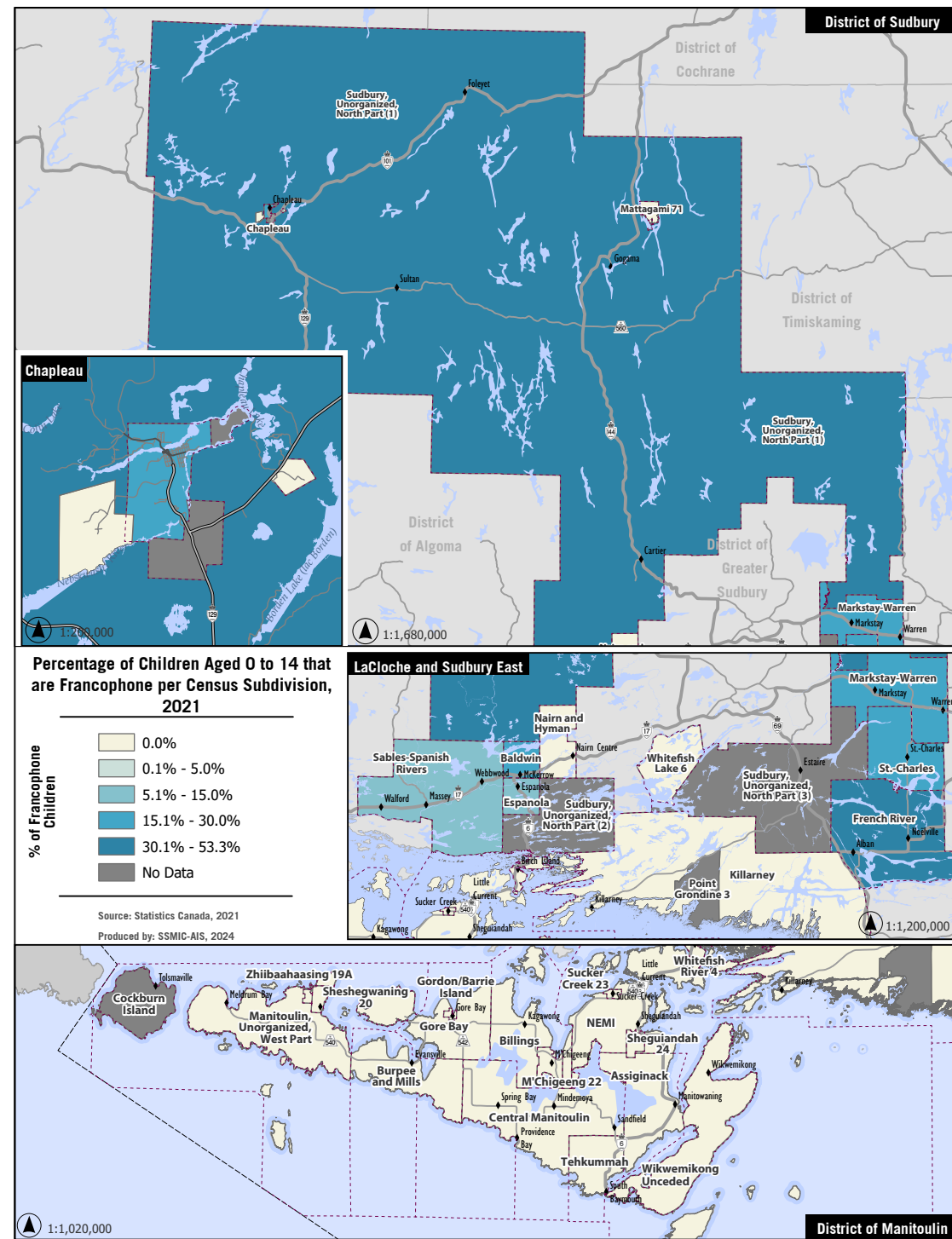
|                | LaCloche   |             | Manitoulin Island |             | Sudbury East |             | Sudbury North |             |
|----------------|------------|-------------|-------------------|-------------|--------------|-------------|---------------|-------------|
|                | On-Reserve | Off-Reserve | On-Reserve        | Off-Reserve | On-Reserve   | Off-Reserve | On-Reserve    | Off-Reserve |
| 0 to 14 years  | -          | 100         | 0                 | 0           | 0            | 305         | 0             | 165         |
| 0 to 4 yrs     | -          | 25          | 0                 | 0           | 0            | 105         | 0             | 40          |
| 5 to 9 yrs     | -          | 35          | 0                 | 0           | 0            | 120         | 0             | 65          |
| 10 to 14 yrs   | -          | 25          | 0                 | 0           | 0            | 75          | 0             | 65          |
| 15 to 64 years | -          | 580         | 45                | 230         | 10           | 1590        | 20            | 950         |
| 65 years +     | -          | 525         | 30                | 175         | 10           | 825         | 0             | 445         |





Figure 7 shows the percentage of population aged 0 to 14 years old who are Francophone in Manitoulin-Sudbury DSB area in 2021.

Figure 7: Percentage of the Population Aged 0 to 14 who are Francophone in the Manitoulin-Sudbury DSB Area, 2021





## INDIGENOUS POPULATION

Indigenous identity refers to those persons who reported identifying with at least one Indigenous group, that is, First Nations (North American Indian), Métis or Inuk (Inuit), and/or those who reported being a Treaty Indian or a registered Indian, as defined by the Indian Act of Canada, and/or those who reported they were members of an Indian band or First Nation.

Parents/caregivers and children identifying as Indigenous may prefer programming specific to their culture. Noting the location of high on-reserve and off-reserve populations may help narrow down the most appropriate cost-effective locations to deliver programming.

Table 9 (page 25) provides the breakdown of the total population that identified as Indigenous in the Manitoulin-Sudbury DSB area by census sub-division (CSD) and the share of that population that lived on-reserve and off-reserve for the Large Community Groupings. Note: LaCloche does not have a First Nations Reserve in the area, therefore their population counts are included in the off-reserve populations.

The majority of those who identified as Indigenous, identified with a single Indigenous group. Single Indigenous Response refers to individuals who only identify with one Indigenous group. Overall, over one-third of the population that identified as Indigenous lived in off-reserve areas in the Manitoulin-Sudbury DSB area (44.8%). In Manitoulin, over two-thirds of the population lived on-reserve, compared to Sudbury North and Sudbury East, where over-two thirds of the Indigenous population lived off-reserve. A very small share of the population identified as Inuit (less than 1%) or identified with having multiple Indigenous identities in the Manitoulin-Sudbury DSB area (less than 1%).

Figure 8 maps the percentage of population aged 0 to 14 who identified as Indigenous in Manitoulin-Sudbury DSB area in 2021.

Table 8: Indigenous Identification in the Manitoulin and Sudbury Districts by LCG and CSD, 2021

| Place Name                       | CSD | Total Population | Identified as Indigenous |      | Identified as First Nations |      | Identified as Métis |     |
|----------------------------------|-----|------------------|--------------------------|------|-----------------------------|------|---------------------|-----|
|                                  |     |                  | #                        | %    | #                           | %    | #                   | %   |
| Manitoulin and Sudbury Districts |     | 35,795           | 9,600                    | 26.8 | 7,485                       | 20.9 | 1,895               | 5.3 |
| LaCloche                         |     | 9,275            | 1,345                    | 14.5 | 655                         | 7.1  | 635                 | 6.8 |
| Manitoulin Island                |     | 13,675           | 5,525                    | 40.4 | 5,195                       | 38.0 | 255                 | 1.9 |
| Sudbury East                     |     | 7,640            | 1,620                    | 21.2 | 850                         | 11.1 | 695                 | 9.1 |
| Sudbury North                    |     | 5,200            | 1,100                    | 21.2 | 770                         | 14.8 | 290                 | 5.6 |

Figure 8: Percentage of the Population Aged 0 to 14 years who Identify as Indigenous in the Manitoulin-Sudbury DSB Area, 2021

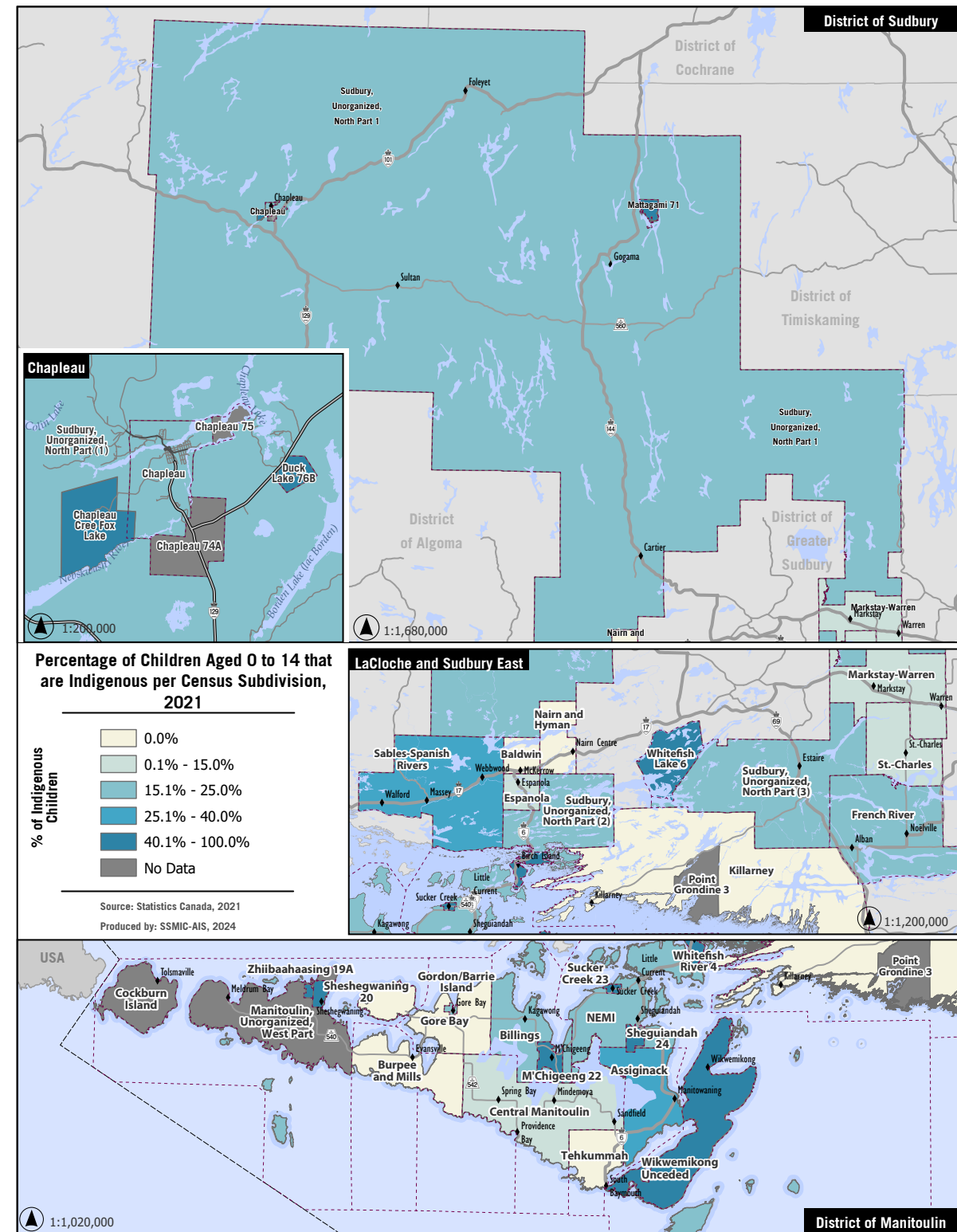


Figure 9 provides the breakdown of the population that identified with a single Indigenous group (Single Indigenous Response). The chart shows the share of the population aged 0 to 14 years old that identified as Indigenous, First Nations or Métis in the Manitoulin-Sudbury DSB area as a percentage of the total population. In Manitoulin Island (60.4%), Sudbury North (32.4%) and Sudbury East (22.4%), a high portion of the population identified as Indigenous. 58.8% of the population on Manitoulin Island identified as First Nation. 26.1% of the population in Sudbury North, 11.2% of the population in Sudbury East and 10.4% of the population in LaCloche also identified as First Nations.

Figure 9: Indigenous Identity of Population Aged 0 to 14 years in the Manitoulin-Sudbury DSB Area, 2021

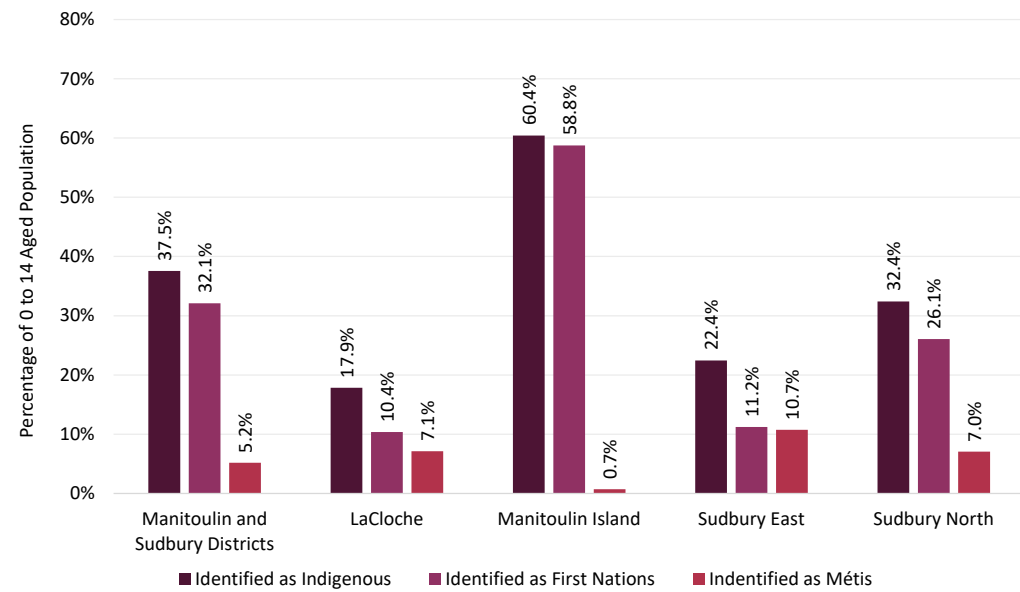


Figure 10 shows the difference in the population that identified as Indigenous in 2016 as compared to 2021. There was an overall increase of 6.8% in the Indigenous population in the Manitoulin-Sudbury DSB area during this time period. All the Large Community Groupings (LCGs) saw an increase in the population that identified as Indigenous in 2021, with Sudbury East seeing the highest increase of 11%, followed by LaCloche with an increase of 10.7%, Sudbury North with 6.8% and Manitoulin Island with a 5% growth in the population that identified as Indigenous.

Figure 10: Indigenous Population in the Manitoulin-Sudbury DSB Area

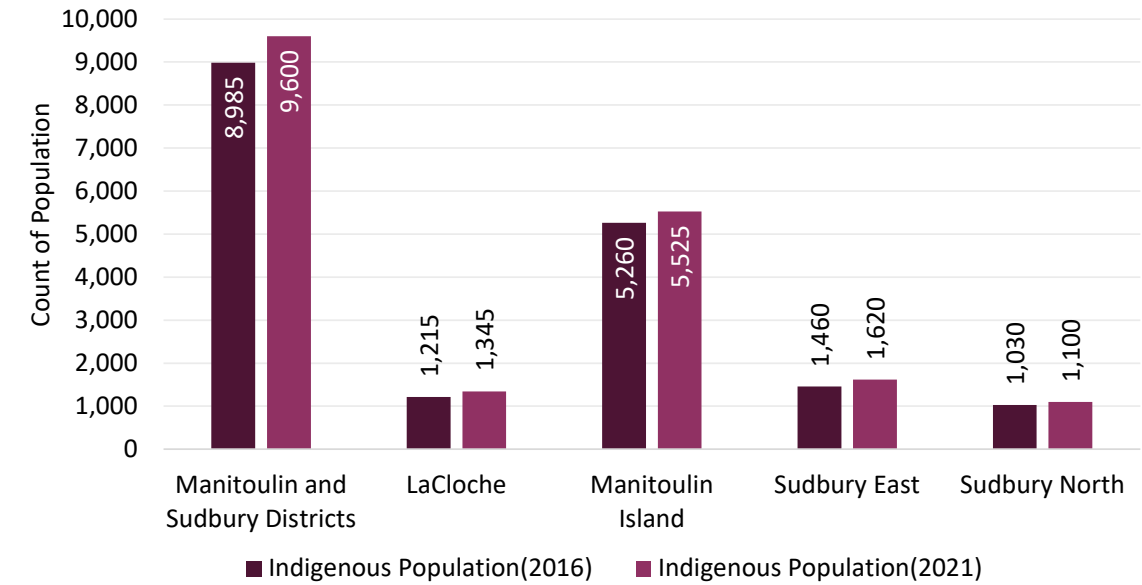


Figure 11 shows the difference in the population that identified as First Nations in 2016 as compared to 2021. There was an overall increase of 9.4% in the First Nations population in the Manitoulin-Sudbury DSB area. All the Large Community Groupings (LCGs) saw an increase in the First Nations population in 2021, with Sudbury North seeing a sharp increase of 27.3% and Sudbury East with the smallest increase of 5.6%.

Figure 11: First Nations Population in the Manitoulin-Sudbury DSB Area

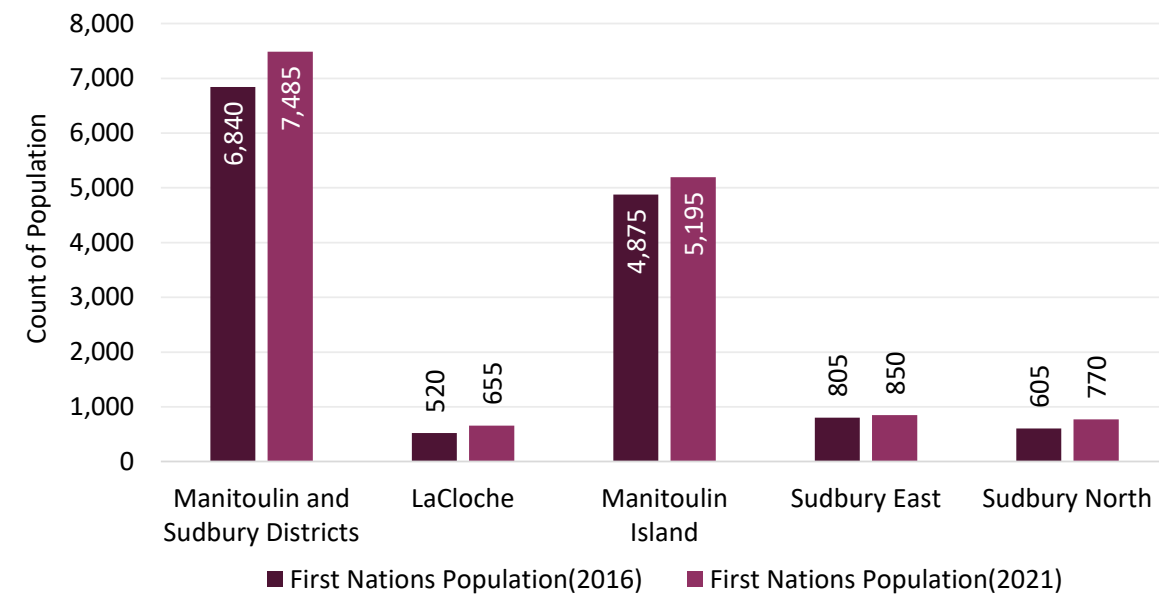


Figure 12 shows change in the Métis population in the Manitoulin-Sudbury DSB area in the census years 2016 and 2021. Manitoulin Island and Sudbury North each saw a sharp decrease of 22.7% in 2021, followed by LaCloche with a decrease of 5.9% in the Métis population. Sudbury East was the only LCG with an increase in the Métis population between these time periods (9.4%). Overall, the Métis population has decreased slightly between 2016 and 2021.

Figure 12: Métis Population in the Manitoulin-Sudbury DSB Area

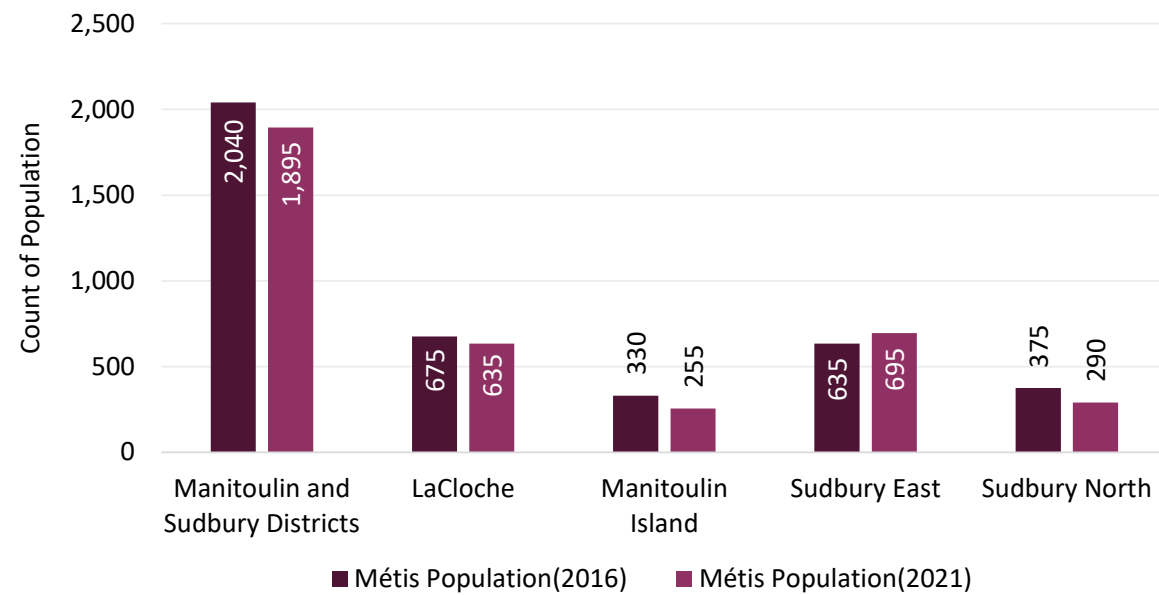


Table 9 provides the population breakdown for both on-reserve and off-reserve populations by age. Manitoulin Island has larger share of its population that identifies as Indigenous living on-reserve compared to the distribution in Sudbury North and Sudbury East, where a smaller share of the Indigenous population lives on-reserve.

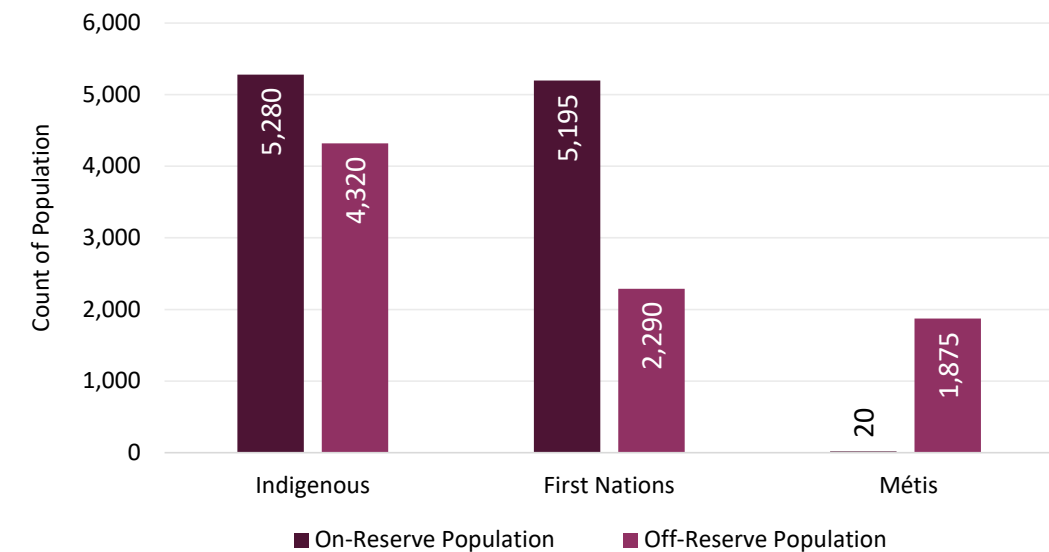
*\*Please Note: The on-reserve data provided here for the LaCloche LCG is for the Sagamok Reserve. While LaCloche does not have a First Nations Reserve, families in Sagamok may receive services in the LaCloche area and so are included here. Sagamok is not part of the data shown in any other tables presented in this report.*

Table 9: Indigenous Identity by Age Groups for On-Reserve and Off-Reserve Populations in the Manitoulin-Sudbury DSB Area, 2021

|                | Manitoulin-Sudbury DSB Area |              | LaCloche     |              | Manitoulin Island |              | Sudbury East |              | Sudbury North |             |
|----------------|-----------------------------|--------------|--------------|--------------|-------------------|--------------|--------------|--------------|---------------|-------------|
|                | On-Reserve                  | Off-Reserve  | On-Reserve*  | Off-Reserve  | On-Reserve        | Off-Reserve  | On-Reserve   | Off-Reserve  | On-Reserve    | Off-Reserve |
| <b>Total</b>   | <b>6,340</b>                | <b>4,310</b> | <b>1,060</b> | <b>1,345</b> | <b>4,500</b>      | <b>1,025</b> | <b>380</b>   | <b>1,240</b> | <b>400</b>    | <b>700</b>  |
| 0 to 14 years  | 1,440                       | 700          | 275          | 250          | 1,080             | 180          | 75           | 155          | 10            | 115         |
| 0 - 4 yrs      | 360                         | 190          | 65           | 90           | 275               | 50           | 20           | 35           | 0             | 15          |
| 5 -9 yrs       | 555                         | 185          | 135          | 75           | 390               | 30           | 30           | 45           | 0             | 35          |
| 10 - 14 yrs    | 520                         | 300          | 80           | 90           | 405               | 90           | 25           | 70           | 10            | 50          |
| 15 to 64 years | 3,810                       | 2,825        | 640          | 875          | 2,880             | 695          | 255          | 765          | 35            | 490         |
| 65 years +     | 745                         | 780          | 145          | 215          | 545               | 150          | 45           | 315          | 10            | 100         |

Figure 13 illustrates the distribution of the Indigenous population living on-reserve and off-reserve in the Manitoulin-Sudbury districts. Just over 50% of the total Indigenous population lives in the on-reserve areas.

Figure 13: Indigenous Population living On-Reserve and Off-Reserve in the Manitoulin-Sudbury DSB Area, 2021





## RECENT IMMIGRANTS

According to the 2021 Census, Recent Immigrants refer to those who immigrated to Canada from another country between 2016 and 2021. Due to the small number of Recent Immigrants included in the 2021 Census, the data was subject to random rounding and therefore the table below is not broken down by LCG for anonymity purposes. Table 10 shows that in total, 80 people were recorded as recent immigrants in the Manitoulin-Sudbury DSB area, of those, a total of 25 people were 0 to 14 years of age.

Table 10: Recent Immigrants to the Manitoulin-Sudbury DSB Area, 2021

| Age Group      | Manitoulin-Sudbury DSB | Ontario        |
|----------------|------------------------|----------------|
| <b>Total</b>   | <b>80</b>              | <b>584,685</b> |
| 0 to 14 years  | 25                     | 96,260         |
| 15 to 64 years | 45                     | 461,030        |
| 65 plus        | 10                     | 27,395         |



## Education and Employment

### FAMILIES WITH CHILDREN

Due to small population counts, data is not available for all communities that make up the Large Community Groupings. However, data is available for select communities and is included for additional insight on the communities that are part of the Manitoulin-Sudbury DSB area. Further, the tables and figures that follow include First Nations Reserves.

Family structure, particularly whether children are raised in two-parent or single-parent households, continues to be a significant factor in children's development, affecting their emotional, social, and academic well-being. Current research highlights that children in two-parent households tend to experience better social-emotional and academic outcomes than those in single-parent households. For example, children from intact families are generally less likely to exhibit behavioral problems or face educational challenges like ADHD or learning disabilities, and they show higher levels of social competence. This has been attributed to the stability, resources, and time two-parent households can often provide compared to single-parent households (Wu et al., 2018; Blackwell, 2010).

Socioeconomic factors are particularly influential, as single-parent families often face higher poverty rates and fewer resources. This economic disparity impacts children's mental health, leading to higher rates of anxiety, behavioral issues, and academic challenges. Additionally, research underscores the importance of the home environment, including parenting styles and family interactions. For instance, positive parenting styles and low-conflict family environments support better social-emotional development, regardless of family structure (Haslam et al., 2020; Liu et al., 2021).

For further insights, you can explore resources on recent studies such as those in *Frontiers in Psychology* and *Marrimedia*, which analyze how family dynamics and socioeconomic status contribute to child outcomes.

Table 11 provides a comparison of the number of lone-parent families recorded by the 2021 census and the number of lone-parent families recorded by the 2016 census.

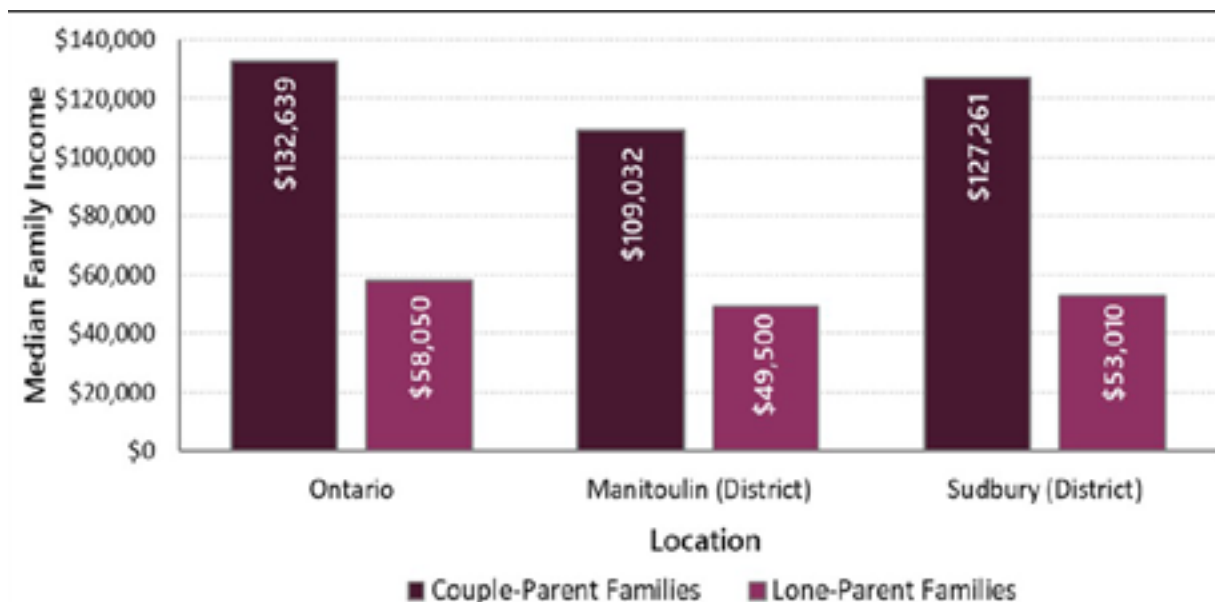
Table 11: Lone-Parent Families in the Manitoulin-Sudbury DSB Area, 2011 vs. 2016

| Location               | 2016               |                        |                          |  | 2021               |                        |                          |  |
|------------------------|--------------------|------------------------|--------------------------|--|--------------------|------------------------|--------------------------|--|
|                        | Total Families (#) | Families with Children | Lone-Parent Families (#) | % Lone-Parents of Families with Children | Total Families (#) | Families with Children | Lone-Parent Families (#) | % Lone-Parents of Families with Children |
| Ontario                | 3,481,885          | 2,170,315              | 644,975                  | 29.7                                     | 3,347,195          | 1,517,365              | 678,110                  | 44.7                                     |
| Manitoulin-Sudbury DSB | 10,285             | 4,745                  | 1,685                    | 35.5                                     | 9,960              | 2,995                  | 1,855                    | 61.9                                     |
| Manitoulin (Dis.)      | 3,770              | 1,850                  | 830                      | 44.9                                     | 3,670              | 1,055                  | 885                      | 83.9                                     |
| Sudbury (Dis.)         | 6,515              | 2,895                  | 855                      | 29.5                                     | 6,290              | 1,940                  | 970                      | 50                                       |
| Little Current         | 415                | 225                    | 85                       | 37.8                                     | 320                | 105                    | 60                       | 57.1                                     |
| Espanola               | 1,485              | 740                    | 250                      | 33.8                                     | 1,415              | 475                    | 260                      | 54.7                                     |
| Chapleau               | 565                | 275                    | 75                       | 27.3                                     | 550                | 190                    | 85                       | 44.7                                     |
| Markstay-Warren        | 820                | 395                    | 95                       | 24.1                                     | 735                | 280                    | 100                      | 35.7                                     |

### MEDIAN FAMILY INCOME – FAMILIES WITH CHILDREN IN THE HOME

Figure 14 illustrates the difference in median income between couple-parent families and lone-parent families for the Manitoulin-Sudbury DSB area. The Manitoulin and Sudbury Districts have a lower median family income for both couple-parent families and lone-parent families, compared to Ontario. However, the Manitoulin District has the lowest median income for lone-parent families as well as a high percentage of lone-parent families which may suggest more families are struggling compared to the Sudbury District and Ontario as a whole.

Figure 14: Median Family Income by Family Type for the Manitoulin-Sudbury DSB Area and Ontario, 2020



Looking at communities within the districts in Figure 15, Chapleau has the highest median income for couple-parent families of the five communities, compared to Ontario. Markstay had the lowest median income for lone-parent families.

Figure 15: Median Family Income by Family Type for Select Communities in the Manitoulin-Sudbury DSB Area, 2020

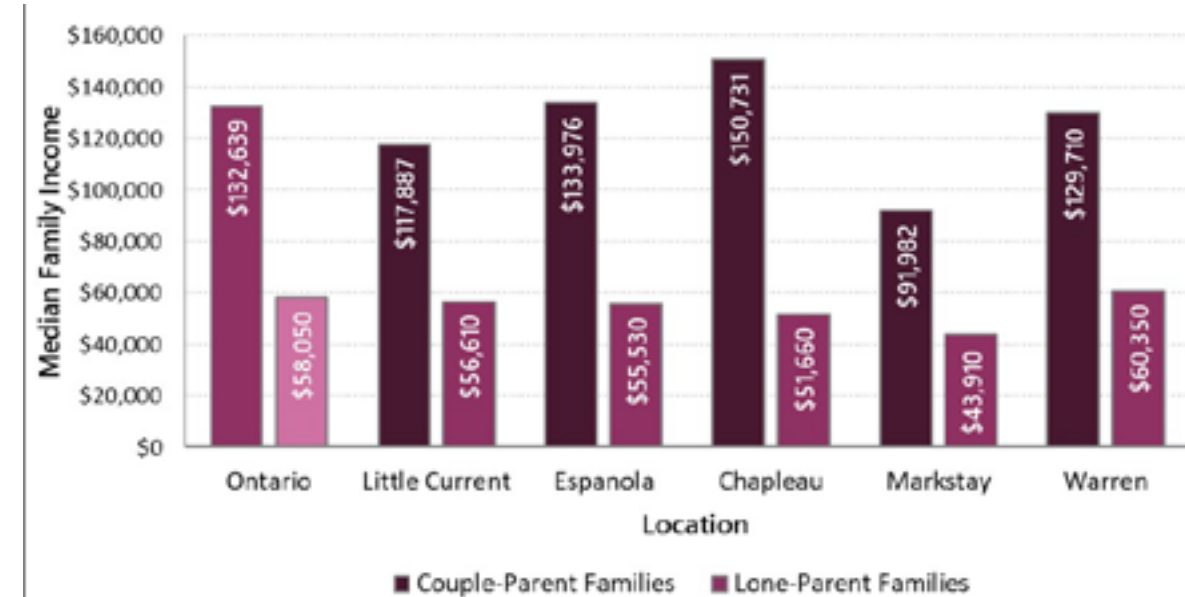


Figure 16 shows a gradual increase in the median income of couple-parent families between 2010 and 2020. Since 2015, the median family income has increased by \$22,698 for the Manitoulin District, and by \$21,128 in the Sudbury District. This is in comparison to Ontario, which saw an increase of \$23,941 over the same period. The Manitoulin District has consistently fallen below the median incomes recorded for both the Sudbury District and the province.

Figure 16: Median Family Income for Couple-Parent Families, 2010-2020

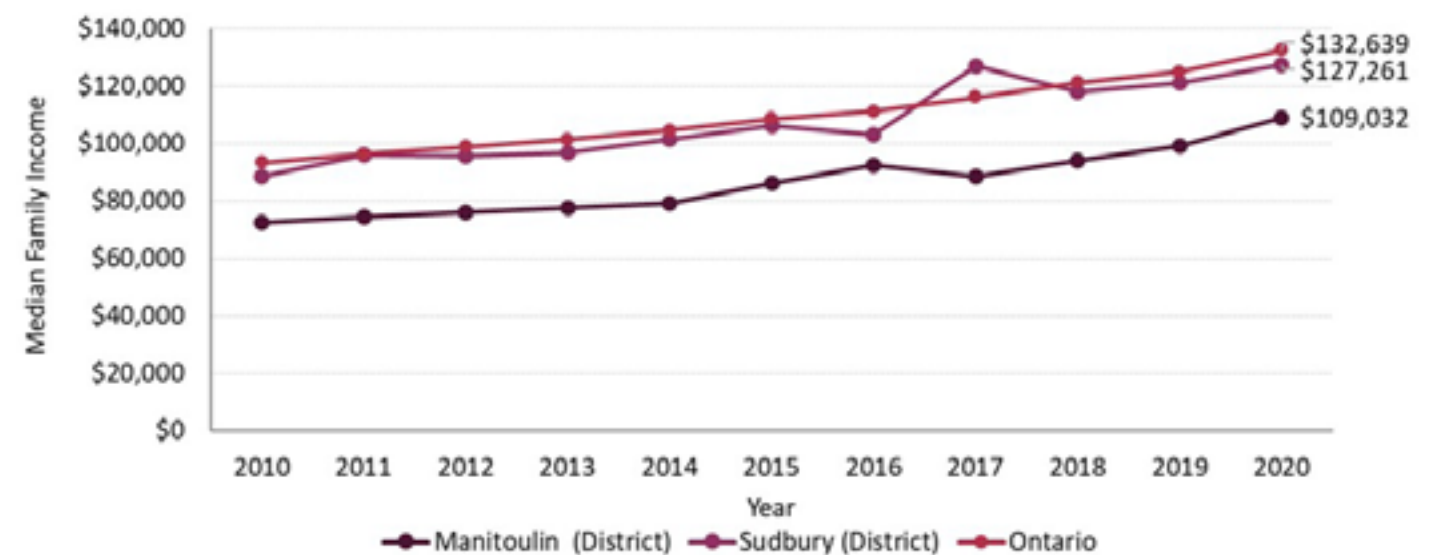
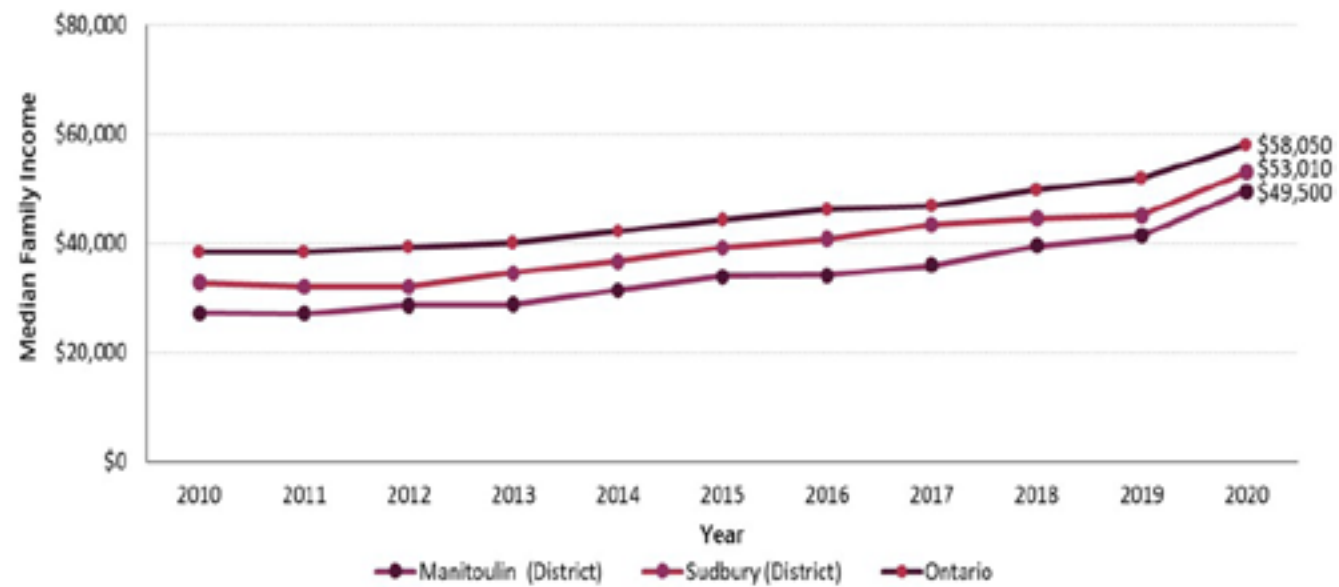




Figure 17 shows a gradual increase in the median family income for lone-parent families from 2010 to 2020. Since 2015, lone-parent family income has increased by \$15,630 in the Manitoulin District and \$13,850 in the Sudbury District. Ontario saw an increase of \$13,670 over this time period. The Manitoulin District has consistently fallen below the median incomes recorded for both the Sudbury District and the province.

Figure 17: Median Family Income for Lone-Parent Families, 2010-2020



**YOUTH LIVING IN LOW-INCOME**

In 2018, Statistics Canada modified the calculation that identified the percentage of Canadian families living in low-income, referred to as the Census Family Low-Income Measure After Tax (CFLIM-AT). The change included examining how a family's low-income status is relative to the size of a family unit and used varied Statistics Canada data sources, including the Census of Population and the Canadian Income Survey.<sup>5</sup> That said, it is important to understand how Statistics Canada interprets and defines a census family,

*“Census family is defined as a married couple and the children, if any, of either and/or both spouses; a couple living common law and the children, if any, of either and/or both partners; or a lone-parent of any marital status with at least one child living in the same dwelling and that child or those children. All members of a particular census family live in the same dwelling. A couple may be of opposite or same sex. Children may be children by birth, marriage, common-law union, or adoption regardless of their age or marital status as long as they live in the dwelling and do not have their own married spouse, common-law partner or child living in the dwelling. Grandchildren living with their grandparent(s) but with no parents present also constitute a census family.”<sup>6</sup>*



The recently modified calculation of the CFLIM-AT better represents how income is adjusted for those who are living together. This section will examine the number of families, couple-parent families and lone-parent families in Manitoulin-Sudbury DSB area living in low-income.

Statistics Canada maintains that low-income lines are not measures of poverty, rather they reflect a consistent and well-defined methodology that identifies those who are substantially worse off than average. This data is available by a limited number of age groups, including youth under the age of 18.

<sup>5</sup> Statistics Canada. (2018). Methodology Changes: Census Family Low Income Measure Based on the T1 Family File. Retrieved from: Methodology Changes: Census Family Low Income Measure Based on the T1 Family File (statcan.gc.ca)

<sup>6</sup> Statistics Canada. (2017). Dictionary, Census of Population, 2016 - Census Family. Retrieved from: Dictionary, Census of Population, 2016 - Census family (statcan.gc.ca)

Figure 18 shows the breakdown of youth living in low-income households for 2020 in Ontario compared to the Manitoulin and Sudbury Districts. The breakdown provided shows children aged 0 to 17 in low-income households, as a percentage of the total number of children aged 0 to 17 in households, by family type. Compared to the province (10.5%), the Manitoulin District has a much higher percent of youth living in low-income families (21.2%). In the Manitoulin District, it is reported 37.1% of youth living in lone-parent families are living in low-income situations, compared to 28.8% in the Sudbury District and 26.0% in Ontario.

Figure 18: Youth Living in Low-Income Families by Family Type for the Manitoulin-Sudbury DSB Area and Ontario, 2020

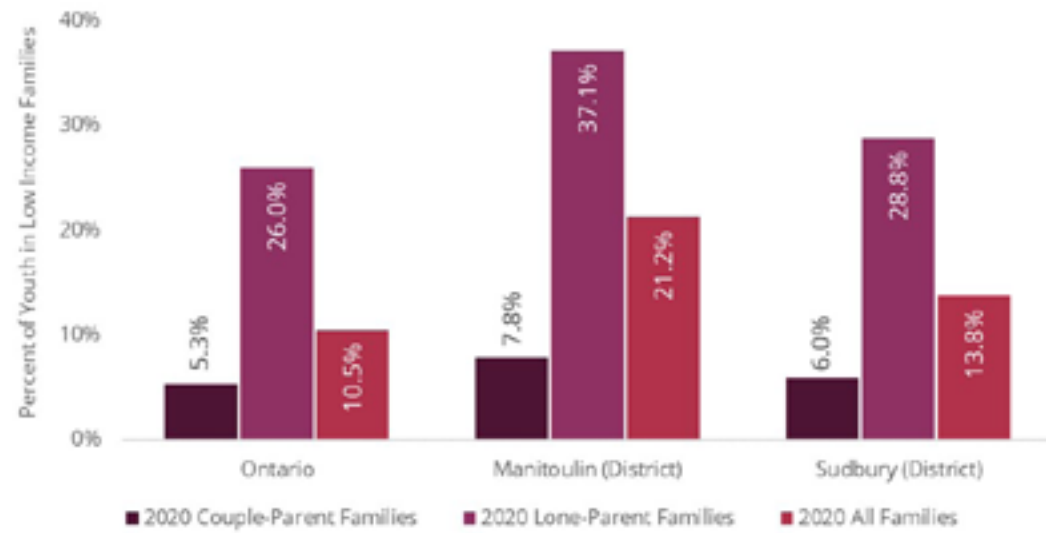
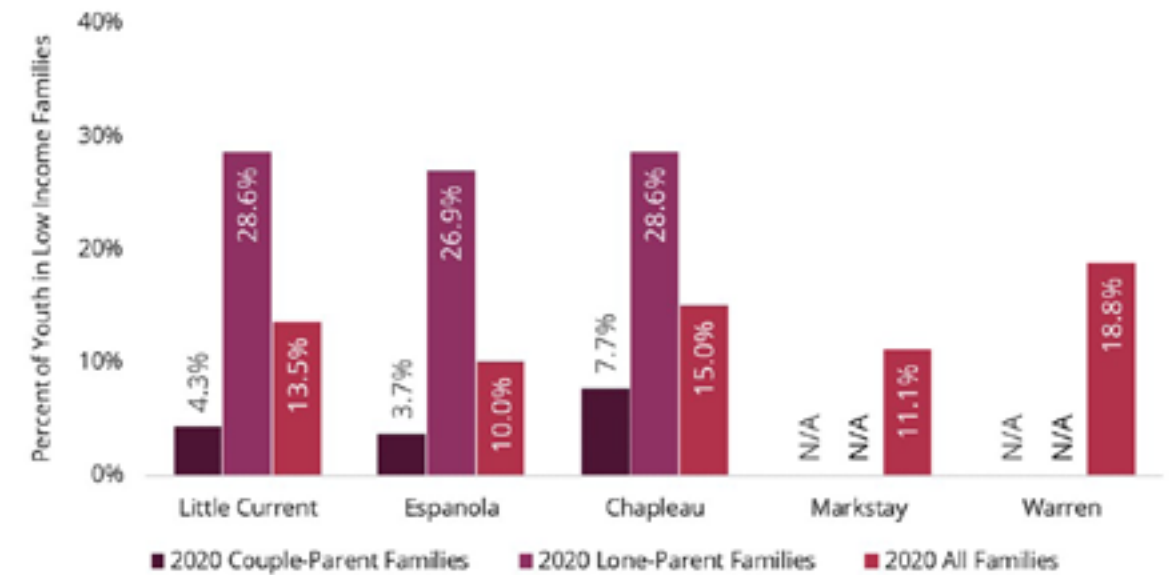


Figure 19 shows the breakdown of youth living in low-income households for selected communities in the Manitoulin-Sudbury DSB area. Similar to Figure 66, the data shows children aged 0 to 17 in low-income households, by family type, as a percentage of the total number of children aged 0 to 17 in households. Data for some of the smaller communities was not available due to low population counts and are labelled "N/A" on the chart. Figure 67 shows, of the available data, Chapleau and Little Current have the largest share of youth living in low-income in lone-parent families (28.6%). Chapleau had the highest percentage of youth living in low-income in couple-parent families (7.7%).

Figure 19: Youth Living in Low-Income Families by Family Type for Select Communities in the Manitoulin-Sudbury DSB Area, 2020



## NUMBER OF FAMILIES RECEIVING SOCIAL ASSISTANCE

Ontario has two social assistance programs to help eligible residents who are in financial need. Ontario Works (OW) helps people who are in temporary financial need and the Ontario Disability Support Program (ODSP) helps people with disabilities.

Due to low population counts in the smaller communities, data was not available for families receiving social assistance. Therefore, the data that follows compares Ontario to the Manitoulin District and the Sudbury District.

In 2020, 8.4% of all families in Ontario were receiving social assistance. This is lower than the percentage of families receiving social assistance in the Manitoulin District (14.1%) and Sudbury District (11.3%) (Figure 20).

Figure 20: Families Receiving Social Assistance by Family Type, 2020

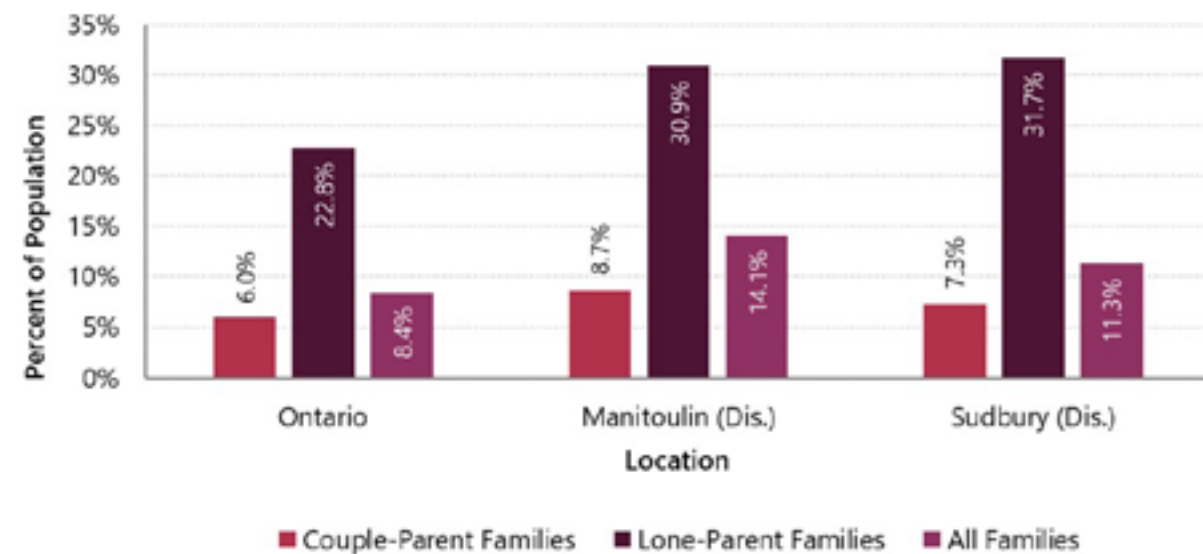


Figure 21 shows that the Manitoulin District has a higher proportion of families receiving social assistance compared to the Sudbury District and the province. The Manitoulin District has seen an increase in the percentage of families receiving social assistance from 12.3% in 2011 to 14.1% in 2020. The percentage of families receiving social assistance in the Sudbury District also increased, from 10.8% in 2011 to 11.3% in 2016. Both districts have a greater percentage of families receiving social assistance compared to Ontario (8.6% in 2011 and 8.4% in 2020), which has shown minimal change over time.

Figure 21: All Families Receiving Social Assistance, 2011 - 2020

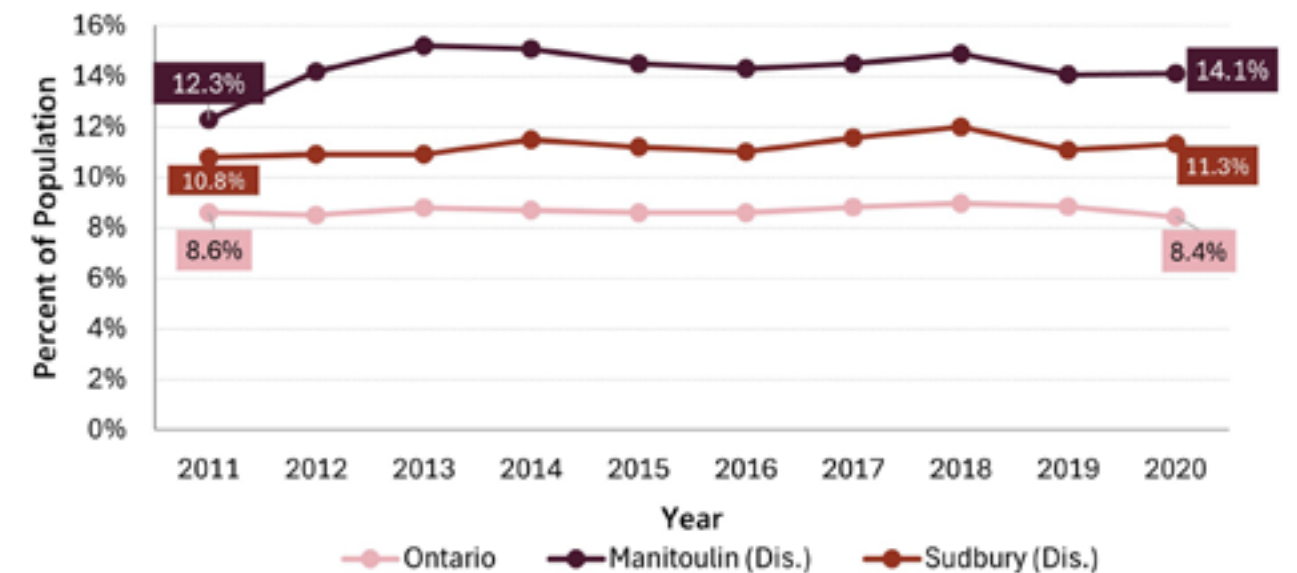


Figure 22 shows that of couple-parent families in the Manitoulin District, 8.7% received social assistance in 2020, compared to 7.3% in the Sudbury District and 6.0% in Ontario. The percentage of couple-parent families receiving social assistance remained fairly close to the province for both Manitoulin and Sudbury districts.



Figure 22: Couple-Parent Families Receiving Social Assistance, 2011 – 2020

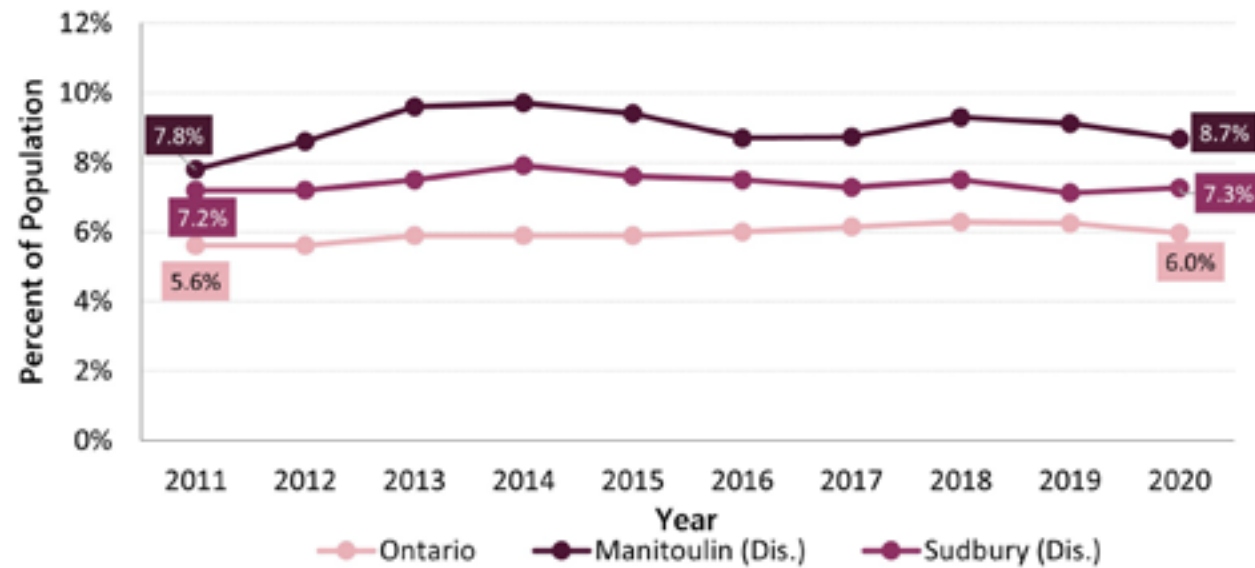
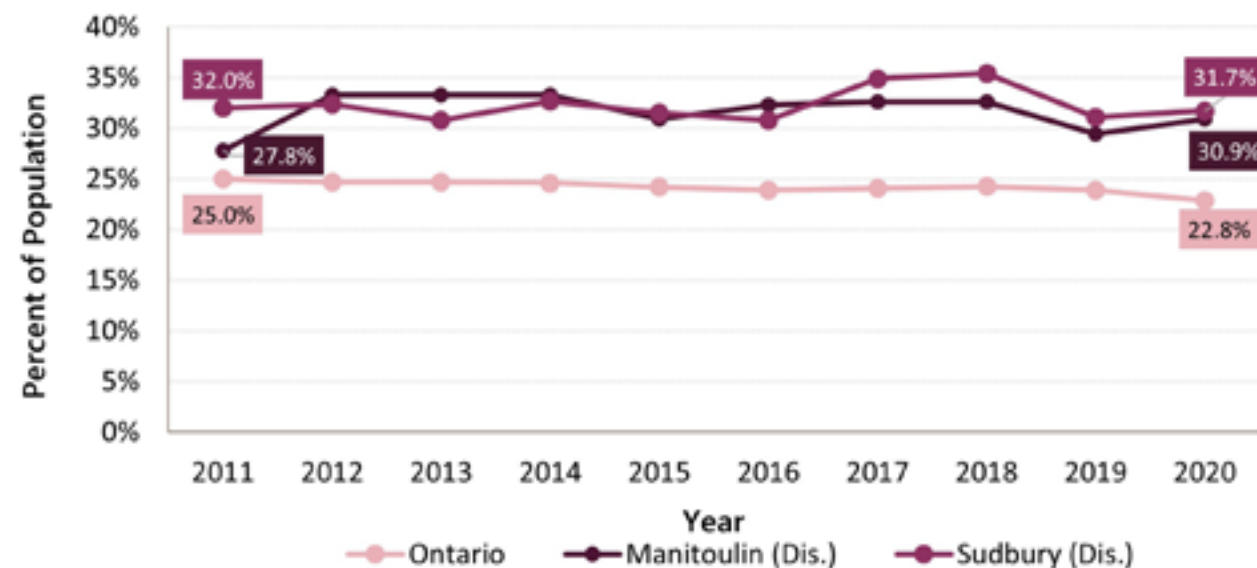


Figure 23 shows that a higher proportion of lone-parent families rely on social assistance in the Sudbury District and Manitoulin District compared to Ontario. As of 2020, 30.9% of lone-parent families received social assistance in the Sudbury District, 31.7% in the Manitoulin District, and 22.8% in Ontario. However, both the Manitoulin and Sudbury Districts have displayed fluctuations over time. In the Manitoulin District, the percentage of lone-parent families receiving social assistance increased steadily during the decade with slight decreases in 2015 and 2019.

Figure 23: Lone-Parent Families Receiving Social Assistance, 2011 – 2020



### Early Development Instrument (EDI) Cycle VI

Results of the EDI questionnaire are grouped into five core domains of child development:



**Physical Health & Well-being (PHWB):** Includes gross and fine motor skills (e.g., holding a pencil, running on the playground, motor coordination), adequate energy levels for classroom activities, independence in looking after own needs, and daily living skills.



**Social Competence (SOC):** Includes curiosity about the world, eagerness to try new experiences, knowledge of standards of acceptable public behaviour, ability to control own behaviour, appropriate respect for adult authority, cooperation with others, following rules, and ability to play and work with other children.



**Emotional Maturity (EMOT):** Includes the ability to think before acting, a balance between too fearful and too impulsive, an ability to deal with feelings at the age-appropriate level, and empathetic response to other people's feelings.



**Language & Cognitive Development (LANG):** Includes reading awareness, age-appropriate reading and writing skills, age-appropriate numeracy skills, ability to understand similarities and differences, and ability to recite back specific pieces of information from memory.



**Communication Skills & General Knowledge (COMG):** Includes skills to communicate needs and wants in socially appropriate ways, symbolic use of language, storytelling, and age-appropriate knowledge about the life and world around.

The EDI is commonly used to get a sense of vulnerability in a population of children. If a child scores below the 10th percentile cut-off of the Ontario population on any of the five domains, they are said to be vulnerable on that scale of development. When looking at vulnerability rates, a lower percentage is a more favourable result.

**The EDI:**

- ~ is a Canadian-made research tool, developed at the Offord Centre for Child Studies at McMaster University.
- ~ has been used around the world, including countries such as Australia, Chile, and Egypt.
- ~ is used to measure children's ability to meet age-appropriate developmental expectations.
- ~ is NOT used to assess or diagnose individual children nor to rank teachers or schools.



## Manitoulin-Sudbury Districts Services Board (Manitoulin-Sudbury DSB)

- ~ The six major Manitoulin-Sudbury DSB EDI implementations took place during the 2004/05 (Cycle 1), 2008/09 (Cycle 2), 2011/12 (Cycle 3), 2014/15 (Cycle 4), 2017/18 (Cycle 5), and 2022/23 (Cycle 6) school years.
- ~ EDI analysis in Ontario commonly excludes children who have been diagnosed with a special need. These results adhere to the Ontario guidelines.
- ~ The number of valid Manitoulin-Sudbury DSB records (without special needs) for the latest implementation was 205.
- ~ EDI results for the core domains can be broken down by the Larger Community Groupings that make up the Manitoulin-Sudbury DSB area:
  - LaCloche had 77 valid EDI records
  - Manitoulin Island had 61 valid EDI records
  - Sudbury East had 43 valid EDI records
  - Sudbury North had 24 valid EDI records

*Please note, the 2022/23 implementation took place later in the school year than previous cycles. The average age of children included in the Cycle 6 analysis was 5.9 years, compared to 5.7 years in Cycle 5.*

*Please note, it is important to acknowledge the potential impact that the COVID-19 pandemic had on the Cycle 6 EDI implementation when comparing results to previous cycles. The onset of the pandemic which began in 2020, led to major changes in how children were learning, socializing, and experiencing their lives. With an increase of time spent at home and in isolation, children were unable to socialize with their peers as they had done previously and were unable to attend typical early childhood learning centres and programs. <sup>7</sup> These factors have been shown to potentially impact the school readiness levels and cognitive development of children entering Kindergarten.<sup>8</sup>*

## Findings for Manitoulin-Sudbury Districts

*Please note, meaningful change was determined by using Critical Difference. Critical Difference is a tool developed by the Human Early Learning Partnership (HELP) based out of the University of British Columbia specifically for EDI analysis and can determine if a change in vulnerability between two time periods is statistically significant and not due to chance.<sup>9</sup>*

- ~ The general vulnerability (LOW1+) showed no meaningful change from the previous cycle in both the Manitoulin-Sudbury DSB area (27.3%) and Ontario (31.1%).
- ~ Compared to Cycle 5, almost all domains showed no meaningful change in vulnerability

<sup>7</sup> Davies, C., Hendry, A., Gibson, S. P., Gliga, T., McGillion, M., & Gonzalez-Gomez, N. (2021). Early childhood education and care (ECEC) during COVID-19 boosts growth in language and executive function. *Infant and Child Development*. <https://doi.org/10.31234/osf.io/74gkz>

<sup>8</sup> Murphy, K., Giordano, K., & Deloach, T. (2023). Pre-K and kindergarten teacher perception of school readiness during the COVID-19 pandemic. *Early Childhood Education Journal*, 52(3), 551–561. <https://doi.org/10.1007/s10643-023-01462-2>

<sup>9</sup> Human Early Learning Partnership, The University of British Columbia (2024). Critical Difference: What is a Meaningful Change in our Data? <https://earlylearning.ubc.ca/critical-difference/#:~:text=The%20critical%20difference%20methodology%20is,districts%2C%20or%20local%20health%20areas.>

except for PHWB, which had a meaningful decrease in vulnerability.

- ~ Overall, Sudbury North had the highest percent of vulnerable children across all domains, with all domains showing a meaningful increase in vulnerability, and 41.7% of children in Sudbury North being vulnerable in 1 or more domains. In the previous EDI cycle, Sudbury North had the lowest percent of vulnerable children in all domains.
- ~ Manitoulin Island had the second highest percent of children low in 1 or more domains with 27.9%, this was similar to LaCloche with 27.3% of children being low in 1 or more domains.
- ~ Sudbury East had the lowest percent of vulnerable children in all domains, with a meaningful decrease in vulnerability in SOC and LANG.

Table 12: Vulnerability Comparison between Cycles 5 and 6

| Manitoulin-Sudbury Districts    | % Vulnerable    |                 |                      | MSDSB Diff. from Cycle 6 |
|---------------------------------|-----------------|-----------------|----------------------|--------------------------|
|                                 | Cycle 5 2017/18 | Cycle 6 2022/23 | ON – Cycle 6 2022/23 |                          |
| PHWB                            | 18.4%           | 12.2%           | 17.6%                | ▼ 6.2                    |
| SOC                             | 7.5%            | 8.8%            | 10.1%                | 1.3                      |
| EMOT                            | 10.1%           | 13.2%           | 13.1%                | 3.1                      |
| LANG                            | 10.1%           | 11.7%           | 6.7%                 | 1.6                      |
| COMG                            | 7.9%            | 11.2%           | 10.5%                | 3.3                      |
| <b>Low in 1 or More Domains</b> | 28.1%           | 27.3%           | 31.1%                | 0.8                      |
| <b>Low in 2 or More Domains</b> | 14.5%           | 14.6%           | 14.7%                | N/A                      |

▼ Critical Decrease in Vulnerability ▲ Critical Increase in Vulnerability





Table 13: Percent of Vulnerable Children by EDI Domain

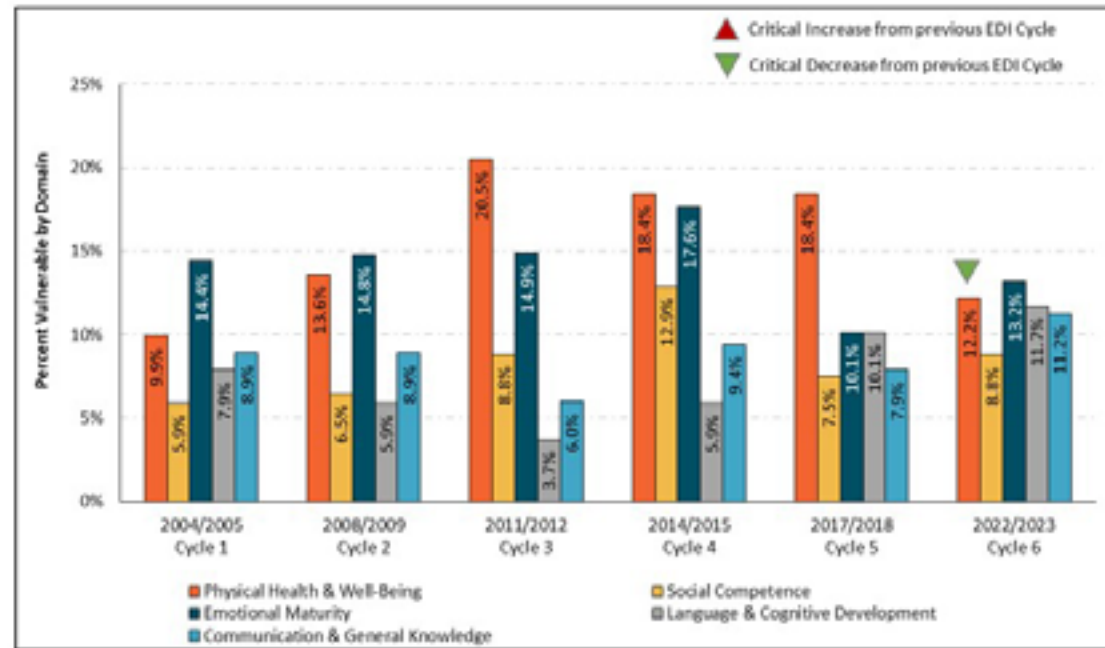


Figure 24: 2022/23 Vulnerability by LCG

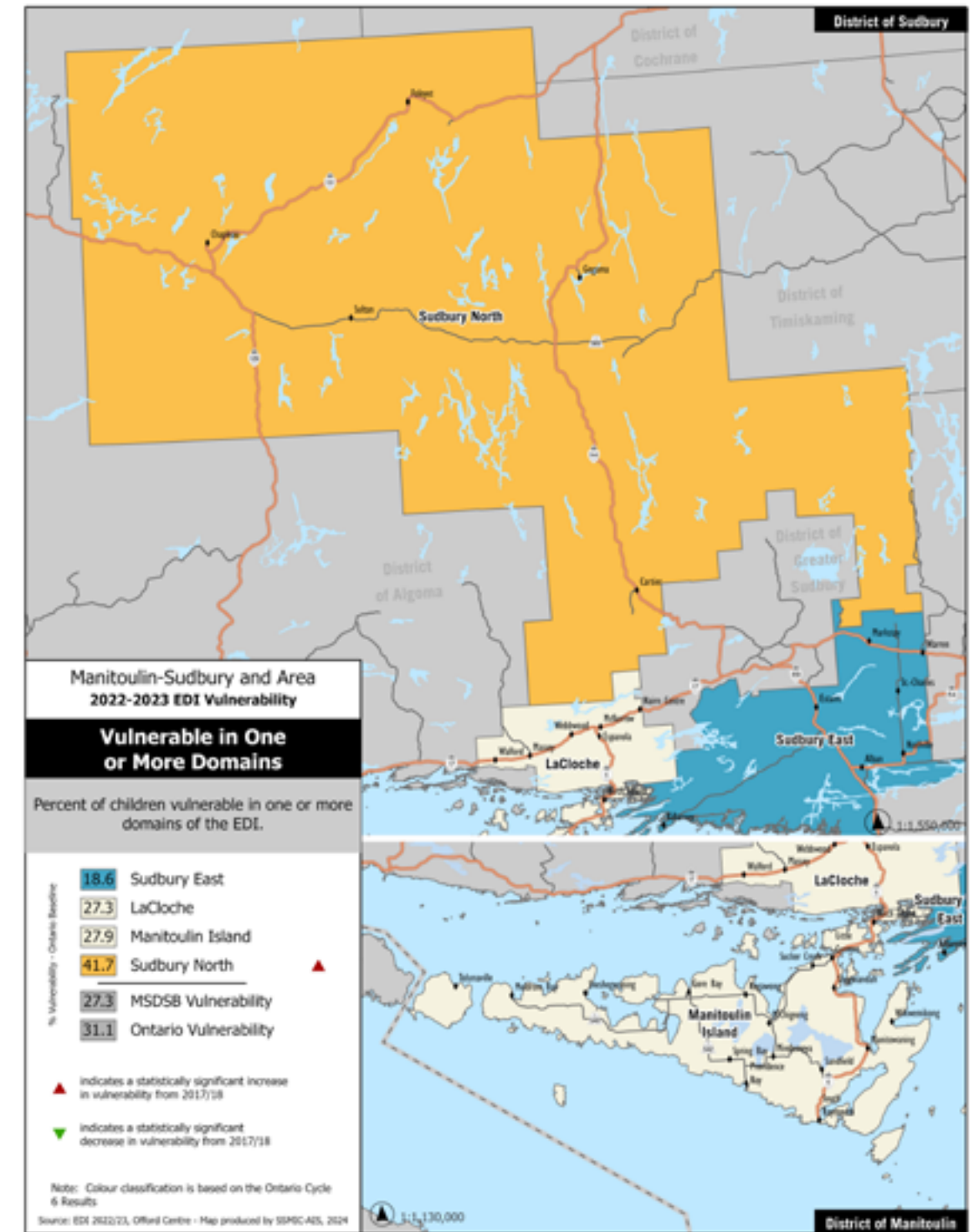
|          | LaCloche | Manitoulin Island | Sudbury East | Sudbury North |
|----------|----------|-------------------|--------------|---------------|
| Total    | 77       | 61                | 43           | 24            |
| PHWB (%) | 14.3     | 9.8               | 7.0          | 20.8          |
| SOC (%)  | 9.1      | 8.2               | 2.3          | 20.8          |
| EMOT (%) | 14.3     | 13.1              | 9.3          | 16.7          |
| LANG (%) | 10.3     | 13.1              | 2.3          | 29.2          |
| COMG (%) | 11.7     | 11.5              | 4.7          | 20.8          |
| LOW1     | 27.3     | 27.9              | 18.6         | 41.7          |
| LOW2     | 14.3     | 16.4              | 4.7          | 29.2          |

| Category                              | Comparison                            |
|---------------------------------------|---------------------------------------|
| More than 6% Lower Compared to ON-C6  | 6% Lower Compared to ON-C6            |
| ± 2% Compared to ON-C6                | ± 2% Compared to ON-C6                |
| 6% Higher Compared to ON-C6           | 6% Higher Compared to ON-C6           |
| More than 6% Higher Compared to ON-C6 | More than 6% Higher Compared to ON-C6 |

Note: The colour classification presented above is based on the comparison between the Manitoulin-Sudbury Cycle 6 Results and the Ontario Cycle 6 Results. The categories selected provide a gradient of difference and do not reflect statistical significance.

Figure 25: Children vulnerable in one or more domains







# EARLY YEARS & CHILD CARE IN THE MANITOULIN-SUDBURY DISTRICT

## Licensed Child Care Locations

The Manitoulin-Sudbury district has a variety of child care service locations designed to support the developmental needs of children and families. Licensed child care includes both centre-based and home child care options, offering flexible, high-quality care for children from infancy through early school years.

Licensed centre-based programs operate in a range of different locations across the district. Centre-based programs offer full-time or part-time spaces and can include full-day care, as well as before and after school programs. Licensed child care centres allow children to be with other children their age and offer activities designed for children at different stages of development.

Licensed home-based child care providers have a contract with one of 2 licensed home child care agencies in the district. An individual home child care provider can care for up to six children under the age of 13 and can offer a variety of services including full-day care, before and after school care, extended hours, and overnight care.

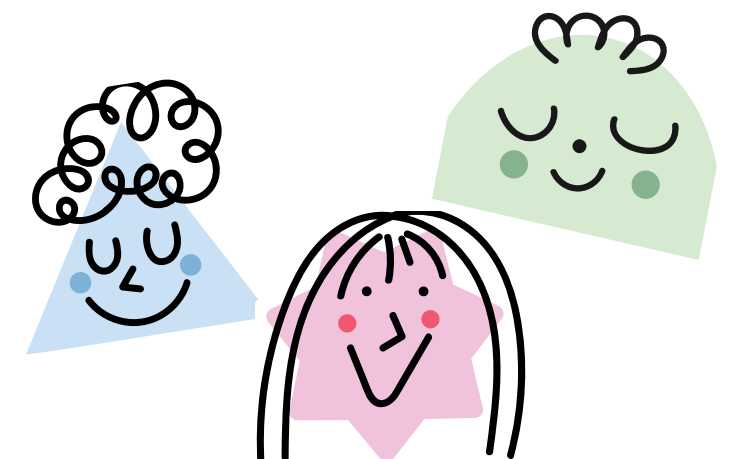
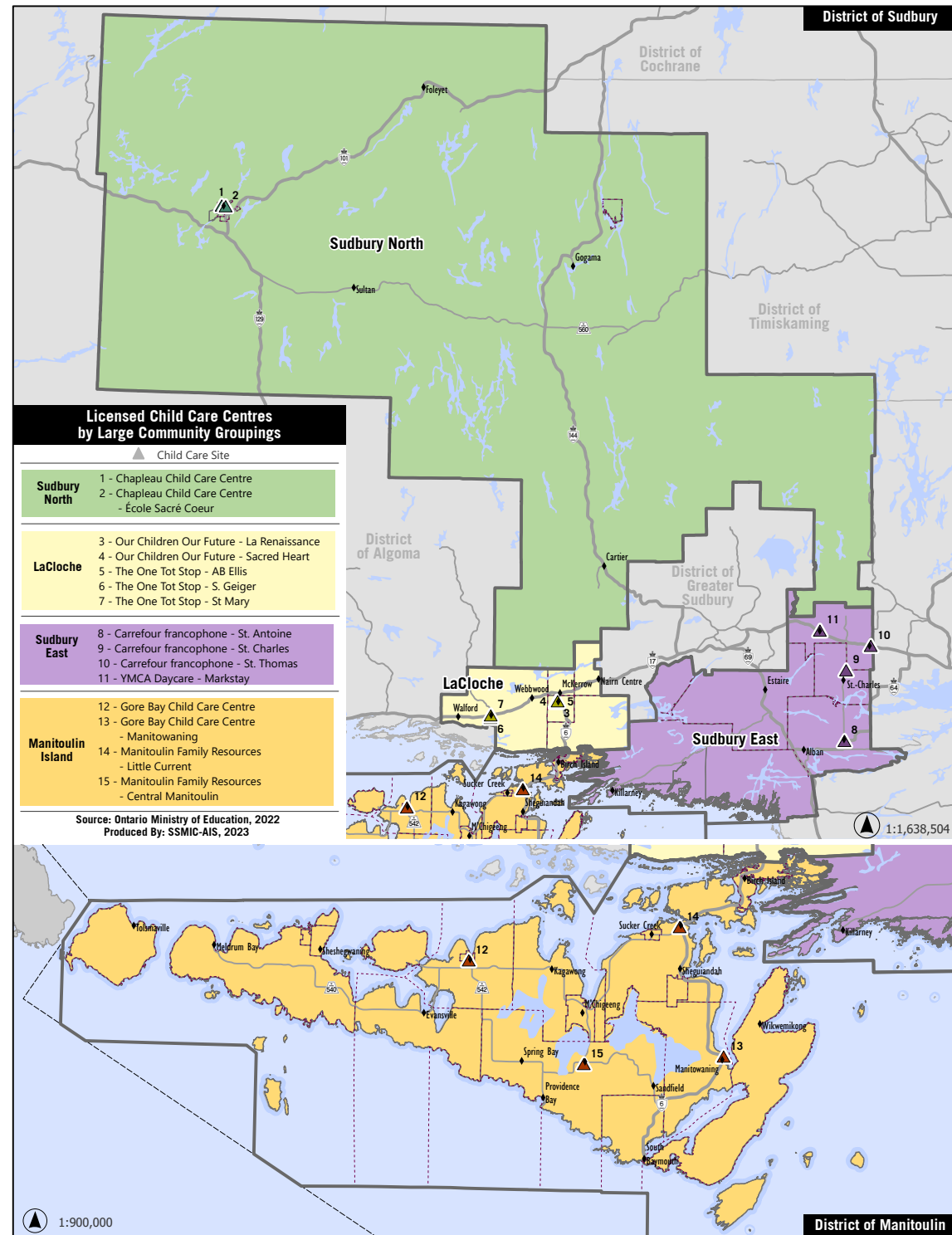




Figure 26: Licensed Child Care Locations



## Lacloche Region

### [Our Children, Our Future / Nos enfants, notre avenir](#)

Our Children, Our Future in Espanola provides a nurturing and inclusive environment focused on holistic child development, empowering children with strong educational foundations and fostering community involvement.



[Sacred Heart Site](#)

273 Mead Boulevard, Espanola

[La Renaissance](#)

273 Mead Boulevard, Espanola

### [One Tot Stop Daycare](#)

The One Tot Stop Daycare in Espanola and Massey offers a warm, family-oriented atmosphere where children receive individualized attention and care, ensuring they thrive emotionally, socially, and academically.



[A.B. Ellis Public School](#) 164 Mead Blvd. Espanola

[S. Geiger Public School](#) 355 Government Rd., Massey

[St. Mary Catholic School](#) 290 Algoma St., Massey

[Manitoulin Family Resources](#) Licensed Home Child Care Serving Manitoulin Island & Lacloche



## Manitoulin Region

### [Gore Bay Child Care Centre \(Seedlings Early Learning Centre\)](#)

Gore Bay Child Care Centre, serving Gore Bay and Manitowaning, is dedicated to creating a safe and stimulating environment where children can explore, learn, and grow through a play-based curriculum.



[C.C. McLean Public School](#) 43 Hall St., Gore Bay

[Assiginack Public School](#) 134 Michaels Bay Rd., Manitowaning

### [Manitoulin Family Resources](#)

Manitoulin Family Resources provides comprehensive childcare services across Little Current, Mindemoya, and Espanola, supporting families with high-quality early childhood education and other essential community programs.



Mindemoya Daycare

[Central Manitoulin Public School](#) 56 Young St., Mindemoya

Little Current Daycare

[Little Current Public School](#) 18 Draper St., Little Current

Licensed Private Home Day Care Serving Manitoulin Island & Lacloche

~ Manitoulin Family Resources has a license for Home Child Care serving Manitoulin and Lacloche



## Sudbury East Region

### [YMCA of Northeastern Ontario](#)

The YMCA of Northeastern Ontario in Markstay offers a dynamic and engaging childcare program that promotes physical activity, healthy living, and lifelong learning in a supportive and inclusive setting.



[Markstay Public School](#) 7 Pioneer St., Markstay

### [West Nipissing Child Care Corp.](#)

West Nipissing Child Care Corp., with locations in St. Charles, and Noëlville, excels in providing flexible, high-quality childcare solutions tailored to meet the diverse needs of families in the community.



Licensed Home Child Care  
Serving Sudbury East

Head Office located 131 Michaud St.,  
Sturgeon Falls

~ West Nipissing Child Care Corporation has a license for Home Child Care serving Sudbury East

### [Carrefour francophone de Sudbury](#)

Carrefour francophone de sudbury offers culturally enriched child care services in Noëlville, Warren, and St. Charles, promoting bilingualism and cultural diversity through immersive French-language programs.



[Ecole St. Antoine](#)

20, rue St. Antione, Noëlville

[Ecole St. Thomas](#)

C.P. 190, 14 Avenue Warren, Warren

[Ecole St. Charles](#)

22, rue Ste-Anne, St. Charles



## Sudbury North Region

### Chapleau Child Care Centre

Chapleau Child Care Centre is dedicated to fostering a supportive and enriching environment where children can develop their full potential through personalized care and innovative educational activities.

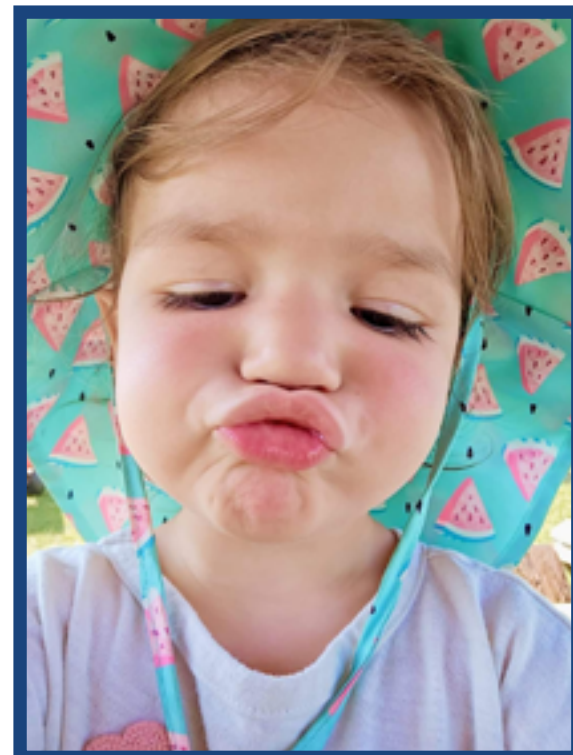


[Chapleau Child Care Centre](#) 28 Golf Course Rd. Chapleau

Chapleau Child Care Centre De Garde D'Enfants

[École Sacre Coeur](#) 14 Strathcona St., Chapleau (Ecole Sacre Coeur)

~ The Chapleau Child Care Centre at 28 Golf Course Rd is the only community based in the district. All others are in schools.



## Early ON Child and Family Centres

An EarlyON Child and Family Centre is a community-based support centre designed to provide free, high-quality programs and resources for young children (aged 0-6) and their families or caregivers. These centres support early childhood development, offering a welcoming environment where families can connect, access early learning resources, and receive guidance from trained professionals.

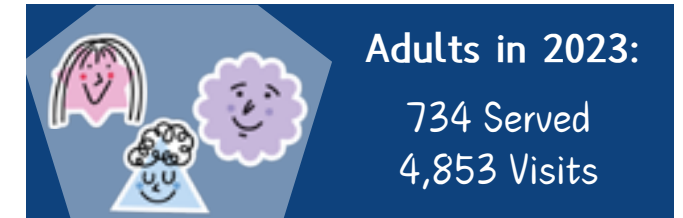
EarlyON Centres are open to all families in Ontario. They're welcoming places that offer a range of services and resources, where you can:

- ~ Join activities such as reading, storytelling, sing-alongs and games
- ~ Get advice from professionals trained in early childhood development
- ~ Find out about other family services in your community
- ~ Connect with other families with young children
- ~ Prepare for school transitions
- ~ Participate in special events
- ~ Access special needs supports

These services are available at any EarlyON Centre in Ontario. Many centres are open weekdays, evenings and weekends to fit the needs of families in their communities. They are located in schools and community centres throughout the district. All programs and services are free.

As we currently have waitlists for child care in the district, families on the waitlist are being referred to EarlyON for additional supports and services.

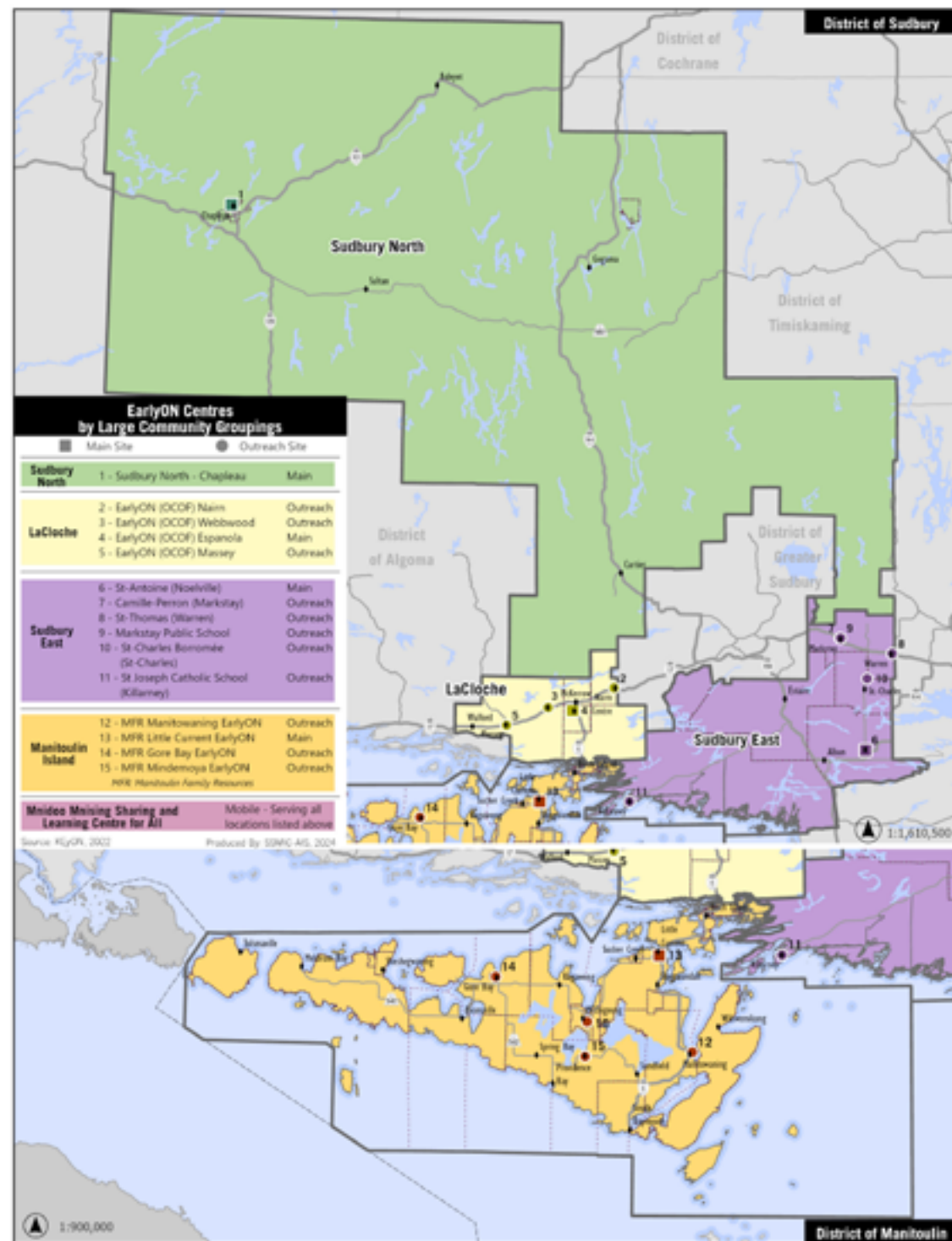
EarlyON centres are located in each quadrant of our district; Lacloche, Manitoulin Island, Sudbury East and Sudbury North.



EarlyON Centre utilization data is useful in planning for the future needs of the early years' population of the Manitoulin Sudbury DSB area. We can compare EarlyON Centre visits with the local population of children to determine where gaps may exist and a new location/outreach site may be beneficial, which centres may be underutilized (and could use more promotion or a better location), and which centres may be at capacity and in need of additional staff/funding.

Figure 27: EarlyON Centre Locations

EarlyON centres are located in each quadrant of the district; LaCloche, Manitoulin Island, Sudbury East and Sudbury North. Mnidoo Mnising Sharing and Learning Centre for All provides support to all the areas in the district.



## LaCloche

### LaCloche EarlyON – operated by Our Children, Our Future

**Main EarlyON Centre Address:**  
 Sacred Heart School/La Renaissance  
 273 Mead Blvd  
 Espanola ON P5E 1B3  
 (705) 869-5545

*Hours of operation may vary therefore please call staff for more information.*

**Outreach Sites:**  
 A.B.Ellis Public School  
 164 Mead Blvd.  
 Espanola ON P5E 1S3  
 (705) 869-3494

St. Mary's  
 290 Algoma St.  
 Massey ON POP 1P0  
 (705) 865-2772

S. Geiger  
 355 Government Rd.  
 Massey ON POP 1P0  
 (705) 865-2052 (705) 869-5545



## Manitoulin

### Manitoulin Island EarlyON – operated by Manitoulin Family Resources

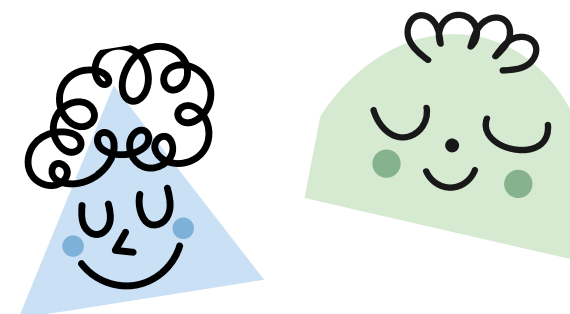
**Main EarlyON Centre Address:**  
 Little Current EarlyON  
 9050 Unit D Hwy 6  
 Little Current ON POP 1K0  
 (705)368-3400

*Hours of operation may vary therefore please call staff for more information.*

**Outreach Sites:**  
 Gore Bay EarlyON  
 17 Meredith Street  
 Gore Bay ON POP 1H0

Mindemoya EarlyON  
 27 Forest St.  
 Mindemoya ON POP 1S0

Manitowaning EarlyON  
 46 Queen Street  
 Manitowaning ON POP 1N0





## Sudbury East

Sudbury East EarlyON – operated by Our Children, Our Future

**Main EarlyON Centre Address:**

Ecole St. Antoine  
20 St. Antoine St.  
Noelville ON P0M 2W0  
(705) 898-2754

*Hours of operation may vary therefore please call staff for more information.*

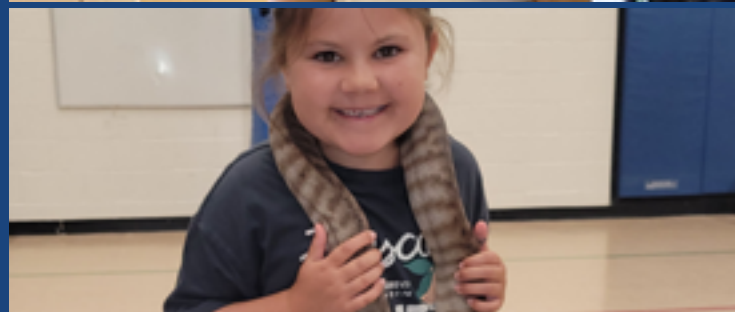
**Outreach Sites:**

Fabien Center  
22 Ste. Anne Rd.  
St. Charles ON P0M 2W0  
(705)867-2111 (705) 898-2754

Ecole St. Thomas  
14 Warren Ave.  
Warren ON P0M 2G0

Ecole Camille-Perron  
8 Church Street  
Markstay ON P0H 2C0

St. Joseph School  
8 Paul Street  
Killarney, ON P0M 2A0



## Sudbury North

Sudbury North EarlyON – operated by Chapleau Child Care Centre

**Main EarlyON Centre Address:**

Chapleau Child Care Centre  
28 Golf Course Rd. Chapleau ON P0M 1K0  
(705)864-1886

*Hours of operation may vary therefore please call staff for more information.*



**Chapleau**  
Child Care Centre  
de Garde d'Enfants





## *Journey Together: Mnidoo Mnising Sharing and Learning Centre for All*

The Manitoulin-Sudbury District Services Board has partnered with [Mnidoo Mnising – Sharing & Learning Centre for All](#) to support Indigenous-led programming.

The Journey Together: Mnidoo Mnising Sharing and Learning Centre for All is an early learning initiative established in 2018 and supported by funding from the Ministry of Education. The program has three key objectives:<sup>10</sup>

1. Expand access to culturally relevant services for both non-Indigenous and Indigenous families.
2. Integrate Indigenous content into program delivery to enrich the learning experience.
3. Nurture Indigenous identity among participants.

Additionally, the program aims to support non-Indigenous and Indigenous educators in developing their understanding and skills in serving Indigenous families.

The Mnidoo Mnising Sharing and Learning Centre for All offers professional development and promotes early learning opportunities for children, families, staff, educators, and early years educators who would like to ensure culturally responsive revitalization, pedagogy, and practices.

Mnidoo Mnising - Sharing & Learning Centre for All - Kenjgewin Teg  
5915 Hwy 540, M'Chigeeng, ON P0P 1G0  
705-377-4342



2023 saw  
1,008 parents/caregivers  
& 738 children visits



<sup>10</sup> <https://www.kenjgewinteg.ca/early-learning>





# COMMUNITY PLANNING & ENGAGEMENT

## *What did we do?*

The Manitoulin-Sudbury District Services Board implemented a plan to connect with the community. Families, educators, and child care and early years program providers shared their perspectives and provided feedback on their experiences within Manitoulin-Sudbury district’s Early Years and Child Care System. Multiple methods were used to gather information, such as questionnaires, interviews, surveys, discussions and focus groups.

Community involvement played a pivotal role in shaping the development of this System Plan, and our dedication to ongoing engagement remains steadfast for the next five years. We will maintain open dialogues, conduct surveys, and actively reach out to our community. Here is an overview of our community engagement efforts and the insights we gathered.

## *Who did we hear from?*

Throughout the engagement process we took steps to ensure that the voices and needs of the community were reflected in the questions. Particular attention was given to gathering input from low-income families.

The following chart shows who we heard from:

| Providers and Community Partners  | Families                                |
|-----------------------------------|---|
| Licensed Home Child Care Agencies | Families of children with special needs |
| Licensed Centre-based Providers   | Single parent families                  |
| EarlyON Service Providers         | Low income families                     |
| Indigenous Partners               | Families using licensed child care      |
| English and French School Boards  | Families using unlicensed child care    |
| Compass                           | Francophone                             |
|                                   | Rural families                          |



Some of the questions we asked:

## Parents and caregivers

*Is your child(ren) currently enrolled in licensed child care? (Home or Centre Based)?*

*Were you able to obtain licensed child care by your required date?*

*If not, what impact did this have on your family?*

*If you do not have access to licensed child care, what impact has this had on your family?*

*Do you know how to find child care in your area?*

*How long (past your preferred start date) have you been waiting or did you wait for a child care placement?*

*Have you been able to access the supports your child(ren) require in their licensed child care setting?*

*Have you attended an EarlyOn Child and Family Centre in the last year?*

*How easy is it to find information about EarLON Child and Family Centres?*

## Providers and Community Partners

*What are the gaps in availability, accessibility, awareness of services and support in our community?*

*Do you feel like you have the knowledge, understanding and resources to support families?*

*How do you ensure that professional development opportunities are culturally relevant, inclusive, and applicable to all children and settings?*

*How can we ensure that our district's quality approach is culturally sensitive, inclusive, and relevant to all children and settings within the local community?*

*How can we ensure consistency in quality within our local district while minimizing the impact on programs and staff workload?*

*What do families say they like about the programs and services they receive?*

*What do families say are the biggest barriers/challenges to accessing or benefitting from programs and services?*

*What new or different programs or services do families need or want?*

*What are the strengths of the early years and child care system?*

*If you could change one thing tomorrow, what would it be?*



## What did we learn?

### Parents and Caregivers said:

- ~ A significant portion of respondents reported being unaware of licensed child care options available in their area, indicating a need for better outreach and communication regarding these services.
- ~ Many families face challenges in obtaining licensed child care by their required date, which has had various impacts, including employment difficulties and reliance on unlicensed care.
- ~ Respondents generally expressed confidence in the safety of their children in child care settings, but concerns were raised about communication with staff and overall satisfaction with care arrangements.
- ~ A need for improvement in areas of accessibility and program options was indicated.
- ~ Families with children who have exceptional needs reported mixed experiences regarding the availability of necessary supports in licensed child care settings.
- ~ Recommended improvement suggestions include increasing awareness of available programs, enhancing communication strategies, simplifying subsidy applications, and expanding services to be more inclusive of all community needs.

### Overall Feedback

- ~ Respondents offered constructive feedback on ways to improve early years services, emphasizing the importance of collaboration between families, service providers, and the community to meet children's needs effectively.

Conclusion: These findings highlight the critical areas for improvements within early years and child care services in the Manitoulin-Sudbury district, emphasizing the importance of access, awareness, and inclusivity to better support families and children.

“  
*When my son needed childcare we did not have any in our community. It made things extremely stressful. I am a single mom and had to drive an extra hour before and after work. My son has someone to watch him now after school, but I would of preferred having someone who is licensed.*  
 ”

“  
*My oldest did attend the childcare centre for a while but no longer does. My other 2 have never attended. My experience was great, I would have no concerns with my children being cared for there. I have a family member that cares for my children when I work.*  
 ”

## Providers said:

### Childcare Providers

- ~ Managing increasing operational expenses is becoming a significant challenge.
- ~ Attracting and retaining experienced, qualified staff is proving difficult.
- ~ Families with children who have special needs express frustration over the inability of licensed childcare programs to accommodate their children.

*“Relationships are so important; it is important that agencies share with each other and help each other in - we are all here for the same thing - to help families.”*

- ~ There is a growing administrative load due to increased reporting requirements, which can detract from direct support to staff and families.
- ~ Exploring a centralized waitlist could help address complaints about long wait times and the lack of available childcare spots.
- ~ While we foster a warm, welcoming environment, there’s room for improvement in consistently communicating available services and access pathways to families.
- ~ Although many staff members are dedicated and knowledgeable, there’s a continual need for more training to meet the changing needs of families.
- ~ Goals for Improvement:
  - Smoother transitions for children moving into school.
  - Enhanced developmental outcomes for children.
  - Increased family participation in programs.

### Francophone Childcare Providers

- ~ Francophone programs are seen as a critical way to support and maintain French culture.
- ~ While programs are available, staffing to meet demand is an issue.
- ~ Long waitlists are a significant issue, with some families waiting for extended periods to access programs.
- ~ More professional development (PD) opportunities for French-speaking educators, as well as increased support for educators to engage in conversations with parents about supporting French language development at home.

### Desired Changes:

- ~ There is a strong desire for more staffing, particularly qualified and committed educators who are willing to stay long-term.
- ~ Families and providers alike would like to see changes in the education system to better align with the “How Does Learning Happen?” framework, making it easier to attract and retain staff.

*“Many English-speaking families are interested in exposing their children to French; however, it is challenging because children often revert to English, affecting the French language immersion.”*

*“Steps are being taken to help improve child care in the north and I am excited to be part of the upcoming changes.”*

### EarlyON Child and Family Centre Providers

- ~ There is a need for outdoor training and promotion beyond social media.
- ~ Increased awareness of EarlyON’s services among families and service providers is necessary, with suggestions for community events to promote this.
- ~ The funding allocation has not changed in many years (EarlyON).
- ~ Staff feel equipped with the knowledge and understanding to support families.
- ~ Families appreciate the relationships built with others, food support from kitchen programs, delivery of early learning kits, family events, virtual parenting programs, and outdoor activities.
- ~ First-time attendance can be intimidating; suggestions include welcome videos and support from staff.
- ~ There are some misunderstandings regarding programs being hosted in church related spaces which can deter attendance.
- ~ Reduce waitlists for childcare and other services, and enhance public awareness of EarlyON Centers.
- ~ An opportunity for improvement would be to develop transition plans for families moving from EarlyON to programs for older children.

### Recommended Changes:

- ~ Increase base funding and address cost-of-living adjustments.
- ~ Ensure fair wages for EarlyON employees, aligning with childcare standards.
- ~ Hire staff with diverse backgrounds, including those from various human services fields.
- ~ Focus professional development on specialization in special needs, diversity, equity, and inclusion.

*“This is one of the most challenging, yet largely unrecognized fields to work in. It is incredible and worth it, but we need more support, better pay and more understanding of what we do.”*





## Community Partners said:

### Indigenous Partners

- ~ There is a significant need for more Early Childhood Educators (ECEs) to extend outreach and offer more independent programs.
- ~ A dedicated outdoor teaching space, such as a wigwam, is desired to facilitate land-based learning and professional development. Requests for more Indigenous outdoor learning opportunities and funding for positions focused on children ages 0-6 and 7-12.
- ~ Strong partnerships are viewed as essential for staying informed and connected.
- ~ Establishing expectations for childcare centers to close for professional development, similar to schools is needed. Increased marketing about the educational journey beginning in childcare centre is needed.
- ~ Families appreciate the EarlyON staff's cultural competence and ability to connect with Indigenous families, leading to deeper emotional learning.
- ~ Despite being overworked, staff are dedicated and passionate about their roles.
- ~ Some parents remain unaware of available programming.

The responses indicate a strong desire for expanded services, improved cultural competency, and better support for both families and staff. Addressing these gaps and strengthening partnerships will be crucial for enhancing early learning opportunities in the community.

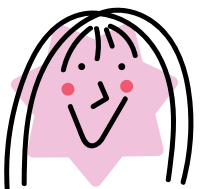
*The team feels they are developing well but acknowledges the challenge of adequately covering the large district.*



## Special Needs Resource Consultants

- ~ While the Special Needs Resource program is accessible without a waitlist, additional Resource Consultants are needed for more frequent site visits, especially given the large geographic area served.
- ~ Long waitlists for specialized services prompt consideration for cross-training staff to provide interim support for families awaiting services.
- ~ High turnover and staffing shortages make it difficult to maintain a consistent quality of support and training for educators, impacting their ability to develop individualized support plans.
- ~ Staff are dedicated to improving their knowledge and skills to better support children and families, particularly in light of an increase in diagnoses such as Oppositional Defiant Disorder, Autism Spectrum Disorder, Attention Deficit Disorder, and sensory processing disorders.
- ~ Families express gratitude for the SNR program, noting its importance in supporting children who might not otherwise attend childcare. They appreciate the assistance provided during school transitions and the knowledge gained about developmental milestones. Families value the funding that allows for the purchase of necessary equipment, fostering their children's skill development.
- ~ High turnover among staff exacerbates the challenges faced by childcare providers in delivering consistent care.
- ~ Positive Attributes: The SNR program is characterized by strong staff relationships, flexibility, and a willingness to learn. Services include:
  - Availability through multiple channels (in-person, phone, virtual).
  - Training and parenting supports.
  - Developmental and hearing screenings.
  - Individual support and health care plans.
  - Non-judgmental, open approach to service delivery.
  - Networking Opportunities: Collaboration with organizations and pedagogical leads enhances the program's effectiveness.

The interview highlights a commitment to enhancing the SNR program while addressing significant gaps related to staffing, training, and awareness. Improving access to resources and maintaining consistent support will be essential for better outcomes for families and children in the community.





## School Board Partners

- ~ Identified a gap in program awareness for families, particularly newcomers.
- ~ Committed to ensuring smooth transitions for children moving from childcare to school.
- ~ The school board is represented in the Manitoulin Sudbury Network for Children and Families and other district programs, communicating services available to families.
- ~ Regular collaboration with the DSB focuses on system planning for Kindergarten, child care, before and after school programs, EarlyON, and capital projects.
- ~ A shared goal is to create an integrated system where schools, child care operators, and community partners collaborate efficiently, so families only need to share their story once.
- ~ The DSB, the EY Lead, and the Board's Superintendent maintain regular communication as needed.
- ~ The board engages actively with child care operators, community partners, and families to ensure coordination and support for early years programs.
- ~ The school board prioritizes creating a welcoming, inclusive culture that reflects community diversity. Key efforts include supporting smooth transitions to school, particularly for children with special needs, improving communication between educators and childcare providers, and developing consistent strategies and shared learning opportunities across schools.
- ~ The board prioritizes professional learning on human rights, anti-discrimination, and addressing racism, aiming to extend these opportunities to childcare partners. They also focus on strengthening relationships with Indigenous Support Workers and community services to enhance school readiness and inclusion for all families.

## Knowing Our Numbers

Knowing Our Numbers (KON) is a provincial early childhood education (ECE) workforce study that was done in 2023.<sup>14</sup> Algoma District Administration Board, the City of Greater Sudbury, the District of Sault Ste. Marie Social Services Administration Board, and the Manitoulin-Sudbury District Services Board were merged to provide a clearer picture of the populations in the North due to the comparatively low numbers reported in this area to those in Southern Ontario. This report explores different indicators of the ECE workforce such as the age distribution of ECEs, years of experience, racialization, compensation and benefits, job satisfaction, job stability, discrimination, and professional development opportunities. You can read the full report [here](#).

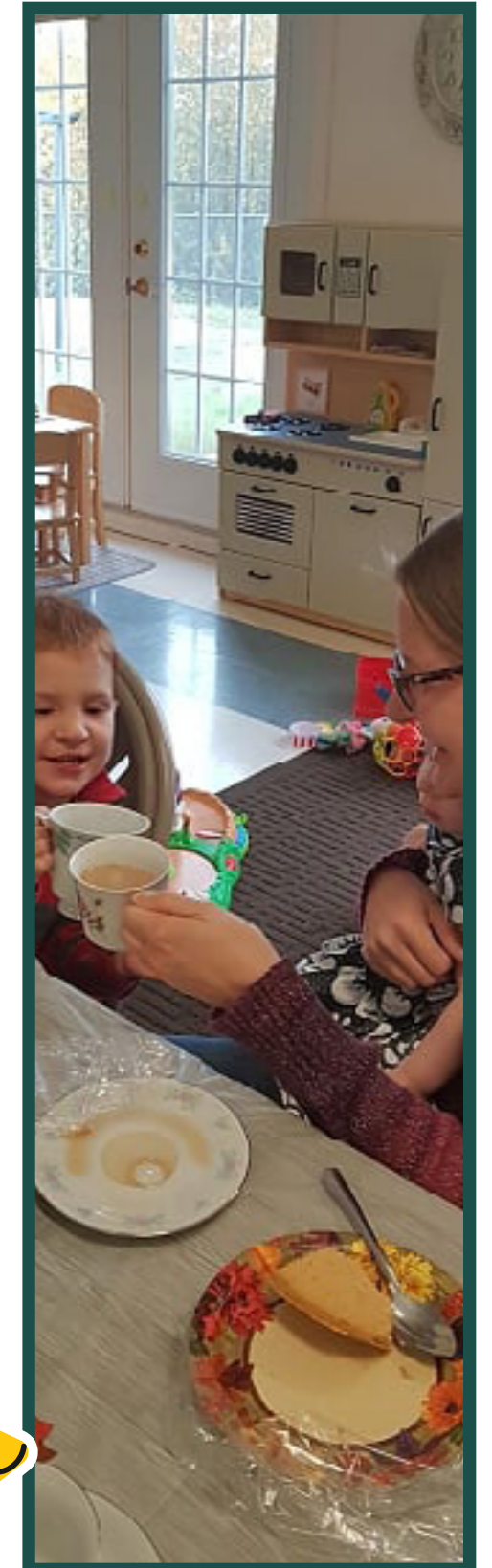
<sup>14</sup> Akbari, E., McCuaig, K., Schurter, M., Varmuza, P., Akbari, S., Mudie, S. (2024). *Knowing Our Numbers: A Provincial Study with a Local Lens on the Early Childhood Education Workforce in Ontario*. Algoma District Services Administration Board, City of Greater Sudbury, District of Sault Ste. Marie Social Services Administration Board, Manitoulin-Sudbury District Services Board

## Empowering Community Voices for a Connected Child Care and Early Years Future

To strengthen Early Years and Child Care services, we are committed to fostering ongoing, adaptable community engagement over the next five years. Recognizing that families and community members lead busy lives, our strategy is designed to be accessible, flexible, and responsive to ensure everyone can participate meaningfully. Through a combination of in-person and digital platforms, we will provide multiple channels for community input, using social media, online surveys, and interactive focus groups to make participation convenient and inclusive. This approach ensures that voices across our communities can be easily heard and valued.

We will also emphasize targeted outreach to engage low-income families, marginalized groups, new families, and residents from underserved geographic regions. By focusing on these groups, we aim to address their unique needs and challenges more effectively, creating a child care system that serves the entire community. Social media will be a pivotal tool, allowing us to connect regularly with parents, caregivers, service providers, and other community partners. This will enable us to gather timely feedback, adapt to evolving needs, and foster a sense of shared responsibility in shaping services.

Our strategy includes personalized engagement methods, such as focus panels and one-on-one consultations, which help us understand the specific perspectives of different community segments. By building these relationships and continuously gathering input, we will adapt our Early Years and Child Care programs to reflect the diverse needs of the community. This ongoing commitment to engagement and collaboration will ensure our services remain responsive, inclusive, and supportive of every family's needs in the years to come.







# STRATEGIC PRIORITIES

Our commitment is to enhance the child care and early years experience through four critical areas: **Affordability, Inclusivity, Quality, and Accessibility**. Each priority aims to improve child care and early years services and ensure they are financially accessible, inclusive of diverse needs, high quality, and widely available. Our strategies align with the goals of the Manitoulin Sudbury Network for Children and Families [Strategic Plan](#), focusing on creating an environment that offers every child the best start to their learning journey.

## Affordability

### Ensuring financial accessibility of Licensed Child Care

Funds are used to improve the affordability of licensed child care. We aim to implement and continue to support subsidy programs and financial assistance initiatives to reduce the financial burden on families, ensuring that child care services are affordable for all income levels.



## Inclusivity

### Fostering Diversity and Inclusion

We aim to develop more inclusive policies and practices that celebrate diversity and accommodate the needs of children from diverse backgrounds, including those with disabilities, cultural differences, and linguistic diversity.



## Quality

### Enhancing Program Quality Standards

We aim to implement quality standards and processes to ensure that child care programs continue to provide high-quality early childhood education, developmentally appropriate activities, and nurturing environments for children's growth and development.



## Accessibility

### Expand Access to Child Care Services

We strive to ensure families have access to information about early years and child care programs, leading to increased awareness and understanding. This enables families to make well-informed decisions tailored to their needs, resulting in expanded access to a range of high-quality child care services. Additionally, families who qualify for fee subsidies have equitable access to licensed child care options, ensuring inclusivity and accessibility for all.





**Affordability**

The Manitoulin-Sudbury District Services Board provides various forms of support for Early Years and Child Care which includes provincial and local programs.

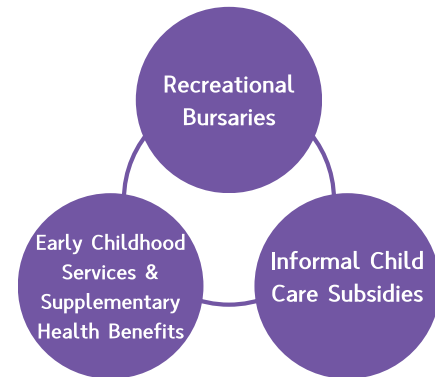
Here are some key highlights:

**Our Kids Count**

The Our Kids Count program is a social assistance reinvestment initiative designed to help low-income families. It supports parents on social assistance as they transition into employment and provides essential support to those in low-income jobs to help them stay employed.

The goal is that, in the long term, poverty will be reduced by offering income supplements and other assistance outside of social assistance, allowing families to maintain these supports as they gain employment.

**Our Kids Count program components include:**



**Fee Subsidy**

A portion of the Manitoulin-Sudbury District Services Board’s budget is dedicated to the Fee Subsidy program which provides financial assistance to families in need. Eligibility is based on a provincially mandated calculation that determines the amount of fee subsidy a family may receive.

In 2023, an average of 67 children per month received fee subsidies, enabling eligible families to access licensed child care<sup>11</sup>.

**Child Care Fees**

Child Care Rates

The Manitoulin-Sudbury District Services Board provides operating funding to licensed child care providers to help reduce fees for families. Affordability of licensed child care is generally not a concern within our district, as we have relatively low, standardized rates. In 2013, the Manitoulin-Sudbury District Services Board established a universal rate structure, ensuring consistent child care rates throughout our catchment area.

When comparing our rates to other municipalities, our district’s fees are significantly lower. As of January 2023, the median daily rates are \$39.46 for infant care and \$25.10 for preschool care. In contrast, our infant care fees are \$17.55 per day, and preschool care fees are \$12.50 per day.<sup>12</sup>

<sup>11</sup> Policy 5.1 Fee Subsidy, <https://msdsb.net/cs-5-1-fee-subsidy>

<sup>12</sup> <https://www.ontario.ca/page/ontarios-early-years-and-child-care-annual-report-2023>

**Canada Wide Early Learning and Child Care System (CWELCC)**



In 2022, Ontario achieved a milestone by entering into the CWELCC Agreement with Canada, aiming to move towards a \$10 average daily fee for children under the age of six. The agreement focuses on reducing fees, expanding access, improving quality, promoting inclusion, and enhancing data collection and reporting.

[Ontario’s Early Years and Child Care Annual Report 2023](#)

The Canada-wide Early Learning and Child Care (CWELCC) system will:

- ~ give families access to more affordable and high-quality child care options
- ~ help lower child care fees for parents or guardians of children under the age of six
- ~ increase the number of licensed child care spaces
- ~ support the child care workforce
- ~ support inclusive child care

In 2022, Ontario achieved a milestone by entering into the CWELCC Agreement with Canada, aiming to move towards a \$10 average daily fee for children under the age of six.

All licensed child care providers in the Manitoulin-Sudbury district have opted-in to the CWELCC System. As a parent or guardian of a child under the age of 6, you do not need to apply to get a fee reduction<sup>13</sup>.

In 2025, a [new cost-based funding model](#) for Canada-Wide Early Learning and Child Care (CWELCC) was introduced, marking a significant shift in the way child care services are supported across the district. This model, guided by the CWELCC’s cost-based approach, is designed to address operational costs in licensed child care through three key funding streams: cost-based funding, local priorities funding, and start-up funding. Cost-based funding will cover essential expenses, including staffing, supervision, accommodations, and general operations, with top-up allocations for legacy programs and growth initiatives. Local priorities funding will support broader community needs, such as capacity building, fee subsidies, special needs resources, operating grants, and wage enhancements for child care workers. Start-up funding will focus on expanding licensed child care spaces for children under six, as outlined in the Direct Growth Plan. An [issue report](#) was completed and presented to our Board in September 2024, outlining key considerations and projected impacts of this funding shift. This new funding model aims to enhance affordability, quality, access, and inclusivity for families throughout the district.

<sup>13</sup> <https://www.ontario.ca/page/ontarios-early-years-and-child-care-annual-report-2023>

## Inclusivity

### Infant and Child Development Services (ICDS)

ICDS provides voluntary services to families with infants and children at risk of or experiencing developmental delays. The program, funded by the Ministry of Children, Community and Social Services, offers services such as developmental screenings, case management, consultations, and home-based interventions. From April 2019 to December 2022, ICDS recorded 447 referrals, 134 of which were from Chapleau, Manitoulin Island, and Espanola.

Please note this data does not include data from Sudbury East, as they are captured with Greater Sudbury referrals. The table does not include the number of withdrawn referrals. Due to the change in the system used to capture data, caution is advised in interpretation of the data, as the change in system has rendered some data unavailable.

Table 14: Total Referrals to ICDS in the MSDSB Area

| Location          | 2019      | 2020      | 2021      | 2022      | 2023      | Number of Referrals |
|-------------------|-----------|-----------|-----------|-----------|-----------|---------------------|
| <b>Totals</b>     | <b>34</b> | <b>11</b> | <b>39</b> | <b>50</b> | <b>37</b> | <b>171</b>          |
| Chapleau          | 0         | 1         | 1         | 6         | 4         | 12                  |
| Manitoulin Island | 16        | 6         | 22        | 22        | 22        | 88                  |
| Espanola          | 18        | 4         | 16        | 22        | 11        | 71                  |

The **Children Treatment Centre (CTC)**, part of the Health Sciences North NEO Kids & Family Program, is a family-centered rehabilitation facility that provides assessment, treatment, consultation, and education to children and young adults (ages 0 to 19) with motor and communication impairments. CTC focuses on improving the quality of life, independence, and community participation for its clients.

For rural areas, the CTC offers outreach services, including physiotherapy (PT), occupational therapy (OT), and speech and language therapy (SLP), to communities such as Sudbury East, Espanola, Manitoulin Island, the 144 corridor, and Chapleau. These services are delivered by therapy professionals who assess, consult, and create treatment plans, which are implemented by local para-professionals.

From April 2015 to March 2018, Manitoulin Island had the highest number of unique referrals, mostly for occupational therapy, while physiotherapy referrals were fewer. Speech and language therapy services for Espanola are provided through Wordplay.



Table 15: Referrals to CTC in Rural Areas in the MSDSB Area

|                    | Location     | # Unique Child Referrals | OT         | PT         | SLP        |
|--------------------|--------------|--------------------------|------------|------------|------------|
| 2015 - 2016        | Espanola     | 39                       | 31         | 20         | 0          |
|                    | Chapleau     | 18                       | 9          | 2          | 13         |
|                    | Manitoulin   | 49                       | 22         | 8          | 29         |
|                    | <b>TOTAL</b> | <b>106</b>               | <b>62</b>  | <b>30</b>  | <b>41</b>  |
| 2016 - 2017        | Espanola     | 31                       | 23         | 15         | 0          |
|                    | Chapleau     | 21                       | 9          | 2          | 13         |
|                    | Manitoulin   | 50                       | 22         | 12         | 29         |
|                    | <b>TOTAL</b> | <b>102</b>               | <b>54</b>  | <b>29</b>  | <b>41</b>  |
| 2017 - 2018        | Espanola     | 38                       | 25         | 22         | 0          |
|                    | Chapleau     | 22                       | 7          | 1          | 18         |
|                    | Manitoulin   | 45                       | 22         | 10         | 19         |
|                    | <b>TOTAL</b> | <b>105</b>               | <b>54</b>  | <b>33</b>  | <b>37</b>  |
| 2022               | Espanola     | 29                       | 16         | 17         | 0          |
|                    | Chapleau     | 47                       | 16         | 10         | 35         |
|                    | Manitoulin   | 42                       | 15         | 6          | 22         |
|                    | <b>TOTAL</b> | <b>118</b>               | <b>47</b>  | <b>33</b>  | <b>57</b>  |
| 2023               | Espanola     | 94                       | 62         | 52         | 1          |
|                    | Chapleau     | 45                       | 16         | 7          | 28         |
|                    | Manitoulin   | 45                       | 18         | 14         | 21         |
|                    | <b>TOTAL</b> | <b>184</b>               | <b>96</b>  | <b>73</b>  | <b>50</b>  |
| <b>GRAND TOTAL</b> |              | <b>615</b>               | <b>313</b> | <b>198</b> | <b>226</b> |

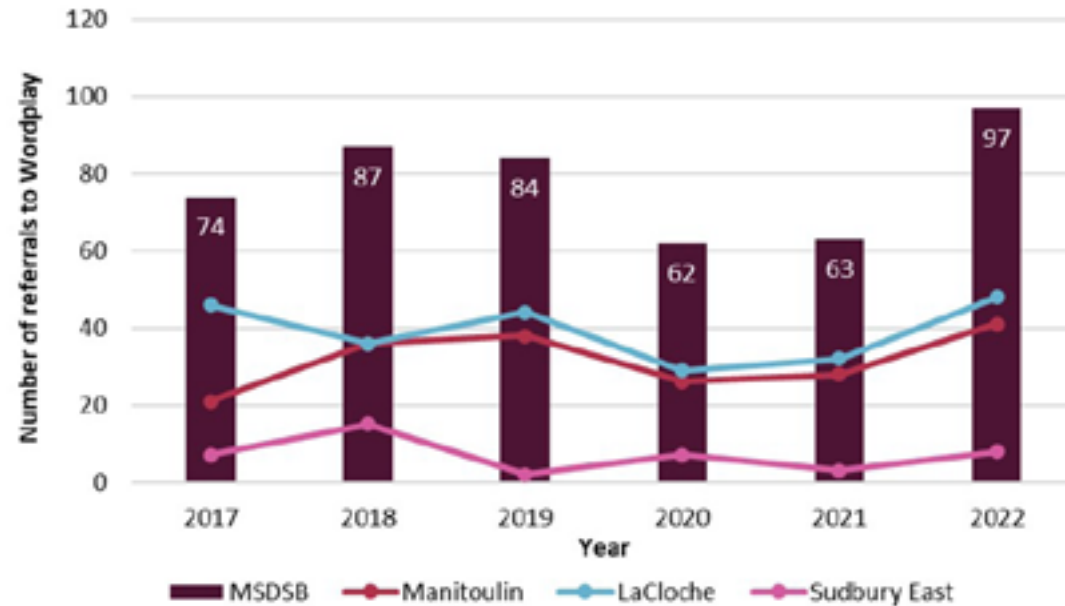
### Wordplay - Speech and Language Services

Wordplay offers speech and language services as part of the Ontario Preschool Speech and Language Program. The program serves children from birth to school age in English and French through clinics, preschools, and community centers. Between 2017 and 2023, Wordplay saw a general increase in referrals, with the LaCloche area having the highest referral numbers. (

Table 16: Wordplay Referrals in the MSDSB Area, 2017 - 2023

| Location     | Referrals by Year |      |      |      |      |      |      |
|--------------|-------------------|------|------|------|------|------|------|
|              | 2017              | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
| MSDSB Area   | 74                | 87   | 84   | 62   | 63   | 97   | 250  |
| Manitoulin   | 21                | 36   | 38   | 26   | 28   | 41   | 83   |
| LaCloche     | 46                | 36   | 44   | 29   | 32   | 48   | 140  |
| Sudbury East | 7                 | 15   | 2    | 7    | 3    | 8    | 27   |

Figure 28: Number of Referrals to Wordplay in the MSDSB Area, 2017 - 2022



**Special Needs Resourcing Program**

The Special Needs Resourcing (SNR) program aims to support the inclusion of children requiring extra assistance to fully participate in licensed child care centers and EarlyON Child and Family Centres. SNR services cater to children with a broad range of special needs, including speech and language development, physical, social, emotional, and behavioral challenges. Resource Consultants work closely with staff and families to create individualized support plans that focus on each child’s interests, strengths, and overall development. SNR funding covers costs for staff, equipment, supplies, and professional development resources.

In 2023, on average, 62 children/month received special needs resourcing support

In 2013, the Ministry of Education introduced a new child care funding formula, allocating at least 4.1% of funds to SNR. This framework provided more flexibility for Service System Managers to deliver SNR services. Since then, provincial grants, including those from the Canada-Ontario Early Learning and Child Care Agreement, have further expanded access to these resources across Ontario. The Manitoulin-Sudbury DSB has a Purchase of Service Agreement with a third-party organization to manage SNR, covering salaries for resource consultants, staff training, and adaptive equipment. Additional funding supports hiring staff to enhance inclusivity in child care settings and provides capacity-building funds for training in emotional regulation, autism, Attention-Deficit/Hyperactivity Disorder management, and Fetal Alcohol Spectrum Disorder awareness.



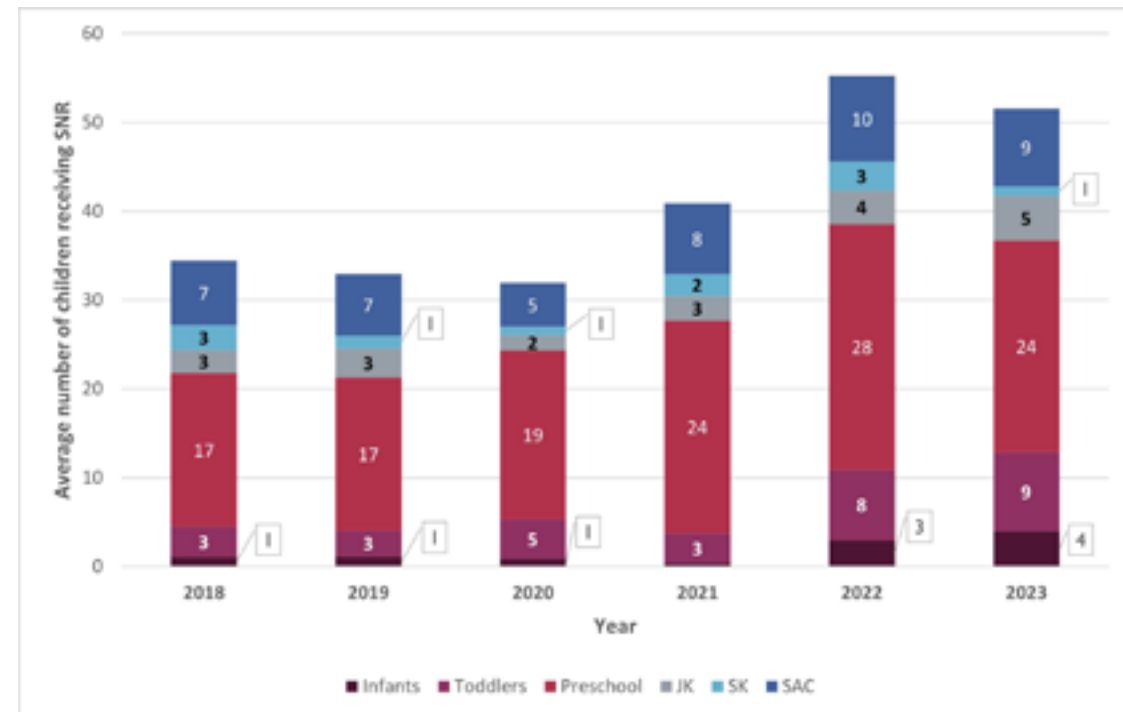
The program emphasizes collaboration between Resource Consultants and educators to promote inclusivity and equity, engaging families to enrich children’s learning experiences. Consultants work alongside child care providers to implement best practices, ensuring children’s successful participation. SNR support is accessible to all families in the Manitoulin-Sudbury district, regardless of their entry point into the early years and child care system.

The breakdown of children by age group from 2018 to 2022 shows a steady increase in SNR support, particularly for preschool-aged children. This data reflects the number of children receiving SNR services in child care centers or home daycares, collected monthly and reported quarterly.

Table 17: Average Number of Children Receiving Special Needs Resourcing in the MSDSB Area

|                      | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 |
|----------------------|------|------|------|------|------|------|
| All Age Groups       | 34   | 33   | 32   | 41   | 55   | 52   |
| Infants              | 1    | 1    | 1    | 0    | 3    | 4    |
| Toddlers             | 3    | 3    | 5    | 3    | 8    | 9    |
| Preschool            | 17   | 17   | 19   | 24   | 28   | 24   |
| JK                   | 3    | 3    | 2    | 3    | 4    | 5    |
| SK                   | 3    | 1    | 1    | 2    | 3    | 1    |
| School Aged Children | 7    | 7    | 5    | 8    | 10   | 9    |

Figure 29: 2023 Average Number of Children Receiving Special Needs Resourcing





## French Language Services

There are currently five sites providing licensed child care solely in French.

- ~ Chapleau Child Care Centre De Garde D'Enfants,
- ~ Our Children Our Future - La Renaissance,
- ~ le Carrefour francophone de Sudbury – Tremplin St. Thomas, Village des tout-petits, Tresor des tout-petits

Together these centres have the capacity to serve 259 children from 0-12 years of age. In 2023, there were approximately 36 francophone educators.

EarlyOn Child and Family Centres in Lacloche, Sudbury East, and Sudbury North offer French-language programming.

## Indigenous Led Services

For over a decade, the Indigenous Service Providers Network (ISPN) previously known as the Aboriginal Advisory Committee, has supported Indigenous-led planning and coordination activities which include:

- ~ Participation in network meetings and educational gatherings relevant to early learning initiatives.
- ~ Planning and coordinating approved activities for Indigenous and non-Indigenous service providers, ensuring they are age-appropriate and culturally relevant, in partnership with the Manitoulin-Sudbury DSB Quality Assurance program.
- ~ Liaising between the organization, networks and service providers to ensure success of activities and deliverables.
- ~ Providing reports on activities during and after completion.
- ~ Identifying challenges in service delivery and recommending solutions.
- ~ Conducting research and providing presentations on early learning.

The ISPN will collaborate with the Manitoulin-Sudbury Network for Children and Families (MSNCF) to achieve the following goals:

- ~ Ensuring early learning and care support is available to Indigenous children, whether they live on- or off-reserve in local communities across the province.
- ~ Considering the needs of Indigenous children and parents in the local planning and implementation of MSNCF Initiatives.
- ~ Addressing the needs of the Indigenous community through the planning process, ensuring Indigenous communities are included and considered.
- ~ Reflecting the unique composition of their communities, including the social, linguistic, and cultural diversity of Indigenous families, within the MSNCF and its membership
- ~ Investing in relationships and engagement with Indigenous leaders and communities, from parents to service providers.

## The Mnidoo Mnising Sharing and Learning Centre for All

The Mnidoo Mnising Sharing and Learning Centre for All offers professional development and promotes early learning opportunities for children, families, staff, educators, and early years educators who strive to ensure culturally responsive revitalization, pedagogy, and practices. (Reference page 54.)





## Quality

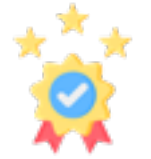
The Manitoulin-Sudbury District Services Board aims to foster social and economic development by supporting an affordable, accessible, and accountable child care system. Guided by Ontario’s “How Does Learning Happen?” pedagogical framework, our high-quality child care and early years programs provide enriching early learning experiences and actively involve parents and caregivers.

We are committed to supporting professional development (PD) opportunities to build a responsive, inclusive, and skilled workforce. In line with the Professional Learning Funding Guidelines, we provide capacity-building funding for a range of staff, including cooks, finance personnel, directors, and educators. Through funding workshops, training sessions, mentoring, and continuous quality enhancement programs, the Manitoulin-Sudbury District Services Board promotes ongoing reflective practice and collaborative inquiry among educators. These efforts aim to improve the quality of early learning environments and establish a high-quality system of educators equipped to meet diverse needs.

A series of quality assessments, conducted from 2015 to 2022, identified a clear need for targeted support. As a result, a recommendation was made to the Board to consider hiring internal direct support during the 2023 budget process. The recommendation was made, highlighting the expectation for direct support to improve program quality and benefit early learning and overall well-being, and a Quality Assurance (QA) Coordinator was hired in April of 2023; since then, the QA coordinator has supported many initiatives, including those listed below.



## College Boreal Pedagogical Leadership Study Group



The Early Learning Pedagogical Study Group was created to enhance instructional leadership in early childhood education through an 11-month initiative aimed at improving educational practices based on “How Does Learning Happen?”. The Study Group focuses on developing leadership skills and pedagogical coaching abilities among the 12 participants through bi-weekly Study Groups for professional learning, an internship involving weekly community practice facilitation, and a mentor who provides guidance. The program emphasizes enhancing early childhood staff skills, promoting visible learning practices, and supporting a progression from participant to facilitator or mentor roles.

### Pedagogical Leads

The Pedagogical Leads’ journey began in 2018 with a shared commitment to vulnerability and introspection. They questioned the essence of their work, exploring topics like hierarchies and neoliberalism while emphasizing the importance of reflection. In 2019, they focused on deepening their listening skills and adopting a deliberate, unhurried approach to pedagogy. The challenges of 2020 led them to explore remote collaboration and deepen their understanding of land acknowledgements.

By 2021, their focus turned to virtual professional development through book studies and material investigations. In 2022, they emphasized practical application with educators and rebuilt group cohesion through networking. In 2023, they revisited past reflections with new perspectives, fostering diverse viewpoints within their group. By 2024, their collective study of various books reshaped their practices, emphasizing relationships and the integration of theory into daily work at their respective and unique centres.

Throughout their journey, they prioritized nurturing relationships with children, educators, and the environment. Collaborations with fellow pedagogical companions highlighted the importance of critical reflection and responsive teaching in supporting healthy development and fostering relationships. They remain committed to intentional learning, embracing flexibility and openness to continual improvement through reflective practice and collaborative inquiry.

**Professional Development Opportunities to Promote Consistency & Quality**

In recent years, we have been dedicated to enhancing the quality of early childhood education throughout the district by offering professional development sessions where support has been offered to all centres to close programs in order to attend at no financial loss to the centre or their staff. These sessions have promoted consistency across our programs and created space and time for meaningful connections among early years professionals. By creating a platform for shared learning and collaboration, we aim to strengthen our collective approach to education, recruitment, and retention of the early years and child care workforce.

In the fall of 2023, the Manitoulin-Sudbury District Services Board, alongside the Quality Assurance coordinator and a collaborative team from various early years community partner agencies, organized a significant event in Espanola. This event, attended by more than 125 professionals from the district’s child care and early years programs, focused on showing appreciation and advancing professional development for Child Care Workers and Early Childhood Educators. Participants engaged in insightful sessions such as “Reflecting Upon Your Work in the Early Years” and “Re-igniting Your Passion,” led by the Early Childhood Community Development Centre, as well as networking and appreciation sessions. This gathering aimed not only to enhance individual skills but also to promote consistency and excellence in the field of Early Childhood Education across the region.

In addition, a second major event was held in Little Current in the fall of 2024, attended by more than 145 of the district’s child care professionals, with a focus on Infant and Early Years Mental Health. This event brought together professionals and leaders to explore best practices, share strategies, and deepen understanding around mental health in the early years. It provided participants with valuable tools to support the emotional and psychological well-being of children from infancy through their early years of development. Both events emphasized the ongoing commitment to strengthening the field and supporting those who work with young children across the district.

We deeply appreciate the dedication and hard work of staff, who play an essential role in supporting children and families. Their commitment to ongoing learning and professional growth not only enhances their own capabilities but also enriches the early learning environments they create.



**Accessibility**



The [2023 Licensed Child Care Data Profiles](#) highlight the growth and changes in the licensed child care system within the Manitoulin-Sudbury District Services Board’s service area. The [Issue Report](#) regarding the data profiles details that the total number of licensed child care spaces increased by 74% from 2013/14 to 2022/23. Throughout the duration of the System Plan, the district will continue to work with partners to identify opportunities for increasing the number of licensed spaces, particularly in high-need areas and for younger age groups.

**Licensed Centre-Based Child Care**

Non-profit operators offer licensed Centre-based child care programs catering to children aged 0-12 years old. These programs provide both full-time and part-time spaces available five days a week, typically operating between 7 am and 7 pm. All center-based care is licensed by the Ministry of Education and adheres to regulations outlined in the [Child Care and Early Years Act \(CCEYA\), 2014](#). These licensing standards encompass factors affecting quality, including staff/child ratios, the physical environment, staff qualifications, and the health and well-being of the children.

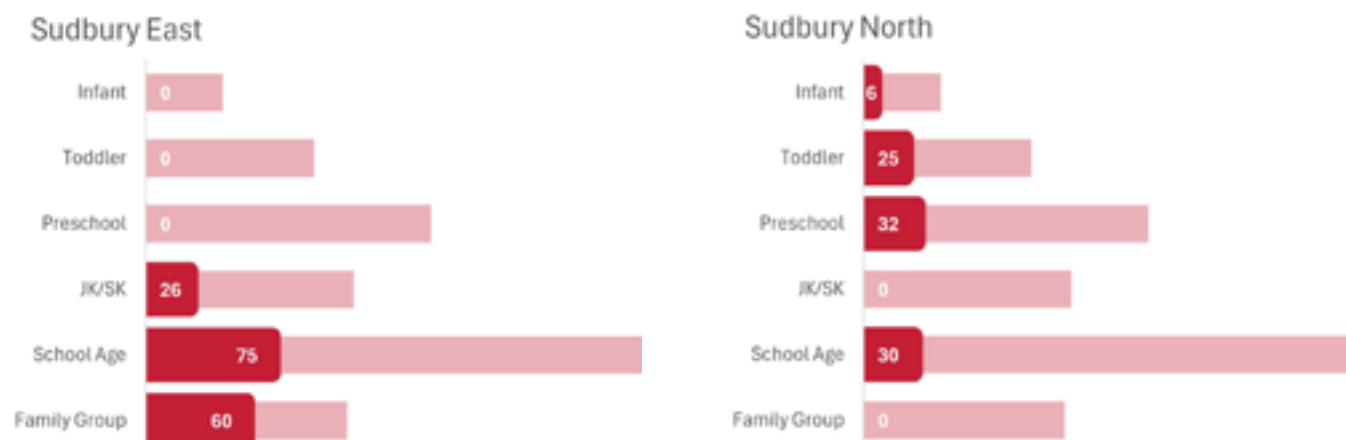
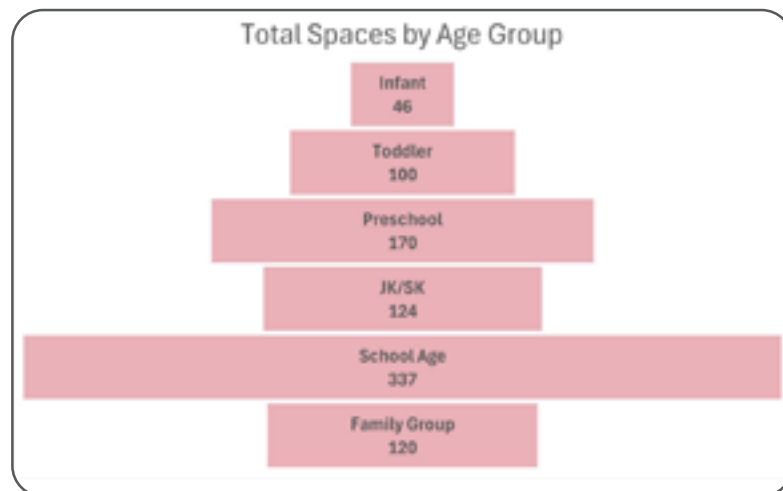
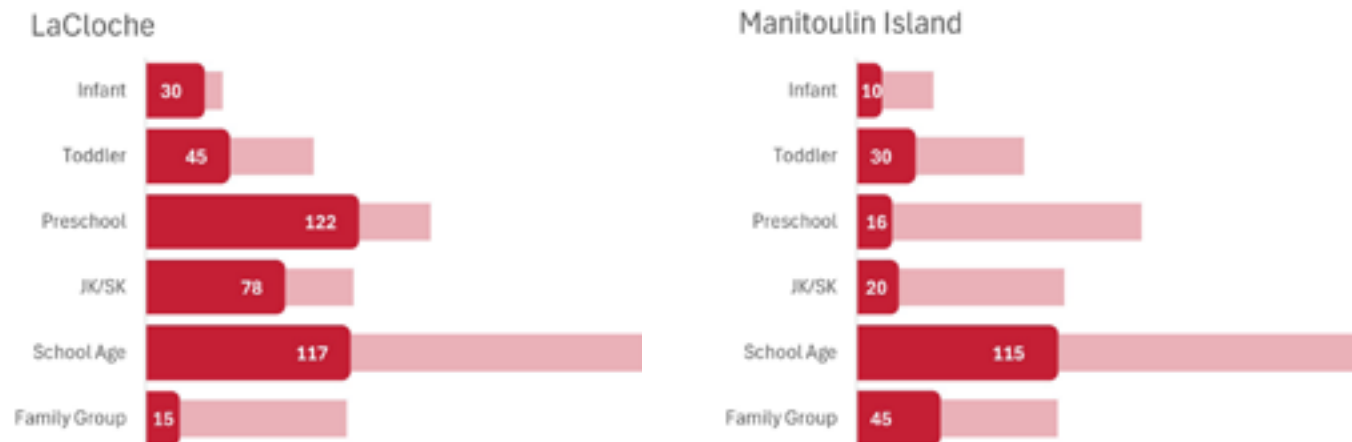
Programs are available for infants, toddlers, preschoolers, kindergarteners, and school-age children. In this district, center-based care is primarily provided in schools, with one program offered in a community-based setting. Services include full-day care, socialization activities, and before- and after-school programs.

**Licensed Home-Based Child Care**

Approved private family homes offer licensed home-based child care services, facilitated by caregivers contracted with one of the two licensed home child care agencies in the district. This form of child care caters to children up to 12 years old and is available seven days a week. Licensed home child care offers a distinctive and enriching learning environment for children. All home-based caregivers must adhere to the regulations stipulated in the Child Care and Early Years Act, 2014, and undergo monthly inspections conducted by a designated home child care visitor. Caregivers are permitted to care for a maximum of six children aged 0-12 years old, excluding their own children over the age of four.



Figure 30: Total Spaces by Age Group



**EarlyON Child and Family Centres**

In our district, there are four main sites and 12 mobile sites, which include outdoor locations and virtual programming. French-language programming is provided in Sudbury North, LaCloche, and Sudbury East, Indigenous-led programming is offered throughout the district. The main sites offer extended hours (evening and weekend) to ensure access for all families. EarlyON mobile sites are in schools and community centres throughout the district offering a variety of scheduled programming. The mobile sites increase accessibility for families living in remote communities or who experience transportation barriers by bringing programming to them, in their community.

With the introduction of CWELCC, there is an increased demand for licensed child care spaces. As a result, there are waitlists across the district. Families are encouraged to access EarlyON Child and Family Centres for a range of services including parenting programs, food security, playgroups, developmental screening, car seat clinics, special needs supports, and school transitions while waiting for care.





**Directed Growth Plan**

**Background**

On March 27, 2022, the Government of Ontario and Canada signed the Canada-Wide Early Learning and Child Care (CWELCC) Agreement. Funding under the CWELCC Agreement will be used to build and leverage the success of Ontario’s existing early years and child care system by increasing quality, accessibility, affordability and inclusivity in early years and child care.

**Space Creation Targets**

In May 2023, final [space creation targets](#) were released to Service System Managers under the [Directed Growth Plan](#) supporting Ontario’s commitment to create 86, 000 new child care spaces by December 31, 2026. Under this framework, the Ministry has developed a model to allocate spaces and funding for the creation of new licensed child care spaces for children from 0 to 6 years of age. This provides Service System Managers across the province with a notional space allocation for the expansion of licensed child care services within schools as well as community-based services for 2022 to 2026.

The focus is to improve access to inclusive licensed child care services by working towards a common provincial access ratio of 37%. Access to care refers to the number of licensed child care spaces available for children from 0 to 5 years of age in proportion to the number of children who live in the district.

Based on the Ministry Licensed Capacity (and not including School Age licensed capacity), the Manitoulin Island LCG has the lowest access rate, of 16.8%. This is in comparison with the provincial target access rate of 37%.

Figure 30 on page 80 provides the breakdown of spaces for each LCG (this data is not available at the census subdivision (CSD level). Of note, Sudbury East does not have licensed spaces for Infant, Toddler or Preschool age groups as well, Sudbury North does not have licensed spaces for JK/SK or Family Age.

Figure 31: Child Care Access Ratio

| Location                    | Type     | Population Aged 0 to 5 (2021) | Ministry Licensed Capacity (Includes INF, TOD, PreS, JK/SK and Family Age) | Ratio (%) |
|-----------------------------|----------|-------------------------------|--|-----------|
| Manitoulin-Sudbury District | DSSAB    | 1,820                         | 521  | 28.6      |
| Manitoulin                  | District | 700                           | 111  | 15.9      |
| Sudbury                     | District | 1,120                         | 410  | 36.6      |
| LaCloche                    | LCG      | 515                           | 266  | 51.7      |
| Manitoulin Island           | LCG      | 660                           | 111  | 16.8      |
| Sudbury East                | LCG      | 440                           | 86   | 19.5      |
| Sudbury North               | LCG      | 185                           | 58   | 31.4      |



Service providers are encouraged to consult with the Manitoulin-Sudbury District Services Board before proceeding with any project and completing an application for CWELCC Start-Up Grant funding, to ensure that the planned expansion aligns with the district’s directed growth plan.

The Manitoulin-Sudbury District Services Board’s space allocation is 183 spaces for the period of 2022 – 2026 which is comprised of both school-based and community-based spaces.

Table 18: Space Allocation 2022-2026

| Year              | 2022 | 2023 | 2024 | 2025 | 2026 | Total |
|-------------------|------|------|------|------|------|-------|
| Expansion Target* | 10   | 36   | 35   | 42   | 60   | 183   |

\*Adjustments must be approved by the Ministry of Education

At the end of 2023, 69 new spaces had been created in the district, surpassing our annual target. As a result, we advanced the planned creation of additional spaces, moving them forward from later years.

The Directed Growth Plan aims to inform the planning and approval of space expansion within the Manitoulin-Sudbury district. This plan will be updated regularly, to ensure that the most current data is used for planning. It is important to recognize that these are estimated projections, and we anticipate that there may be shifts based on ever-changing needs and future economic changes.

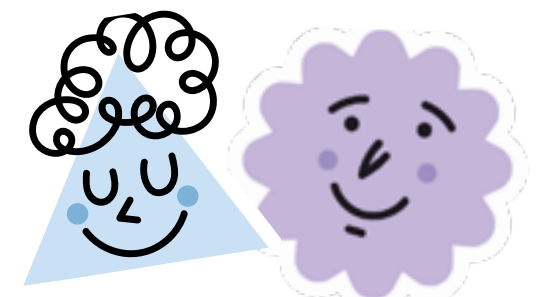
The Manitoulin-Sudbury district’s ratio of spaces to children or access rate of 28.6% is below the provincial goal of 37%. Some large community groupings (LCGs) such as LaCloche have an access rate higher than the provincial average, whereas other LCGs have an access rate lower than the provincial average which reduces the access rate for our district overall. Currently, there are several opportunities to create new spaces within the existing allocation, which would support the provincial goal and address ongoing waitlist pressures.

This plan follows the Ministry of Education’s document, [Ontario’s Access and Inclusion Framework 2023](#). Ontario’s vision for the CWELCC System is to enable children of all abilities and socio-economic backgrounds to participate in child care actively and meaningfully. The presence of vulnerable populations is a key consideration when identifying priority neighbourhoods.

In 2023,  
**69**  
new spaces were added

Access rate is below provincial goal of 37%

**28.6%**





We plan to open more spaces through licensed home child care and family groupings. This will support ensuring future viability for our rural and remote communities. Reports used to identify priority neighbourhoods include [Knowing Our Numbers \(KON\)](#) results, [Environmental Scan](#), and the [EDI: Early Developmental Instrument](#). We will continue to meet with community partners as much of the data for the small and rural areas is suppressed by Statistics Canada (Census data) due to low counts. As such, we are using caution in drawing conclusions.

### Priority Neighbourhoods

It is important to recognize that the district includes areas with diverse socio-economic backgrounds, a substantial francophone community, a high Indigenous population, and limited access to rates. These considerations align with the findings from the environmental scan data.

Manitoulin-Sudbury District - Licensed Home Child Care: This priority focuses on increasing child care capacity within the existing licensed home child care system in underserved and rural neighborhoods. These areas often have available services but still experience waitlist pressures and limited opportunities for expanding licensed center-based child care services.

Table 19: Directed Growth Plan

| Year                     | Number of New Spaces      | Location   |
|--------------------------|---------------------------|--|
| <b>Manitoulin Island</b> |                           |  |
| 2023                     | 10 toddler spaces         | Central Manitoulin Public School, Mindemoya  |
| 2023                     | 18 spaces                 | 3 Licensed Home Child Care Centres (various locations)                               |
| 2024                     | 10 infant spaces          | Little Current Public School, Little Current   |
| 2025-2026                | 16 Preschool spaces       | Assiginack Public School, Manitowaning   |
| <b>Lacloche</b>          |                           |  |
| 2023                     | 24 Preschool spaces       | Sacred Heart School, Espanola  |
| 2025-2026                | TBD                       | S. Geiger, Massey  |
| <b>Sudbury East</b>      |                           |  |
| 2023                     | 12 Spaces                 | 2 Licensed Home Child Care Centres (various locations)                               |
| 2024                     | 6 Spaces                  | 1 Licensed Home child Care Centre  |
| 2025-2026                | 30 Family Grouping Spaces | Ecole St-Thomas, Warren  |
| 2025-2026                | 15 Family Grouping Spaces | Ecole publique Camille-Perron, Markstay  |
| 2025-2026                | 16 Preschool              | Noelville  |
| <b>Sudbury North</b>     |                           |  |
| 2023                     | 5 Toddler Spaces          | Chapleau Child Care Centre, English Site   |
| 2024-2026                | TBD                       | Exploring Licensed Home child Care and Indigenous-Led Child Care Programming options |
| 2025                     | TBD                       | Chapleau Child Care Centre, English Site   |







# PLANNING FOR THE FUTURE

## *Where do we focus next?*

Our service system plan is grounded in actionable goals based on the latest data and insights from community engagement. This approach ensures our priorities align with community needs and frameworks like Ontario's Access and Inclusion Framework 2023 and the Manitoulin Sudbury Network for Children and Families' Strategic Plan. These frameworks emphasize core values such as quality, inclusion, affordability, access, and data-driven reporting, which guide our five primary goals for strengthening child care and early years services over the next five years.

### **1. Expanding Access to Affordable and Inclusive Programs**

Our first goal is to increase access to licensed child care and inclusive EarlyON programming, responding directly to the community's call for more accessible services. By examining local demographic data and underserved areas, we can better allocate resources, ensuring equitable access to affordable and inclusive programs across our region.

### **2. Building and Retaining a Strong Workforce**

Recruitment and retention of early childhood educators is a top priority, highlighted by workforce shortages in both provincial and local data. We'll develop targeted recruitment strategies and retention supports for educators, building a sustainable workforce to ensure high-quality, consistent programming across the district.

### **3. Enhancing Quality and Program Delivery**

Our third goal is to improve the quality of early years programs, aligning with Ontario's standards and community feedback calling for better quality services. By leveraging data on program outcomes, integrating evidence-based practices, and emphasizing continuous staff training, we aim to elevate service standards throughout our programs.



## 4. Improving Communication, Engagement, and Partnerships

Families have voiced the need for clear, relevant information tailored to their needs. To meet this demand, we'll invest in digital resources, social media, and multilingual information channels, making it easier for families to understand and access the child care options available to them.

## 5. Strengthening Service System Administration

Informed by feedback on community needs and service gaps, we will streamline our administrative processes to build a more efficient, responsive, and data-driven system. This goal focuses on reducing administrative burdens and ensuring a service system that is transparent, agile, and community-focused.

### Planning for the Future

These five goals lay the foundation for advancing the Manitoulin-Sudbury District's child care system over the next five years, directly supporting our strategic priorities of affordability, inclusivity, quality, and accessibility. Each goal is aligned to strengthen these pillars:

- ~ Expanding access to affordable, inclusive programs reinforces our commitment to affordability and inclusivity.
- ~ Workforce development and enhanced quality standards support our aim of delivering high-quality care.
- ~ Improved communication and partnerships enhance accessibility, helping families easily navigate available resources and options.
- ~ Strengthening service system administration ensures efficient, effective service delivery that is sustainable, equitable, and responsive.

With these clear, data-backed goals, our plan remains adaptable, responsive, and firmly rooted in community needs and child care standards as we move forward.

## Conclusion

Our System Plan outlines the Manitoulin-Sudbury District Services Board's strategy for advancing early years and child care services to meet the evolving needs of our communities. By emphasizing affordability, inclusivity, quality, and accessibility, we aim to create a child care system that empowers families and supports community growth.

Access to reliable child care is a foundational step for many families seeking employment, skill-building, or language development opportunities. As demand grows, expanding affordable child care options becomes essential for economic stability, allowing more caregivers to enter or re-enter the workforce.

Child Care and EarlyON programs serve as vital social resources, fostering community connections while supporting children's social, cognitive, and emotional growth. For children, these programs offer a nurturing environment where they can engage in structured, age-appropriate activities that spark curiosity and encourage learning. By interacting with peers and educators, children develop critical skills like cooperation, communication, and problem-solving—skills that form a solid foundation for lifelong success.

For families, access to early years programming provides valuable resources on child development, parenting, and community support. This guidance and community network foster healthy home environments and enable families to build essential skills that support their children's growth.

With this plan, we are committed to ongoing engagement with families, stakeholders, and community partners, ensuring their voices shape our programs. Our priorities focus on providing accessible, high-quality child care and early years programming that positively impacts the well-being and future success of children and families across the district. Through collaboration, flexibility, and a dedication to quality, we are building a sustainable system that meets both current and future community needs.

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Conseil des Services du District de  
**Manitoulin-Sudbury**  
District Services Board





**St. John's Indian Residential School**  
 522 HWY 129, PO Box 1090, Chapleau, ON, P0M 1K0

February 19, 2025

Mayor Ryan Bignocolo  
 Township of Chapleau  
 20 Pine Street  
 Chapleau, ON P0M 1K0

Dear Mr. Mayor & Members of the Township of Chapleau Council,

I am writing to you on behalf of the St. John's Indian Residential School Initiative to request your support in hosting an important community gathering this coming April 29<sup>th</sup> – May 1<sup>st</sup>, 2025.

The St. John's Indian Residential School Initiative is dedicated to honoring the experiences of survivors, commemorating the children who did not return home, and fostering healing and education for our communities. Our mission is rooted in truth-telling, reconciliation, and building stronger relationships among Indigenous and non-Indigenous people. Through events, storytelling, and educational programs, we strive to ensure that the legacy of residential schools is acknowledged and that the path toward healing and understanding continues.

This April, we are organizing a gathering to bring together survivors, families, allies, and community members to share stories, reflect, and promote healing and unity. The event will include ceremonies, workshops, guest speakers, and opportunities for cultural exchange. We believe that this gathering will have a profound impact on the community by fostering awareness, connection, and solidarity.

To accommodate the expected attendees and activities, we kindly request the use of the Chapleau Community Hall & Kitchen Facilities and the Hockey Ice Surface for this event. I have already been in contact with your Leisure & Cultural Services Manager, Carole Ouellette and she assured me that the areas and dates requested is available and that a reservation is made. We understand that these facilities are highly valued community resources, and we are confident that they will provide the ideal space for such an important occasion. In light of the significance of this initiative and the positive impact it will have on our shared community, we are respectfully requesting that the Township of Chapleau waive the rental fees for these spaces.

Your support in granting this request will not only demonstrate your commitment to reconciliation but will also allow us to allocate more resources toward the programming and outreach efforts essential to the success of this gathering. Together, we can make this event an inclusive and impactful experience for all involved.

We sincerely appreciate the Township of Chapleau's consideration and humbly seek your support in making this event a meaningful success. We would be happy to invite you to meet with our team to provide additional information about the St. John's Indian Residential School Initiative and our plans for the gathering.

We look forward to your positive response and the opportunity to work together in fostering healing and understanding within our community.

Yours sincerely,



Constance Picody  
Chapleau Ojibwe Community Coordinator  
St. John's Indian Residential School Initiative  
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# CHAPLEAU DRINKING WATER SYSTEM

## 2024 ANNUAL COMPLIANCE AND SUMMARY REPORT



Prepared by the Ontario Clean Water Agency  
on behalf of the Township of Chapleau



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## INTRODUCTION

Municipalities throughout Ontario are required to comply with Ontario Regulation 170/03 made under the *Safe Drinking Water Act*, 2002. The Act was passed following recommendations made by Commissioner O'Connor after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking-water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

O. Reg. 170/03 requires the owner to produce an Annual Report, under Section 11. This report must include the following:

1. Description of system and chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This Annual Report must be completed by February 28 of each year.

The regulation also requires a Summary Report which must be presented and accepted by Council by March 31 of each year for the preceding calendar year reporting period.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any Provincial Officer Order the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The *Safe Drinking Water Act*, 2002 and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows.
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The two reports have been combined and presented to council as the Annual Compliance and Summary Report.

**SECTION 11 ANNUAL REPORT****SYSTEM INFORMATION**

|                                |   |
|--------------------------------|---|
| Drinking-Water System Name     | CHAPLEAU DRINKING WATER SYSTEM              |
| Drinking-Water System Number   | 220003494                                   |
| Drinking-Water System Owner    | The Corporation of the Township of Chapleau |
| Drinking-Water System Category | Large Municipal, Residential System         |
| Population:                    | 1,964                                       |
| Reporting Period               | January 1, 2024 to December 31, 2024        |

**REPORT AVAILABILITY**

|                            |  |
|----------------------------|--|
| Hard Copy Available at:    | Township of Chapleau Municipal Office;<br>20 Pine Street, P.O. Box 129; Chapleau, ON P0M 1K0 |
| Electronic Copy Available: | <a href="http://www.chapleau.ca">http://www.chapleau.ca</a>                                  |
| Public Notification via:   | Public access/notice   |

**DESCRIPTION OF THE DRINKING WATER SYSTEM**

The Chapleau Drinking Water System is owned by the Corporation of the Township of Chapleau. The treatment system is operated by the Ontario Clean Water Agency and the distribution system is operated by the Township of Chapleau Public Works Department. This subject system is not interconnected to any other drinking-water systems owned by different owners.

The Chapleau Water Treatment Plant, built in 1975, draws raw water for the municipal system from the Kebsquasheshing River (Chapleau River). Water passes through a concrete screening chamber and then through one of three 500 Imp. Gal. /min low lift pumps in the raw water well. There are no critical upstream or downstream processes relied upon to ensure the provision of safe drinking water.

The raw water is directed to a pre-contact tank where aluminum sulphate (alum) is added as a coagulant, polyelectrolyte (polymer) is added as a coagulant aid and sodium carbonate (soda ash) is added for pH and alkalinity adjustment. The pre-contact tank is also equipped with a chlorine injection line for pre-chlorination if required. After a short residence time, water flows by gravity to one of two clarifier tanks, which are equipped with 30-degree tube settlers and sludge scrapers. Clarified water passes through the upflow settlers and directed into two dual media filters, each comprised of silicate sand and anthracite coal. The filters backwash automatically based on filter runtime or head pressure.



The filtered water is then chlorinated and directed to a series of three reservoirs and three clearwells to provide adequate contact time. The combined storage volume is 1 818 400 litres. Water levels in the clearwells are used to control the plant's production. Two 20 hp high lift pumps and four 60 hp high lift pumps are utilized in clearwell 1 and 2 to direct treated water to the distribution system. Before entering the distribution system the treated water is dosed with soda ash for pH adjustment and ammonium sulphate to provide secondary disinfection through chloramination.

A diesel generator is connected to allow the treatment plant to remain in operation should a power failure occur. The water treatment process is controlled by a dedicated PLC and monitored through the SCADA computer system.

The distribution system is constructed primarily of ductile iron, and provides fire protection to the Township of Chapleau as well as drinking water. There are no water storage facilities in the distribution system, as storage is incorporated within the treatment plant. Based on the number of service connections, the system is classified as a Large Municipal Drinking Water System.

## **WATER TREATMENT CHEMICALS USED**

The following chemicals were used in the Chapleau Drinking Water System treatment process:

- Aluminum Sulphate (Alum) – Coagulation/Flocculation
- Ammonium Sulfate – Secondary Disinfection
- Chlorine Gas – Primary Disinfection
- Polyelectrolyte (Polymer) - Coagulant Aid
- Sodium Carbonate (Soda Ash) – pH and Alkalinity Adjustment

All treatment chemicals are NSF/ANSI approved.

## **SIGNIFICANT EXPENSES INCURRED TO THE DRINKING WATER SYSTEM**

The following work was completed in 2024:

- Yearly Security system services (1st, 2nd & 3rd quarters)
- Backflow Preventer calibrations (2 units)
- Surge Protection Installation
- Caustic wash for the filters
- Singer valve rebuild kits and installation
- Lifting device inspection
- Generator servicing
- Replacement of generator batteries (2)
- Drinking Water Quality Management Standard Audit
- Water Treatment Plant Filter Caustic Wash
- Third Party Audit

## REPORTED ADVERSE TEST RESULTS AND OTHER PROBLEMS

| Sample Date                              | Details (Parameter, Limit, Result, Corrective Action, Date, etc.)  |
|--|--|
| January 9, 2024<br><br>AWQI#<br>164316   | <p>On January 09, 2024, an alarm for high filter turbidity (approximately 0.5 NTU) was called at 10:30am. After investigating different possible causes, operators found a hose leak for the Aluminum Sulfate. Leaking Aluminum Sulfate line caused temporary decrease in dosage for approximately 7 hours which caused an increase in filter turbidity. The filter turbidity was slowly increasing throughout the day which resulted in a maximum of 0.94 NTU however it did not exceed 1 NTU. Operators notified Sudbury Health Unit and Spills Action Center around 15:18 January 09, 2024, approximately 20 minutes after the leak was found. Operators confirmed the Aluminum Sulfate was pumping throughout the day.</p> <p>The leaking Aluminum Sulfate hose was repaired and tested for leaks. After confirming the Aluminum Sulfate was pumping, operators wasted water from the clarifier until they were able to expel most of the remaining water with the low Aluminum Sulfate, in the process allowing more water with the proper dosage to flow in and resume normal plant operations. Operators then allowed water back through the filters and were able to lower the filter turbidity.</p> |
| September 5, 2024<br><br>AWQI#<br>166217 | <p>The township received a water complaint from resident at 16 Queen street regarding low pressure and discoloured water. They requested we take a chlorine residual and take a bacteria sample. The combined residual recorded at 2pm on Sept 5/24 was 0.22 mg/L. During the month of September between September 5th and 30th, a Boil Water Advisory was issued to a total of 10 residents on Queen Street South and Ash Street. During that time, daily sampling and flushing occurred, with related adverse incidents having been reported under the umbrella of this master AWQI. <i>(Related AWQIs: 166241, 166247, 166258, 166259, 166285, 166302, 166312, 166315, 166320, 166336, 166347, 166393, 166401, 166404, 166410, 166428, 166448, 166465, 166477, 166481, 166487)</i></p> <p>A bleeder line was installed to provide continuous flushing to the affected area. The Health Unit requested 4 weekly distribution samples at the affected area to confirm the temporary mitigation was effective. The township plans to replace the water main in the area during the Spring/Summer of 2025.</p>  |

*Please refer to the original Notices of Adverse Test Results and Issue Resolution (Schedule 16) for full details*

## SCHEDULE 7 – OPERATIONAL TESTING

### Continuous Flow Analyzers in Treatment Process

| Parameter            | Number of Samples | Range of Results (min to max) | Unit of Measure |
|----------------------|-------------------|-------------------------------|-----------------|
| Turbidity (Filter 1) | 8760              | 0 to 2.0                      | NTU             |
| Turbidity (Filter 2) | 8760              | 0 to 2.0                      | NTU             |
| Free Chlorine        | 8760              | 0.00* to 2.79                 | mg/L            |

Note: For continuous monitors use 8760 as the number samples for one year.

Effective backwash procedures are in place to ensure that the effluent turbidity requirements are met all times.

### Combined Chlorine Residual in the Distribution System

| Number of Samples | Combined Chlorine (min to max) | Unit of Measure | Standard        |
|-------------------|--------------------------------|-----------------|-----------------|
| 364               | 0.76 to 2.18                   | mg/L            | ≥ 0.25 and <3.0 |

**Note:** A total of seven operational checks for chlorine residual in the distribution system are required each week. The owner/operating authority can continue to test one sample per day or test four (4) samples one day and three (3) on a second day. The sample sets must be collected at least 48-hours apart and samples collected on the same day must be from different locations.

## SCHEDULE 10 – MICROBIOLOGICAL TESTING

| Sample Type  | Number of Samples | <i>E.coli</i> Results (min to max) | Total Coliform Results (min to max) | Number of HPC Samples | Range of HPC Results (min to max) |
|--------------|-------------------|------------------------------------|-------------------------------------|-----------------------|-----------------------------------|
| Raw          | 53                | 0 - 25                             | 2 – 660                             | N/A                   | N/A                               |
| Treated      | 53                | 0 – 0                              | 0 – 0                               | 53                    | 10                                |
| Distribution | 176               | 0 – 0                              | 0 – 0                               | 106                   | 10                                |
| MAC          | -                 | 0                                  | 0                                   | -                     | -                                 |

Maximum Acceptable Concentration (MAC) applies only to treated or distribution samples

## SCHEDULE 13 - NITRATE AND NITRITE AT THE WATER TREATMENT PLANT

| Date of Sample   | Nitrate Result (mg/L) | Nitrite Result (mg/L) | Exceedance |
|------------------|-----------------------|-----------------------|------------|
| January 8, 2024  | 0.10                  | <0.05                 | No         |
| April 2, 2024    | 0.10                  | <0.05                 | No         |
| July 8, 2024     | <0.05                 | <0.05                 | No         |
| October 22, 2024 | <0.05                 | <0.05                 | No         |
| MAC              | 10                    | 1                     | -          |



## SCHEDULE 13 – TOTAL TRIHALOMETHANES IN THE DISTRIBUTION SYSTEM

| Date of Sample     | THM Result (ug/L) | Four Quarter Running Average | Exceedance |
|--------------------|-------------------|------------------------------|------------|
| January 8, 2024    | 72.2              | 66.8                         | No         |
| April 2, 2024      | 34.4              | 51.6                         | No         |
| July 8, 2024       | 119               | 62.6                         | No         |
| September 16, 2024 | 80.6              | 62.6                         | No         |
| October 22, 2024   | 48.2              | 60.33                        | No         |

MAC for Trihalomethanes = 100 ug/L (Four Quarter Running Average)

## SCHEDULE 13 – HALOACETIC ACIDS (HAA) IN THE DISTRIBUTION SYSTEM

| Date of Sample     | HAA Result (ug/L) | Four Quarter Running Average | Exceedance |
|--------------------|-------------------|------------------------------|------------|
| January 8, 2024    | 52                | 57.3                         | No         |
| April 2, 2024      | 47                | 55.5                         | No         |
| July 8, 2024       | 190               |                              |            |
| September 16, 2024 | 95                |                              |            |
| September 27, 2024 | 89                | 64.2                         | No         |
| October 22, 2024   | 60                |                              |            |
| November 18, 2024  | 50                | 69.7                         | No         |

MAC for Haloacetic acids = 80 ug/L (Four Quarter Running Average)

## SCHEDULE 13 – SODIUM AT THE WATER TREATMENT PLANT

| Date of Sample   | Number of Samples | Result Value (mg/L) | MAC | Exceedance |
|------------------|-------------------|---------------------|-----|------------|
| October 16, 2023 | 1                 | 15.9                | 20  | No         |

Note: Sample required every 60 months.

## SCHEDULE 13 – FLUORIDE AT THE WATER TREATMENT PLANT

| Date of Sample   | Number of Samples | Result Value (mg/L) | MAC | Exceedance |
|------------------|-------------------|---------------------|-----|------------|
| October 16, 2023 | 1                 | <0.05               | 1.5 | No         |

Note: Sample required every 60 months.

## SCHEDULE 15.1 – LEAD IN THE DISTRIBUTION

The Chapleau Drinking Water System qualified for the ‘Exemption from Plumbing Sampling’ as described in section 15.1-5 (9-10) of Ontario Regulation 170/03.

As such, the system is required to test for total alkalinity and pH in two distribution samples collected during the periods of December 15 to April 15 and June 15 to October 15. This testing is required in every 12-month period with lead testing in every third 12-month period.

| Sampling Dates       | Number of Samples | Range of Results (min to max) |             |                   |
|----------------------|-------------------|-------------------------------|-------------|-------------------|
|                      |                   | Lead (ug/L)                   | pH          | Alkalinity (mg/L) |
| <b>Winter Period</b> |                   |                               |             |                   |
| April 11, 2023       | 2                 | <0.1 - <0.01                  | 6.87 - 6.89 | 61 - 62           |
| <b>Summer Period</b> |                   |                               |             |                   |
| October 10, 2023     | 2                 | <0.1 - <0.01                  | 7.16 - 7.22 | 45 - 46           |

MAC for lead is 10 ug/L

## SCHEDULE 23 – INORGANIC PARAMETERS AT THE WATER TREATMENT PLANT

Sample Date: October 22, 2024

| Parameter | Result (ug/L) | MAC  | MAC Exceedance | 1/2 MAC Exceedance |
|-----------|---------------|------|----------------|--------------------|
| Antimony  | <0.5          | 6    | No             | No                 |
| Arsenic   | <1            | 25   | No             | No                 |
| Barium    | 15            | 1000 | No             | No                 |
| Boron     | <2            | 5000 | No             | No                 |
| Cadmium   | <0.1          | 5    | No             | No                 |
| Chromium  | <1            | 50   | No             | No                 |
| Mercury   | <0.1          | 1    | No             | No                 |
| Selenium  | <0.2          | 10   | No             | No                 |
| Uranium   | <1            | 20   | No             | No                 |

MAC – Maximum Acceptable Concentration

No inorganic parameter(s) exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standards (ODWS) during the reporting period

## SCHEDULE 24 – ORGANIC PARAMETERS AT THE WATER TREATMENT PLANT

Sample Date: October 22, 2024

| Parameter                                  | Result (ug/L) | MAC  | MAC Exceedance | 1/2 MAC Exceedance |
|--|---------------|------|----------------|--------------------|
| 1,1-Dichloroethylene                       | < 0.3         | 14   | No             | No                 |
| 1,2-Dichlorobenzene                        | < 0.2         | 200  | No             | No                 |
| 1,2-Dichloroethane                         | < 0.2         | 5    | No             | No                 |
| 1,4-Dichlorobenzene                        | < 0.3         | 5    | No             | No                 |
| 2,3,4,6-Tetrachlorophenol                  | < 0.3         | 100  | No             | No                 |
| 2,4,6-Trichlorophenol                      | < 0.2         | 5    | No             | No                 |
| 2,4-Dichlorophenol                         | < 0.2         | 900  | No             | No                 |
| 2,4-Dichlorophenoxy acetic acid (2,4-D)    | < 0.367       | 100  | No             | No                 |
| Alachlor                                   | < 0.233       | 5    | No             | No                 |
| Atrazine + N-dealkylated metabolites       | < 0.5         | 5    | No             | No                 |
| Azinphos-methyl                            | < 0.175       | 20   | No             | No                 |
| Benzene                                    | < 0.1         | 1    | No             | No                 |
| Benzo(a)pyrene                             | < 0.01        | 0.01 | No             | No*                |
| Bromoxynil                                 | < 0.098       | 5    | No             | No                 |
| Carbaryl                                   | < 1.0         | 90   | No             | No                 |
| Carbofuran                                 | < 2.0         | 90   | No             | No                 |
| Carbon Tetrachloride                       | < 0.2         | 2    | No             | No                 |
| Chlorobenzene (Monochlorobenzene)          | < 0.5         | 80   | No             | No                 |
| Chlorpyrifos                               | < 0.175       | 90   | No             | No                 |
| Diazinon                                   | < 0.175       | 20   | No             | No                 |
| Dicamba                                    | < 0.086       | 120  | No             | No                 |
| Dichloromethane (Methylene Chloride)       | < 1.0         | 50   | No             | No                 |
| Diclofop-methyl                            | < 0.12        | 9    | No             | No                 |
| Dimethoate                                 | < 0.175       | 20   | No             | No                 |
| Diquat                                     | < 0.2         | 70   | No             | No                 |
| Diuron                                     | < 6.0         | 150  | No             | No                 |
| Glyphosate                                 | < 20.0        | 280  | No             | No                 |
| Malathion                                  | < 0.175       | 190  | No             | No                 |
| MCPA (2-methyl-4-chlorophenoxyacetic acid) | < 6.12        | 100  | No             | No                 |
| Metolachlor                                | < 0.117       | 50   | No             | No                 |
| Metribuzin                                 | < 0.117       | 80   | No             | No                 |
| Paraquat                                   | < 0.2         | 10   | No             | No                 |
| Pentachlorophenol                          | < 0.3         | 60   | No             | No                 |



| Parameter           | Result (ug/L) | MAC | MAC Exceedance | 1/2 MAC Exceedance |
|---------------------|---------------|-----|----------------|--------------------|
| Phorate             | < 0.117       | 2   | No             | No                 |
| Picloram            | < 0.086       | 190 | No             | No                 |
| Prometryne          | < 0.058       | 1   | No             | No                 |
| Simazine            | < 0.175       | 10  | No             | No                 |
| Terbufos            | < 0.117       | 1   | No             | No                 |
| Tetrachloroethylene | < 0.3         | 10  | No             | No                 |
| Total PCB           | < 0.06        | 3   | No             | No                 |
| Triallate           | < 0.117       | 230 | No             | No                 |
| Trichloroethylene   | < 0.2         | 5   | No             | No                 |
| Trifluralin         | < 0.117       | 45  | No             | No                 |
| Vinyl Chloride      | < 0.1         | 1   | No             | No                 |

Note\*: Benzo(a)pyrene – Schedule 13-5 of O. Reg. 170/03 requires increased frequency of sampling if an analytical result obtained for any of the parameters listed in Schedule 24 exceeds one half of the MAC. The Ministry has set the reporting detection limit (RDL) for Benzo[a]pyrene at 50 per cent or more of the MAC, due to the limitations of the current analytical methods to achieve lower detection limits. The RDL for benzo[a]pyrene is 0.01 ug/L. For this parameter, a licensed laboratory must be able to achieve a method detection limit (MDL) at least equal to the RDL. A positive result above their MDL would trigger increased frequency of sampling, but a result equal to their MDL would not

No organic parameter(s) listed in 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg. 169/03) during the reporting period.

### ADDITIONAL TESTING AND SAMPLING

No additional sampling and testing was required during the reporting year.

### SCHEDULE 22 – SUMMARY REPORTS FOR MUNICIPALITIES

This report is a summary of water quality information for the Chapleau Water Treatment System. It is published in accordance with Schedule 22 of Ontario’s Drinking Water Systems Regulation 170/03 for the reporting period of January 1 to December 31, 2024 and must be submitted to members of council.

The report must list the requirements of the Safe Drinking Water Act (2002) and the drinking water regulations which can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

## PERMITS AND LICENCES

|   |                                     |
|---|-------------------------------------|
| Municipal Drinking Water Licence (MDWL) | 222-101 (issued March 3, 2021)      |
| Drinking Water Works Permit (DWWP)      | 222-201 (issued March 3, 2021)      |
| Permit to Take Water (PTTW)             | 3048-B74SEA Issued December 5, 2018 |

## REQUIREMENTS THE SYSTEM FAILED TO MEET

The Chapleau DWS met the requirements of the Safe Drinking Water Act (2002), the drinking water regulations, the system’s approval, drinking water works permit, municipal drinking water works licence during the reporting period.

### Incident #1 and #2 – Weekly Microbiological Samples Missed

|   |   |
|---|---|
| <b>Legislation</b>                              | <b>SDWA, O. Reg. 170/03, Schedule 7</b>   |
| <b>Requirement(s) the System Failed to Meet</b> | <i>On April 8<sup>th</sup> and April 18<sup>th</sup>, distribution samples were not taken at least 48 hours after the last previous set of samples. Newer operators were not clear on the nature of the requirement.</i>  |
| <b>Corrective Action</b>                        | Sampling requirements were reviewed with all operators to ensure a clear understanding of the intent of the 48 hour requirement for distribution chlorine residual sampling. Residual tracking sheets will be regularly reviewed for potential gaps post incidents. |
| <b>Status</b>                                   | Resolved  |

## SUMMARY OF QUANTITIES AND FLOW RATES

For the purpose of enabling the owner of the system to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report. Under schedule 22-2(3) of Ontario Regulation 170/03, the Summary Report must include the following:

1. A summary of the quantities and flow rates of water supplied, including the monthly average and the maximum daily flows
2. A comparison of both the average and maximum flow rate summary to the rated capacity approved in the systems approval, drinking water works permit or municipal drinking water licence

The following tables and graphs indicate the quantities and flow rates of water taken and produced during the reporting period, including monthly average flows, maximum daily flows and the total monthly volumes. A comparison of the water data is made to the rated capacity and flow rates specified in the system’s Municipal Drinking Water Licence.

## MONTHLY SUMMARY OF WATER TAKINGS FROM THE KEBSQUASHESHING RIVER

|           | Maximum (L/min) | Maximum (m <sup>3</sup> /d) | Average (m <sup>3</sup> /d) | Total Usage (m <sup>3</sup> ) |
|-----------|-----------------|-----------------------------|-----------------------------|-------------------------------|
| January   | 1,996           | 1,441                       | 1,199                       | 37,172                        |
| February  | 2,053           | 1,206                       | 1,145                       | 33,194                        |
| March     | 2,090           | 1,138                       | 1,044                       | 32,372                        |
| April     | 2,091           | 1,066                       | 990                         | 29,691                        |
| May       | 2,122           | 1,056                       | 959                         | 29,730                        |
| June      | 2,295           | 1,287                       | 1,050                       | 31,507                        |
| July      | 2,161           | 1,293                       | 1,120                       | 34,718                        |
| August    | 2,118           | 1,464                       | 1,023                       | 31,699                        |
| September | 2,015           | 1,024                       | 930                         | 27,927                        |
| October   | 2,027           | 1,248                       | 1,169                       | 36,233                        |
| November  | 2,400           | 1,266                       | 1,083                       | 32,476                        |
| December  | 2,381           | 1,439                       | 1,192                       | 36,938                        |

## MONTHLY SUMMARY OF TREATED WATER SUPPLIED TO THE DISTRIBUTION SYSTEM

|           | Total Usage (m <sup>3</sup> ) | Average (m <sup>3</sup> /d) | Maximum (m <sup>3</sup> /d) | % Rated Capacity* |
|-----------|-------------------------------|-----------------------------|-----------------------------|-------------------|
| January   | 31,875                        | 1,028                       | 1,075                       | 17                |
| February  | 30,469                        | 1,051                       | 1,102                       | 17.4              |
| March     | 29,794                        | 961                         | 1,032                       | 16.3              |
| April     | 26,855                        | 895                         | 959                         | 15                |
| May       | 27,346                        | 882                         | 938                         | 14.8              |
| June      | 29,511                        | 984                         | 1,195                       | 18.9              |
| July      | 31,903                        | 1,029                       | 1,169                       | 18.5              |
| August    | 28,971                        | 935                         | 1,143                       | 18                |
| September | 25,485                        | 850                         | 958                         | 15                |
| October   | 32,940                        | 1,063                       | 1,142                       | 18                |
| November  | 29,796                        | 993                         | 1,193                       | 18.8              |
| December  | 34,004                        | 1,096                       | 1,306                       | 20.6              |

\* % Rated Capacity of Maximum Flows



## FLOW MONITORING

Municipal Drinking Water Licence (MDWL) requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of water conveyed from the treatment system to the distribution system, and
- the flow rate and daily volume of water conveyed into the treatment system.

The Chapleau drinking water system has two flow meters as listed in the MDWL; one installed to monitor raw water entering the treatment plant and one installed to monitor treated water entering the distribution system. Flow metering devices were calibrated in accordance to manufacturers' specifications on an annual basis and are operating as required.

## SUMMARY OF FLOW COMPARISON

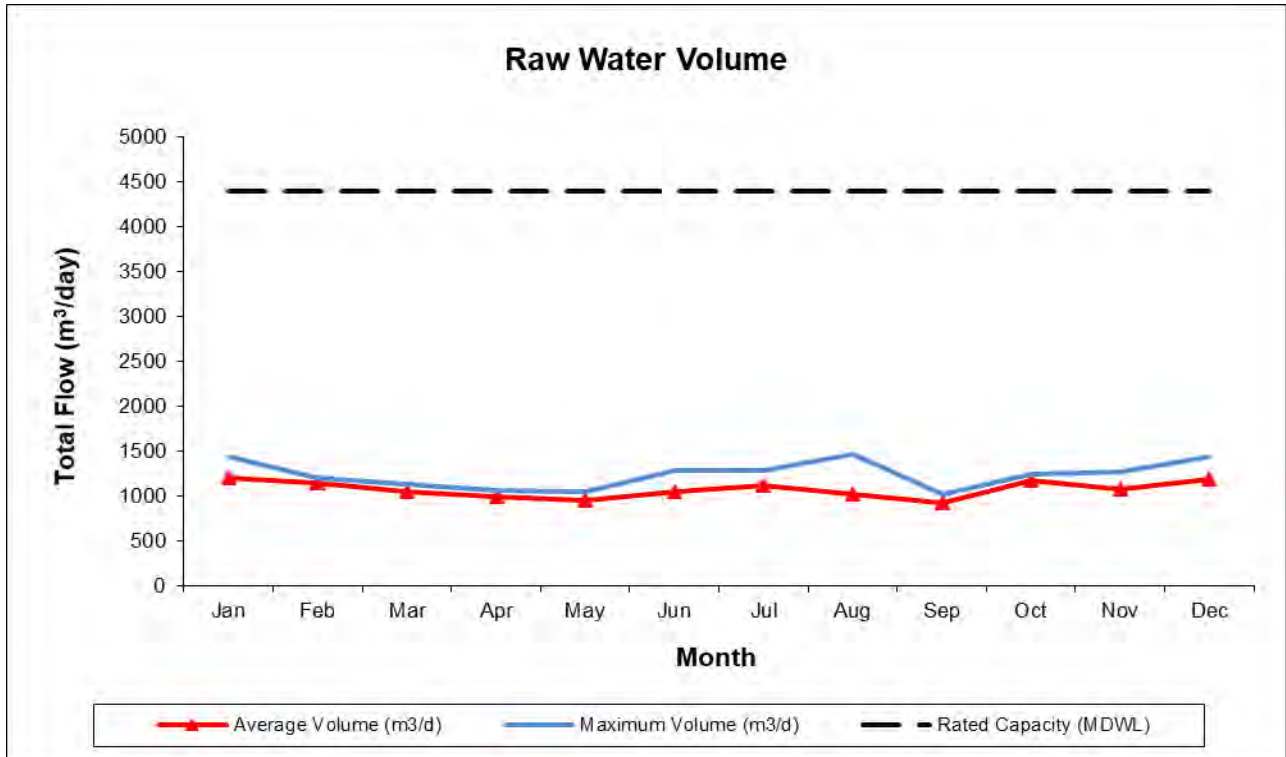
### COMPARISON OF RAW FLOWS TO SYSTEM'S PERMIT TO TAKE WATER

| <b>Permit to Take Water Limits (PTTW) - maximum</b> | <b>4,400 m<sup>3</sup>/day</b> | <b>4,419 L/min</b> |
|---|--------------------------------|--------------------|
| Average Daily Flow for 2024                         | 1,075                          | 866                |
| Maximum Daily Flow for 2024                         | 1,464                          | 2356               |
| Total Raw Water Used in 2024                        | 393,658                        | -                  |

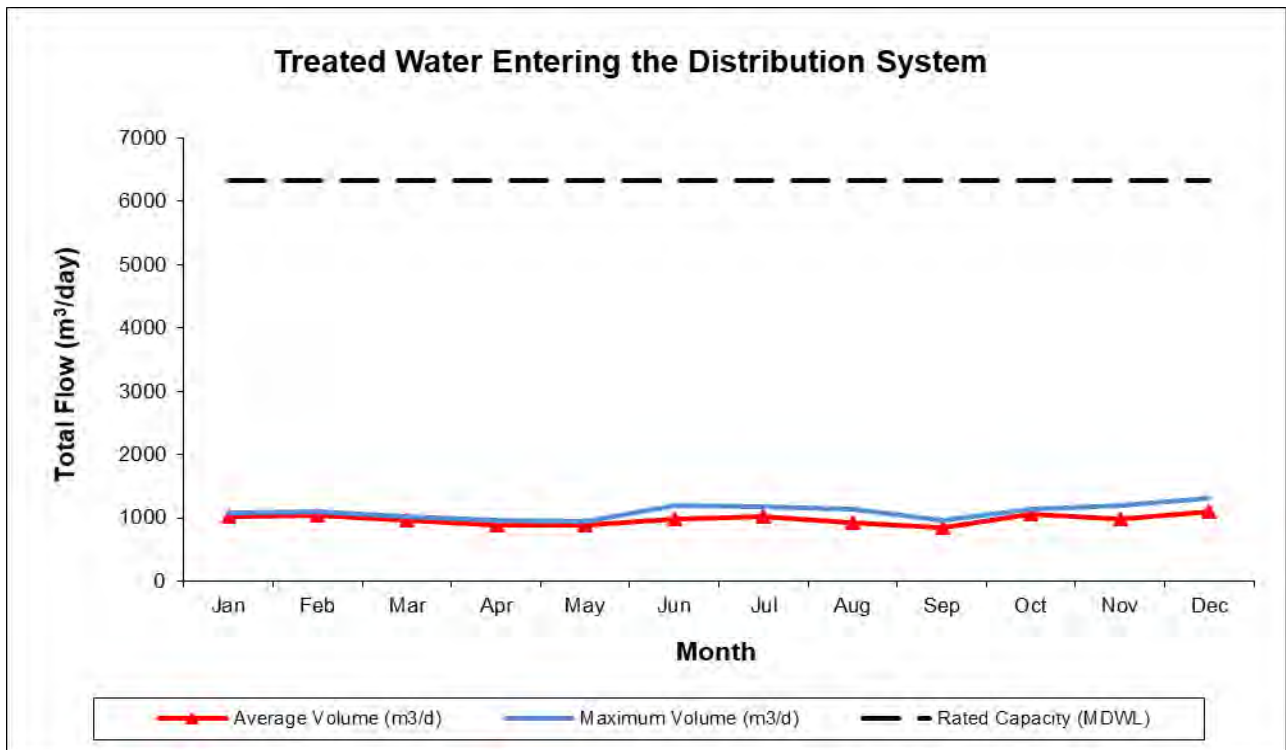
### COMPARISON OF TREATED FLOWS TO SYSTEM'S MUNICIPAL DRINKING WATER LICENCE

| <b>Rated Capacity of the Plant (MDWL)</b> | <b>6,333 m<sup>3</sup>/day</b> | <b>% of the rated capacity</b> |
|---|--------------------------------|--------------------------------|
| Average Daily Flow for 2024               | 980 m <sup>3</sup> /day        | 15.5                           |
| Maximum Daily Flow for 2024               | 1,306 m <sup>3</sup> /day      | 20.6                           |
| Total Treated Water Produced in 2024      | 358,950 m <sup>3</sup>         | -                              |

Based on the information above, the plant is able to meet the demands of the consumers.



**Volume of Raw Water** - A comparison of the rate specified in the system’s Permit to Take Water to the average and maximum volumes entering the treatment plant.



**Volume of Treated Water Supplied to the Distribution System.** A comparison of the rate specified in the system’s Municipal Drinking Water Licence to the average and maximum volumes entering the distribution system.



## MANAGEMENT REVIEW MEETING INTRODUCTION

The requirement to conduct a management review is dictated by Element #20 'Management Review' of the Ministry of the Environment's Drinking Water Quality Management Standard (DWQMS). This element requires that a management review be conducted at least once every 12 months to evaluate the effectiveness and adequacy of the Quality and Environmental Management System (QEMS).

Through this management review process, any deficiencies identified shall be detailed in action plans, which include the personnel responsible and proposed timelines for implementation.

The management review process looks at certain indicators that show how well QEMS has been implemented, and how effectively it is operating.

The review must consider the following items:

1. Changes that could affect the QMS,
2. The resources needed to maintain the QMS,
3. Results of emergency response testing,
4. The efficacy of the risk assessment process,
5. Internal and third-party audit results,
6. Operational plan currency, content and updates,
7. Incidents of regulatory non-compliance,
8. Incidents of adverse drinking-water tests,
9. Consumer feedback,
10. Raw water supply and drinking water quality trends,
11. Deviations from critical control point limits and response actions,
12. Operational performance,
13. The results of the infrastructure review,
14. The status of management action items identified between reviews
15. Follow-up on action items from previous management reviews,
16. Staff suggestions, and
17. Consideration of applicable Best Management Practices (BMPs).





**MANAGEMENT REVIEW MEETING MINUTES**

**Date of Meeting:** January 29, 2025  
**Time:** 13:00  
**Previous Review:** February 8, 2024  
**Participants:** Chris Ciarrocca Senior Operations Manager  
 Jeremy Galda Interim PCT/Safety, Process and Compliance Manager  
 Ben Epp Overall Responsible Operator (ORO)  
**Regrets:** None

**REPORTING PERIOD**  
 January 1, 2024 to December 31, 2024

**STANDING AGENDA ITEMS**

**1. CHANGES THAT COULD AFFECT QEMS** DISCUSSION LEAD – ALL

No changes are foreseen at this time.

**2. RESOURCES NEEDED TO MAINTAIN QEMS** DISCUSSION LEAD – SENIOR OPERATIONS MANAGER

All operator positions are now filled but the team lead position remains open.

**3. RESULTS OF EMERGENCY RESPONSE TESTING** DISCUSSION LEAD – JEREMY GALDA

On October 28, the ‘Critical Injury’ contingency plan was reviewed and tested by the PCT and operators using a hypothetical scenario where there was a critical injury at a sewage pumping station. No changes were required to documents and resources were deemed adequate.

**4. EFFECTIVENESS OF THE RISK ASSESSMENT PROCESS** DISCUSSION LEAD – PCT

The risk assessment involves personnel assigned by the Senior Operations Manager. The Risk Assessment Procedure and Outcomes were reviewed in preparation for the internal audit. A full risk assessment is complete once every 36-months.

- **Risk Assessment Procedure** – was last reviewed on **June 26, 2024** in preparation for the risk assessment review and the information remains valid.
- **Risk Assessment Outcomes** – The 36 month risk assessment redo was completed on **June 26, 2024** and the Risk Assessment was deemed accurate and current for the system. The addition of one control was added to the source water/intake section to include an emergency preparedness activity that included the township, OCWA, and Emergency Ontario that occurred on November 9, 2023.



## 5A. INTERNAL AUDIT RESULTS

DISCUSSION LEAD – PCT

The most recent internal QEMS audit was conducted on June 26, 2024. There were no non-conformances identified. The following opportunities for improvement were raised:

- Commitment & Endorsement – consider having the Operational Plan re-endorsed by OCWA and the Township after the next revision. *(Completed June 2024)*
- Document & Records Control – Consider updating Chain of Custody forms with current PCT, manager & operator *(Completed January 2024)*
- Emergency Management – Consider updating the Contingency Plans in the FEP Binder (updated on DWQMS drive but not in binder). Forms in the FEP binder should also be reviewed for currency. *(Completed June 2024)*
- Emergency Management – Consider reviewing the ESS List and Emergency Contact List and update as required. *(Completed June 2024)*

## 5B. THIRD PARTY (EXTERNAL) AUDIT RESULTS

DISCUSSION LEAD – PCT

A system surveillance (desktop) audit was conducted by SAI Global on July 29, 2024. The Quality Environmental Management System for the Chapleau DWS was found to be in conformance with the Drinking Water Quality Management Standard.

No opportunities for improvement were identified during the external audit process.

## 6. OPERATIONAL PLAN CURRENCY

DISCUSSION LEAD – PCT

The plan was updated to DWQMS version 2.0 and remains current. In 2024, OCWA made revisions to its QEMS policy which triggered a re-endorsement process. Revisions were made to the following elements as part of this process:

- OP-03 - Commitment and Endorsement
- OP-09 - Organizational Structure, Roles, Responsibilities and Authorities
- OP-05 - Document and Records Control
- OP-10 – Competencies
- OP-12 – Communications
- OP-18 - Emergency Management
- OP-19 - Internal QEMS Audits



## 7. INCIDENTS OF REGULATORY NON-COMPLIANCE

DISCUSSION LEAD – PCT

There were two incidents of non-compliance identified during the reporting period. The MECP conducted an inspection of the Chapleau DWS in October 23, 2024. A formal document request was received on December 19, 2024 with a submission deadline of January 17, 2025, after which the MECP will prepared and deliver the inspection report.

### 1. DWS Distribution Non-Compliance (April 8, 2024):

Details: The last sample on April 6, 2024 was taken at 12:00 PM, and two days later on April 8th the first Sample was taken at 9:03 AM, which is less than 48 hours apart.

Resolution: Sampling requirements were reviewed with operators to ensure a clear understanding of the 48 hour requirement for distribution chlorine residual sampling. Group text chats will include sharing of residual tracking sheets for additional review by operations/compliance team.

### 2. DWS Distribution Non-Compliance (April 18, 2024):

Details: The last sample on April 16, 2024 was taken at 11:20 AM, and two days later on April 18th the first sample was taken at 10:46 AM, which is less than 48 hours apart.

Resolution: Sampling requirements were reviewed with operators to ensure a clear understanding of the 48 hour requirement for distribution chlorine residual sampling. Group text chats will include sharing of residual tracking sheets for additional review by operations/compliance team.

## 8. INCIDENTS OF ADVERSE DRINKING WATER TESTS

DISCUSSION LEAD – PCT

Incidents of adverse drinking water during the reporting period include:

### January 9, 2024 (AWQI 164316) – High Turbidity

Details: On January 09, 2024, an alarm for high filter turbidity (approximately 0.5 NTU) was called at 10:30am. After investigating different possible causes, operators found a hose leak for the Aluminum Sulfate. Leaking Aluminum Sulfate line caused temporary decrease in dosage for approximately 7 hours which caused an increase in filter turbidity. The filter turbidity was slowly increasing throughout the day which resulted in a maximum of 0.94 NTU however it did not exceed 1 NTU. Operators notified Sudbury Health Unit and Spills Action Center around 15:18 January 09, 2024, approximately 20 minutes after the leak was found. Operators confirmed the Aluminum Sulfate was pumping throughout the day.





### September 5, 2024 (AWQI 166217) – Low Combined Chlorine Residual

**Details:** The Township received a water complaint from resident at 16 Queen Street regarding low pressure and discoloured water. They requested we take a chlorine residual and take a bacteria sample. The combined residual recorded at 2pm on Sept 5/24 was 0.22 mg/L. During the month of September between September 5<sup>th</sup> and 30<sup>th</sup>, a Boil Water Advisory was issued to a total of 10 residents on Queen Street South and Ash Street. During that time, daily sampling and flushing occurred, with related adverse incidents having been reported under the umbrella of this master AWQI. (Related AWQIs: 166241, 166247, 166258, 166259, 166285, 166302, 166312, 166315, 166320, 166336, 166347, 166393, 166401, 166404, 166410, 166428, 166448, 166465, 166477, 166481, 166487)

**Resolution:** A bleeder line was installed to provide continuous flushing to the affected area. The Health Unit requested 4 weekly distribution samples at the affected area to confirm the temporary mitigation was effective. The township plans to replace the water main in the area during the Spring/Summer of 2025.

## 9. CONSUMER FEEDBACK

DISCUSSION LEAD – PCT

### August 12, 2024: (Taste/Color)

**Details:** Homeowner described his issue as having discolored water for the last couple weeks. He stated he did try to flush his lines to maybe solve the issue, however that didn't work, and they are still getting discolored water. The resident mentioned as well in later conversations that since he has moved into that house (Approximately 10 years or so) that he has had low water pressure.

**Actions Taken:** PW staff performed an isolated flush on Hydrant number 54, located at 3 Queen Street, at the intersection of Queen and Teak Streets. The flushing was completed at 2:31 PM. The water was brown (from rust) at the beginning, becoming clear throughout the process. PW spoke with the homeowner at 4:32 PM and explained that flushing took place, and to allow for the water lines to flush for approximately 10-15 minutes in the hopes it clears up.

On Aug 12, 2024, PW contacted the resident and left voicemail explaining what was done and to call me back if the issue persisted. On Aug 19, 2024, PW received a call back from resident stating the flush did help, however he is still getting discolored water, not as bad as before the flushing. The resident added that they have been having pressure issues for quite some time as well. He stated that pressure is good, but once another tap is opened in the house, it drops. He also observed his neighbors sprinklers in the area and said that they all seem to have better pressure than he does when he is using his. An OCWA Operator attended the residence on Aug 20, 2024 to perform a pressure test on the outside hose top of 16 Queen St south. Pressure reading was 52 PSI. Low pressure could possibly be caused by an internal plumbing issue in the house.

On Sept 4 2024, PW and OCWA attended the residence to perform a chlorine residual test. Total: 0.91, Free: 0.25, giving a residual of 0.66. I asked the OCWA Operator what the plant was currently putting out, and she said 1.83. The OCWA Operator advised the homeowner that they should be boiling their water for the time being.



## September 17, 2024 (Taste/Color)

**Details:** PW received a text message from a resident stating his wife mentioned the odd time she's noticed the water being yellow every now and then for a little bit. He asked if the water was OK to drink and asked to have it tested to be sure.

**Actions Taken:** PW explained to the resident that the color issue would more than likely be caused by the amount of flushing that has been occurring on Queen St. PW Operators attended 4 Queen St North on Sept 17, 2024 @ 14:21. Water was tested for total chlorine and free chlorine levels. Total: 1.41, Free: 0.11.

## October 16, 2024: (Taste/Color)

**Details:** The resident phoned town at approximately 15:20 and spoke with one of the admin personnel. He stated that he has discolored water at his house. PW phoned the resident at 15:35. He stated that he just noticed the color this afternoon, and that he has a dual charcoal filter system in his house. This was the first issue he has had in the 20 years he's been living there. I let him know that PW staff were winterizing fire hydrants this morning (Oct 16, 2024) and that a quick flush was done on some hydrants in the area, which could be causing his issue.

**Actions Taken:** While speaking with the resident, PW asked him to keep his cold water running to see if this will help with the issue. He did say that he has noticed it starting to clear up a bit. The following day, the resident stated that after letting his bathtub run for 15 minutes, it has returned to normal.

## November 30, 2024 (Water main Break)

**Details:** PW received a call from a resident at 06:54 AM on Nov 30, 2024 stating that water was running down Pine St East, possible water main break.

**Actions Taken:** PW inspected the area at 07:00 AM, confirming a water break. The township proceeded to acquire Lacroix Construction to repair the water main break. At 16:00 PM the repair clamp was tightened and the leak stopped.

## 10. RAW WATER SUPPLY AND DRINKING WATER QUALITY TRENDS

DISCUSSION LEAD – PCT

- The raw water source for the Chapleau treatment plant is the Kebsquasheshing River (Chapleau River). The quality of the water fluctuates seasonally, which is typical of surface water.
- The annual average values for operational tests (pH, alkalinity, colour, turbidity, temperature, etc.) have not changed significantly over the past 5 years.
- Alum, polymer and soda ash are adjusted to improve the treatment process and ensure good quality drinking water is provided to the community of Chapleau.
- Treated water quality remains good



**11. DEVIATIONS FROM CRITICAL CONTROL LIMITS AND RESPONSE ACTIONS**

DISCUSSION LEAD – PCT

Critical Control Limits (CCLs):

1. Filtration Process: Turbidity off the filters – 1.0 NTU (high)
2. Primary Disinfection: Treated free chlorine residual - 1.15 mg/L (low) and 3.5 mg/L (high)
3. Secondary Disinfection: Distribution combined chlorine residual – 0.25 mg/L (low) and 3.0 mg/L (high)

CCL Deviations:

**Filtration Process:** 16 turbidity alarms (several for spikes after backwash, most of alarms occurred with 0.50 NTU setpoint)

|    | Date  | Details   | Response  |
|----|-------|---|---|
| 1  | 01-07 | High turbidity alarm on filter 1  | Plant locked out, operator cleaned turbidity meter and waited for turbidity to settle, restarted plant  |
| 2  | 01-09 | High turbidity alarm on filter 1 and 2  | Plant locked out, operator cleaned turbidity meter and waited for turbidity to settle, restarted plant  |
| 3  | 01-09 | High filter turbidity alarm; Clarifiers look very hazy and the team discovered an alum hose was leaking. The plant was stopped and waste water drained from the clarifiers. | Repair leaking alum hose and start plant with water going to waste to clear up process  |
| 4  | 01-17 | High turbidity alarm on filter 2; clarifier 1 is improving clarifier 2 bed is weak, hazy Pre-contact looks good, pre soda dosage is good                                    | Plant locked out ; Reduced volume for backwash on filter 2 to 400 from 500 then reset lockout   |
| 5  | 04-12 | Due to PLC error and maintenance, communications between filter 1 turbidity meter was not working consistently.   | Listed are the 15 minute checks during the time the turbidity meter was not communicating.<br>11:03 am read 0.04 NTU<br>11:18 am read 0.04 NTU<br>11:46 am read 0.04 NTU<br>In the time between these readings, communications were back online sporadically. |
| 6  | 04-16 | High turbidity alarm on filter 2  | Plant locked out, operator waited for turbidity to settle then restarted plant  |
| 7  | 04-17 | multiple alarms for turbidity spikes related to the clarifier mixer issues  | each time allow turbidity to settle before restarting plant lowered clear well to 4m to allow the plant to fill and settle on its own between cycles, clear well level currently 3.99m  |
| 8  | 04-18 | High turbidity alarm on filter 1 and 2  | Plant locked out, operator waited for turbidity to settle then restarted plant  |
| 9  | 04-23 | High turbidity alarm on filter 1 and 2  | Plant locked out, operator waited for turbidity to settle then restarted plant  |
| 10 | 04-24 | High turbidity alarm on filter 1 and 2  | Plant locked out, operator waited for turbidity to settle then restarted plant  |





|    | Date  | Details   | Response  |
|----|-------|---|---|
| 11 | 04-25 | High turbidity alarm on filter 1 and 2                        | Plant locked out, operator waited for turbidity to settle then restarted plant        |
| 12 | 05-07 | Alarm call high turbidity plant locked out due to calibration | Plant locked out, operator waited for calibration to be finished then restarted plant |
| 13 | 05-10 | High turbidity alarm on filter 1 and 2                        | Plant locked out, operator waited for turbidity to settle then restarted plant        |
| 14 | 07-15 | High turbidity alarm on filter 1 and 2                        | Plant locked out, operator waited for turbidity to settle then restarted plant        |
| 15 | 07-17 | High turbidity alarm on filter 1 and 2 (Multiple Occurrences) | Plant locked out, operator waited for turbidity to settle then restarted plant        |
| 16 | 07-17 | High turbidity alarm on filter 1 and 2                        | Adjusted de-sludge times from 11 to 12 & 14 for Clarifier 1& 2 respectively.          |
| 16 | 08-15 | High turbidity alarm on filter 1 and 2 (Multiple Occurrences) | Plant locked out, operator waited for turbidity to settle then restarted plant        |

**Primary Disinfection: 6 free chlorine alarms**

|   | Date  | Details of Alarm  | Response  |
|---|-------|---|---|
| 1 | 04-23 | High High Chlorine analyzer alarm due to power relay failure. Relay did not reset and caused all chemical pumps to stop.  | Reset relay and got all pumps back online. Total chlorine residual will be monitored as it recovers.  |
| 2 | 05-13 | Alarm call free chlorine analyzer fault, plant locked out unable to reset from SCADA on site, analyzer showing no flow fault there is some flow.  | Adjusted flow valves to increase flow through analyzer. Analyzer reading came up to 1.72 mg/L and fault cleared, reset plant lockout                    |
| 3 | 06-07 | Low CL alarm.   | Plant was locked out, and reset.  |
| 4 | 07-10 | Alarm for low low free chlorine,  | Plant locked out at 2:00am and could not be reset until free chlorine residual came up to 1.10 mg/L. Monitored plant and residual throughout the night. |
| 5 | 08-21 | Alarm call total chlorine low low alarm went down to 0.66 mg/L momentarily unknown cause, possible glitch pH was reading over 8 CT passed throughout readings were back to normal after a few seconds monitor | Readings were back to normal after a few seconds monitor  |
| 6 | 10-02 | Alarm call free chlorine analyzer fault check remotely everything looks good but cannot result fault, alarm free chlorine analyzer is red with error code regarding flow                                      | Increase flow thru analyzer and error cleared grab sample was 1.90 analyzer showing 1.92 reset alarm, plant restarts monitor                            |

**Secondary Disinfection: there were no deviations**



## 12. OPERATIONAL PERFORMANCE

DISCUSSION LEAD – SENIOR OPERATIONS MANAGER

- Operating well overall
- High Lift Pumps – reduced hydro usage and improved cycling of the pumps.
- Singer valves: providing more consistent distribution pressure
- Caustic wash for the filters: Improved our filter efficiencies.

## 13. RESULTS OF INFRASTRUCTURE REVIEW

DISCUSSION LEAD - SENIOR OPERATIONS MANAGER

The following capital expenditures were incurred during 2024;

- Yearly Security system services (1st, 2nd & 3rd quarters)
- Backflow Preventer calibrations (2 units)
- Surge Protection Installation
- Caustic wash for the filters
- Singer valve rebuild kits and installation
- Lifting device inspection
- Generator servicing
- Replacement of generator batteries (2)
- Drinking Water Quality Management Standard Audit

## 14. STATUS OF MANAGEMENT ACTION ITEMS IDENTIFIED BETWEEN REVIEWS

- See attached 'Summary of Action Items' for 2024

## 15. FOLLOW UP ON ACTION ITEMS FROM PREVIOUS MANAGEMENT REVIEWS

DISCUSSION LEAD – ALL

- See attached 'Summary of Action Items' for 2024

## 16. STAFF SUGGESTIONS

DISCUSSION LEAD – ALL

Staff suggestions have been incorporated into the capital expenditures list where applicable

- Lifting device repairs (overhead doors and facility crane). This will be conducted in early 2025.
- Sludge mixing pump purchase and install to improve efficiency sludge removal process (i.e. Improve agitation of sludge for optimal removal)
- Energy Efficiency: The addition of a VFD for High Lift Pump 6
- Piping Replacements around the backflow preventers for in-house water supply



## **17. BEST MANAGEMENT PRACTICES**

DISCUSSION LEAD – ALL

QEMS representatives in NEO (PCTs) will be assigned secondary clusters to lead internal audits in a cluster that is not their primary assignment. The SPC Manager will also participate in the internal audit process in 2025.

### **SUMMARY OF RESULTING ACTION ITEMS**

See attached 'Summary of Action Items' for 2024

**ADJOURNMENT - NEXT MANAGEMENT REVIEW MEETING PLANNED FOR JANUARY 2026**



# SUMMARY OF ACTION ITEMS

| Resolution Target Date | Resolution Date | Type | Section / Activity  | Description of Findings   | Action   | Verification/ Effectiveness of Action (include date and details)  |
|------------------------|-----------------|------|---|---|--|---|
| 20-Jun-24              | 17-Jun-24       | OFI  | External Audit: Commitment & Endorsement                                  | Consider updating the signatures from the Owner in OP-3A  | Updates made to most current version of the OPS Plan   | Once updated, OP-03A will be effective at showing the most current WEMS Policy and other current information. Updated Operations Plan will be forwarded to the Owner.   |
| 1-Oct-24               | 11-Jun-24       | AI   | OP-01 - QEMS  | Action items identified by OCWA Internal Memo Dated June 6, 2024: Procedure updated definition of DWQMS, added definition of Ministry as the Ontario government ministry responsible for drinking water and environmental legislation to alleviate need for future revisions if/when the Ministry experiences name changes, added "as amended from time to time directly following reference to Ontario's DWQMS to point to the most current version of the document, removed watermark.        | Update OP-01 to match the corporate template.  | Once updated OP-01 will be effective at showing the most current QEMS Policy and other current info. Updated OP-01 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit. |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-02 - QEMS Policy   | The first bullet of the QEMS Policy (approved in 2016) was revised to align with OCWA's updated Mission statement. s. 3.3 and 3.6 were modified to add information/clarify how to access the QEMS Policy and the Policy revision history document, removed watermark.   | Update OP-02 to match the corporate template. Ensure new QEMS Policy posted at facilities with staff training on new policy.   | Once updated OP-02 will be effective at showing the most current QEMS Policy and other current info. Updated OP-02 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit. |
| 20-Jun-24              | 17-Jun-24       | AI   | OP-03 - Commitment and Endorsement  | New QEMS Policy is a major revision to the Operational Plan and requires re-endorsement. Once all updates have been made to OP, the Plan should be re-endorsed by Top Management and the Owner. Consider scheduling updates to align with your audit schedule, removed watermark.   | Re-endorse the Operational Plan following all necessary updates.   | Once updated OP-03A will be effective at showing the most current endorsement. Updated OP-03A will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.                      |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-05 - Document and Records Control                                      | Procedure updated as follows: added multi factor authentication to 3.5, section 3.9 table revised to include Schedule 23 & 24 records retention times for Large Municipal Residential (LMR) and Small Municipal Resident (SMR) systems, added chain of custody as record for retention for various sampling requirements, lead program clarified to include pH and alkalinity; added GUDI/Non-GUDI Reports, minor wording and type-o's, removed watermark.                                      | Update OP-05 to match the corporate template.  | Once updated OP-05 will be effective at showing current info as per corporate template. Updated OP-05 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-09 - Organizational Structure, Roles, Responsibilities and Authorities | Many revisions to reflect the changes resulting from the Enhanced Operator Career Path. Roles/Positions updated to clarify roles that are performed by multiple positions<br><ul style="list-style-type: none"> <li>Note added that OITs cannot act as OIC and/or ORO and perform duties under the direction of OIC/ORO.</li> <li>Simplified wording for OIC and ORO for each role as applicable.</li> <li>Minor wording changes.</li> </ul>  | Update OP-09 to match the corporate template   | Once updated OP-09 will be effective at showing current info as per corporate template. Updated OP-09 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-10 - Competencies  | Similar to OP-09 with revisions to reflect the changes resulting from the Enhanced Operator Career Path and Roles/Positions updated to clarify roles that are performed by multiple positions.<br><ul style="list-style-type: none"> <li>Wording simplified for certification competencies when various roles/positions are required to fulfil certified operator duties.</li> <li>Updated title and content of Mandatory Training Requirements and reference to find on SharePoint.</li> </ul> | Update OP-19 to match the corporate template.  | Once updated OP-10 will be effective at showing current info as per corporate template. Updated OP-19 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-12 - Communications  | Updated title of Corporate Emergency Response plan, added guidance regarding complaints as related documents.   | Update OP-12 to match the corporate template.  | Once updated OP-12 will be effective at showing current info as per corporate template. Updated OP-19 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-18 - Emergency Management  | Updated title of Corporate Emergency Response Plan (CERP).  | Update OP-18 to match the corporate template.  | Once updated OP-18 will be effective at showing current info as per corporate template. Updated OP-19 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 20-Jun-24              | 11-Jun-24       | AI   | OP-19 - Internal QEMS Audits  | Procedure updated to describe and document how objectivity is maintained when an internal auditor is not fully independent of the activity being audited with additions to 3.3.3, removed watermark.  | Update OP-19 to match the corporate template.  | Once updated OP-19 will be effective at showing current info as per corporate template. Updated OP-19 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 31-Dec-24              | 26-Jun-24       | OFI  | Internal Audit: OP-05   | Documentation (Protocol, Interview Results, and Audit Report) were not available for review at the time of the audit. Documentation was not transferred to the appropriate location on OCWA's shared drive for this location.   | Ensure internal audit reports and its associated notes are stored and accessible at its designated location, as described in OP-05A  | All requirement documentation has been copied, and is available in the appropriate network location for access.   |
| 04/31/2025             |                 | OFI  | Internal Audit: OP-02   | Operator knowledge about the QEMS Policy, and the Operational Plan could be improved.   | Training on the QEMS Policy and the operational plan is needed   |   |
| 04/31/2025             |                 | OFI  | Internal Audit: OP-04, OP-12  | Operator knowledge about the DWQMS could be improved  | Training on the DWQMS needs to be refreshed  |   |
| 31-Aug-24              | 19-Aug-24       | OFI  | Internal Audit: OP-06   | Minor revisions to the system flowchart are required  | Drinking Water System: Minor revisions to the flowchart required to remove "pre-chlorine" from the Pre-Contact Mixing Tank, and removal of the Chlorine Booster Pump.      | Once updated OP-06 will be effective at showing current info as per corporate template. Updated OP-06 will be sent to Owner and Operator to update copies on site. This will be verified during next internal audit.              |
| 31-Aug-24              | 26-Jun-24       | OFI  | Internal Audit: OP-11   | Sections 3.3 and 3.4 of OP-11 need to be revised to use the appropriate title/role in their language.   | Update the binder at the facility with the new version of OP-11  | OP-11 has been revised to ensure sections 3.3 and 3.4 are current, and has been added to the Ops Plan.  |
| 04/31/2025             |                 | OFI  | Internal Audit: OP-14   | There are some newer assets in the facility that are not tagged with OCWA asset identification tags. Asset inventory review and labeling updates are required.  | A review of all on-site assets need to be conducted to align with WMS/Maximo Maintenance Management Systems' asset list, and ensure all assets are tagged in the facility. |   |



March 6, 2025

Dear Municipality:

**Re: Public Health Roles and Responsibilities in Emergency Response**

Please find attached a description of public health roles and responsibilities in the event of an emergency or disaster. We ask that you include this information in your municipal emergency preparedness plan.

Also included for your reference are regular office hours, telephone numbers, and the after-hours emergency telephone number. All Public Health Sudbury & Districts personnel may be reached through these numbers.

We ask that you send us the most recent version of your municipality's Emergency Plan and Contact Lists. Please ensure that we are included on your distribution list for all future revisions.

If you have any questions, please contact Burgess Hawkins, Manager at 705.522.9200, ext. 218.

Yours truly,

*Original Signed By*

Emily Groot, MD, MPH, FRCPC  
Acting Associate Medical Officer of Health

EG:ldp

Encl: (1)

**Sudbury**

1300 rue Paris Street  
Sudbury ON P3E 3A3  
t: 705.522.9200  
f: 705.522.5182

**Elm Place**

10 rue Elm Street  
Unit / Unité 130  
Sudbury ON P3C 5N3  
t: 705.522.9200  
f: 705.677.9611

**Sudbury East / Sudbury-Est**

1 rue King Street  
Box / Boîte 58  
St.-Charles ON POM 2W0  
t: 705.222.9201  
f: 705.867.0474

**Espanola**

800 rue Centre Street  
Unit / Unité 100 C  
Espanola ON P5E 1J3  
t: 705.222.9202  
f: 705.869.5583

**Île Manitoulin Island**

6163 Highway / Route 542  
Box / Boîte 87  
Mindemoya ON POP 1S0  
t: 705.370.9200  
f: 705.377.5580

**Chapleau**

101 rue Pine Street E  
Box / Boîte 485  
Chapleau ON POM 1K0  
t: 705.860.9200  
f: 705.864.0820

**toll-free / sans frais**

1.866.522.9200

[phsd.ca](http://phsd.ca)





**Public Health**  
**Santé publique**  
SUDBURY & DISTRICTS

6 mars 2025

Madame,  
Monsieur,

### **Objet : Rôles et responsabilités de Santé publique dans les interventions d'urgence**

Vous trouverez ci-joint une description des rôles et responsabilités de Santé publique en cas d'urgence ou de catastrophe. Nous vous demandons d'inclure cette information dans votre plan municipal de préparation aux situations d'urgence.

Vous trouverez aussi, à titre d'information, les heures normales d'ouverture, les numéros de téléphone et le numéro à composer en cas d'urgence après les heures d'ouverture. Il est possible de joindre tout le personnel de Santé publique Sudbury et districts par ces numéros.

Nous vous demandons de nous envoyer la version la plus récente du plan d'urgence et de la liste des personnes-ressources de votre municipalité. Veuillez vous assurer que nous figurons dans votre liste de diffusion pour toutes les révisions à venir.

Si vous avez des questions, veuillez communiquer avec Burgess Hawkins, gestionnaire, au 705.522.9200, poste 218.

Veuillez agréer, Madame, Monsieur, l'expression de mes sentiments distingués.

*Original signé par*

Emily Groot, MD, MPH, FRCPC  
Médecin-hygiéniste adjointe intérimaire

EG:ldp

P. j. : (1)

#### **Sudbury**

1300 rue Paris Street  
Sudbury ON P3E 3A3  
t: 705.522.9200  
f: 705.522.5182

#### **Elm Place**

10 rue Elm Street  
Unit / Unité 130  
Sudbury ON P3C 5N3  
t: 705.522.9200  
f: 705.677.9611

#### **Sudbury East / Sudbury-Est**

1 rue King Street  
Box / Boîte 58  
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f: 705.867.0474

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800 rue Centre Street  
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t: 705.860.9200  
f: 705.864.0820

#### **toll-free / sans frais**

1.866.522.9200

[phsd.ca](http://phsd.ca)





## **Public Health Roles and Responsibilities During an Emergency or Disaster**

### **Public Health Emergency After-Hours On Call 705.688.4366**

Regular Office Hours: Monday to Friday 8:30 a.m. to 4:30 p.m.  
Telephone: 705.522.9200 / Fax: 705.677.9607

Public health roles and responsibilities during an emergency or disaster involve carrying out preventative health programs and maintaining health standards in the community. Public Health Sudbury & Districts works to ensure that the health of the community is maintained by taking specific action and making recommendations to reduce or eliminate health problems that may arise during an emergency or disaster.

It should be noted that public health is not usually a first responder like police, fire, or emergency medical services, but rather functions as support during an emergency or disaster. As noted in the list below, however, public health is the lead agency in coordinating the response to large-scale communicable disease outbreaks such as pandemic influenza and COVID-19.

The support provided by Public Health Sudbury & Districts during an emergency or disaster may include the following activities:

- Provide public health information, advice, and direction to the community and the Municipal Emergency Control Group.
- Institute control measures, where necessary, regarding communicable diseases including immunization, isolation and quarantine.
- Distribute surveillance system tools for tracking cases, controls, quarantined people, etc.
- Monitor food distribution and storage to ensure a safe food supply.
- Monitor drinking water supplies to ensure a safe water supply.
- Recommend specific responses to conditions that could affect the health of the community.
- Monitor evacuation centers to prevent the occurrence of communicable diseases.
- Coordinate efforts to prevent or control the spread of disease.
- Provide direction on the disposal of solid waste and sewage as required.
- In conjunction with hospitals, the Office of the Chief Coroner, Ontario Forensic Pathology Service, and the Bereavement Authority of Ontario, ensure the proper storage and disposal of human remains to prevent the spread of communicable diseases.
- Provide direction on pest control, disinfection procedures and personal sanitation.
- Coordinate the response to disease-related emergencies (epidemics).
- Communicate information regarding the health effects and treatment of exposure to toxic chemicals, emerging infectious diseases, chronic diseases and environmental hazards.
- Lead communication to the community on any health-related issues with respect to the emergency or disaster.
- Respond to health-related issues associated with acts of bioterrorism in conjunction with first responders (fire, police, Emergency Medical Services).

## **Rôles et responsabilités de Santé publique pendant une situation d'urgence ou une catastrophe**

### **Numéro à composer pour joindre Santé publique après les heures d'ouverture en cas d'urgence : 705.688.4366**

Heures normales de bureau : du lundi au vendredi, de 8 h 30 à 16 h 30  
Téléphone : 705.522.9200 / Télécopieur : 705.677.9607

Les rôles et responsabilités de Santé publique pendant une situation d'urgence ou une catastrophe englobent la réalisation de programmes de prévention en santé et le maintien des normes de santé dans la communauté. Santé publique Sudbury et districts s'assure que la population demeure en santé en prenant des mesures précises et en formulant des recommandations pour réduire ou éliminer les problèmes de santé qui peuvent se produire pendant une situation d'urgence ou une catastrophe.

Il y a lieu de noter que Santé publique n'est normalement pas un premier intervenant comme la police, les pompiers ou les services médicaux d'urgence, mais sert plutôt de soutien en cas d'urgence ou de catastrophe. Cependant, comme indiqué dans la liste dressée ci-après, il est le principal organisme lorsqu'il s'agit de coordonner l'intervention contre les grandes éclosions de maladie transmissible comme les pandémies de grippe ou de COVID-19.

L'appui qu'apporte Santé publique Sudbury et districts en cas d'urgence ou de catastrophe peut inclure les activités suivantes :

- Fournir à la population et au groupe municipal de maîtrise des situations d'urgence des renseignements, des conseils et des directives sur la santé publique.
- Instaurer des mesures de contrôle, au besoin, concernant les maladies transmissibles, incluant l'immunisation, l'isolement et la quarantaine.
- Distribuer des outils de système de surveillance pour suivre les cas, les mesures de contrôle et les personnes en quarantaine, par exemple.
- Surveiller la distribution et le stockage des aliments pour assurer un approvisionnement en nourriture sécuritaire.
- Surveiller les réserves d'eau potable pour assurer un approvisionnement en eau sécuritaire.
- Recommander des interventions précises contre des problèmes qui pourraient nuire à la santé de la population.
- Surveiller les centres d'évacuation afin de prévenir les maladies transmissibles.
- Coordonner les efforts déployés pour prévenir ou contrôler la propagation des maladies.
- Fournir des directives sur l'élimination des déchets solides et des eaux usées, au besoin.
- En collaboration avec les hôpitaux, le Bureau du coroner en chef, le Service de médecine légale de l'Ontario et l'Office ontarien des services funéraires et des cimetières, veiller à ce que les restes humains soient stockés ou éliminés convenablement pour prévenir la propagation de maladies transmissibles.
- Fournir des directives sur la lutte antiparasitaire, les procédures de désinfection et l'hygiène personnelle.
- Coordonner l'intervention contre les urgences liées à des maladies (épidémies).
- Communiquer des renseignements concernant les effets sur la santé et le traitement de l'exposition à des produits chimiques toxiques, des maladies infectieuses nouvelles, des maladies chroniques et des risques environnementaux.
- Se charger d'informer la population sur les problèmes de santé relatifs à la situation d'urgence ou à la catastrophe.
- Intervenir contre les problèmes de santé associés aux actes de bioterrorisme, en collaboration avec les premiers intervenants (pompiers, police, services médicaux d'urgence).

**CAO**

---

**From:** Doris Mitchell <dmitchell@nosm.ca>  
**Sent:** Friday, March 14, 2025 11:32 AM  
**To:** CAO  
**Subject:** Re: Sea Can Container

Doris Mitchell  
209 Martell Rd  
Chapleau On  
P0M1K0

March 12 ,2025  
COA  
Mayor and Council  
Chapleau Municipality

Subject: Request for Temporary Storage Accommodation at 209 Martell Rd., Chapleau, Ontario P0M1K0

Dear Mayor Bignucolo

I am writing to request temporary storage accommodation for the property located at 209 Martell Rd., Chapleau, Ontario P0M1K0. Due to A delay in servicing our Hydro upgrade, which has resulted in us having to store our collection of textile shred.

I require a temporary storage unit with a size of 8.5 ' x40 " A letter X 9..5 until the end of August 2025

I kindly ask for your assistance in provide approval for the temporary storage.

I understand the importance of adhering to municipality guidelines and regulations regarding temporary structures, and I am committed to complying with all necessary permits and regulations throughout this temporary storage arrangement. I would appreciate it if you could inform me of the process for requesting temporary storage accommodation and any additional information or requirements needed to proceed with this request promptly. Thank you for your attention to this matter. I look forward to your prompt response regarding the temporary storage necessary for 209 Martell Rd.

Should you require any further information or clarification, please do not hesitate to contact me. I can be reached at 705 677-4778.

Thank you for your attention to this request. We look forward to your favourable response.

Sincerely,

Doris Mitchell CCFP  
Family Physician  
Cell (705) 677-4768



# ACCOUNTS PAYABLE

**TOWNSHIP OF CHAPLEAU**

**COUNCIL CHEQUE/EFT REGISTER**

| Ck/EFT     | Chq._Date | Vendor_Name                        | Invoice_Description                        | Debit        |
|------------|-----------|------------------------------------|--|--------------|
| 00131-0001 | 25-Feb-25 | 1854072 ONTARIO INC                | SNOW REMOVAL FEBRUARY                      | \$ 4,548.28  |
| 00131-0002 | 25-Feb-25 | ALGOMA KINNIWABI TRAVEL ASSOC.     | 2025 ANNUAL ALGOMA MEMBERSHIP              | \$ 613.05    |
| 00131-0003 | 25-Feb-25 | ALTERNATE STARTS                   | HEATER BLOWER                              | \$ 255.66    |
| 00131-0004 | 25-Feb-25 | ATHLETICA                          | GAME READY GOAL PACKAGE                    | \$ 3,697.36  |
| 00131-0005 | 25-Feb-25 | BEARCOM CANADA CORP                | MOBILE RADIO LOADER                        | \$ 2,208.56  |
| 00131-0006 | 25-Feb-25 | IRELAND, SHARON                    | REPAIR LEAK & REPLACE SINKS                | \$ 280.00    |
| 00131-0007 | 25-Feb-25 | JJAM AGENCY                        | ADVERTISE - FISH DERBY                     | \$ 226.00    |
| 00131-0008 | 25-Feb-25 | JOLY, GERALD                       | NEWMONT WATER HAUL FEBRUARY 14TH           | \$ 131.66    |
| 00131-0008 | 25-Feb-25 | JOLY, GERALD                       | NEWMONT WATER HAUL FEBRUARY 13TH           | \$ 131.66    |
| 00131-0009 | 25-Feb-25 | LOCAL AUTHORITY SERVICES LTD       | STAPLES - CHAIR MAT/SIGN HOLDER            | \$ 209.64    |
| 00131-0010 | 25-Feb-25 | MCDOUGALL ENERGY INC.              | 1,868.7L PROPANE LANDFILL                  | \$ 1,486.18  |
| 00131-0010 | 25-Feb-25 | MCDOUGALL ENERGY INC.              | 1,669.9L PROPANE WATERPLANT                | \$ 1,351.92  |
| 00131-0011 | 25-Feb-25 | MCEACHREN, JONATHAN                | NEWMONT WATER HAUL FEBRUARY 13TH           | \$ 131.66    |
| 00131-0012 | 25-Feb-25 | MUSHKEGOWUK                        | REFUND INV. 5905 DUPLICATE PAYMENT         | \$ 860.59    |
| 00131-0013 | 25-Feb-25 | NEW NORTH FUELS INC.               | CARD LOCK FUEL JANUARY                     | \$ 8,737.11  |
| 00131-0014 | 25-Feb-25 | ONTARIO CLEAN WATER AGENCY         | WATER PLANT/SEWER OPERATIONS FEBRUARY      | \$ 34,512.17 |
| 00131-0015 | 25-Feb-25 | PEPCO                              | FLOOR SCRUB PADS                           | \$ 108.33    |
| 00131-0016 | 25-Feb-25 | PUROLATOR INC                      | SHIPPING CHARGES                           | \$ 48.61     |
| 00131-0017 | 25-Feb-25 | ROVITHIS, ARISTOTLE                | NEWMONT WATER HAUL FEBRUARY 14TH           | \$ 131.66    |
| 00131-0017 | 25-Feb-25 | ROVITHIS, ARISTOTLE                | NEWMONT WATER HAUL FEBRUARY 19TH           | \$ 131.66    |
| 00131-0018 | 25-Feb-25 | SMITH, KEN                         | OFFICAIL CARNIVAL BALANCE OWING            | \$ 460.00    |
| 00131-0019 | 25-Feb-25 | TRUCKZ & BINZZ                     | HYDRAULIC FILTER/SENSOR                    | \$ 585.48    |
| 00131-0020 | 25-Feb-25 | TURCOTTE, MARC                     | NEWMONT WATER HAUL FEBRUARY 19TH           | \$ 131.66    |
| 00131-0021 | 25-Feb-25 | WAMCO WATERWORKS NORTHERN          | WATERWOKRS SUPPLIES                        | \$ 3,345.36  |
| 00131-0021 | 25-Feb-25 | WAMCO WATERWORKS NORTHERN          | WATERWOKRS SUPPLIES HST PORTION            | \$ 369.52    |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY PW                           | \$ 990.88    |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY AIRPORT                      | \$ 1,440.18  |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY STREET LIGHTS                | \$ 1,803.18  |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY FL HIGH SCHOOL               | \$ 22.75     |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY LAGOON RIVERSIDE             | \$ 2,365.46  |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY DUFFERIN PUMPHOUSE           | \$ 1,115.57  |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY MUSEUM                       | \$ 31.86     |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY PUMPHOUSE RIVERSIDE          | \$ 1,903.56  |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY FL SKI HILL                  | \$ 24.16     |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY CEMETERY                     | \$ 31.86     |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY FL OVERPASS                  | \$ 28.14     |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY WATERFRONT                   | \$ 121.48    |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY PUMPHOUSE LISGAR             | \$ 255.46    |
| 00132-0001 | 25-Feb-25 | HYDRO ONE NETWORKS INC             | HYDRO JANUARY FL BIRCH & LORNE             | \$ 44.09     |
| 00133-0001 | 26-Feb-25 | RECEIVER GENERAL - PAYROLL         | REMITTANCE FEBRUARY 1-15                   | \$ 19,206.30 |
| 00134-0001 | 07-Feb-25 | CANADA LIFE GROUP BENEFITS         | CANADA LIFE BENEFITS PREMIUMS FEBRUARY     | \$ 11,233.59 |
| 00134-0002 | 07-Feb-25 | RBC ROYAL BANK                     | RBC - PAY FILE FEE JANUARY                 | \$ 2.00      |
| 00134-0002 | 07-Feb-25 | RBC ROYAL BANK                     | BANK SERVICE CHARGES JANUARY               | \$ 329.54    |
| 00135-0001 | 04-Mar-25 | AJ STONE COMPANY LTD.              | PPE FIRE DPARTMNET HELMET/BOOTS/GLOVE/HOOD | \$ 3,396.78  |
| 00135-0001 | 04-Mar-25 | AJ STONE COMPANY LTD.              | 5 - BUNKER GEAR SETS - PPE                 | \$ 17,582.80 |
| 00135-0002 | 04-Mar-25 | ALL NORTH OVERHEAD DOORS INC.      | REPAIRS ZAMBONI DOOR                       | \$ 4,369.71  |
| 00135-0003 | 04-Mar-25 | CANADIAN UNION OF PUBLIC EMPLOYEES | LOCAL - 887 UNION DUES                     | \$ 865.44    |
| 00135-0004 | 04-Mar-25 | DONIVAN, JULIA                     | COSTCO ADMIN WATER COOLER                  | \$ 327.69    |
| 00135-0005 | 4-Mar-25  | JJAM AGENCY                        | ADVERTISE - CARNIVAL                       | \$ 395.50    |
| 00135-0005 | 4-Mar-25  | JJAM AGENCY                        | WEBPAGE - CARNIVAL ADVERSITING             | \$ 113.00    |
| 00135-0006 | 4-Mar-25  | MCDOUGALL ENERGY INC.              | 290.7L PROPANE AIRPORT                     | \$ 231.20    |
| 00135-0006 | 4-Mar-25  | MCDOUGALL ENERGY INC.              | 1,902.8L GAS PW                            | \$ 2,940.58  |
| 00135-0006 | 4-Mar-25  | MCDOUGALL ENERGY INC.              | 1,586.8L AIRPORT DIESEL                    | \$ 2,507.64  |
| 00135-0007 | 4-Mar-25  | MCEACHREN, JONATHAN                | NEWMONT WATER HAUL FEBRUARY 25TH           | \$ 131.66    |
| 00135-0008 | 4-Mar-25  | O.M.E.R.S.                         | OMERS FEBRUARY                             | \$ 23,033.82 |
| 00135-0009 | 4-Mar-25  | OHEARN, DAVID                      | NEWMONT WATER HAUL FEBRUARY 21             | \$ 131.66    |
| 00135-0010 | 4-Mar-25  | PRO NORTH ELECTRIC                 | INSTALL RECEPTABLE KITCHEN/FURNACE LOBBY   | \$ 752.18    |
| 00135-0011 | 4-Mar-25  | SERVENT, LUC                       | NEWMONT WATER HAUL FEBRUARY 24TH           | \$ 131.66    |
| 00135-0012 | 4-Mar-25  | TURCOTTE, MARC                     | NEWMONT WATER HAUL FEBRUARY 21ST           | \$ 131.66    |
| 00135-0013 | 4-Mar-25  | TYPO-PRESS PRINTERS LTD.           | 60 - EQUIPMENT INSPECTION BOOKS            | \$ 587.60    |

**TOWNSHIP OF CHAPLEAU**

**COUNCIL CHEQUE/EFT REGISTER**

| Ck/EFT     | Chq._Date | Vendor_Name                             | Invoice_Description                                | Debit         |
|------------|-----------|---|--|---------------|
| 00135-0014 | 4-Mar-25  | WURTH CANADA LIMITED                    | MISC. SUPPLIES PW                                  | \$ 737.91     |
| 00136-0001 | 04-Mar-25 | RECEIVER GENERAL - PAYROLL              | LIBRARY REMITTANCE FEBRUARY                        | \$ 595.82     |
| 00136-0001 | 04-Mar-25 | RECEIVER GENERAL - PAYROLL              | REMITTANCE FEBRUARY 16-28                          | \$ 21,610.36  |
| 00136-0002 | 04-Mar-25 | HYDRO ONE NETWORKS INC                  | HYDRO JANUARY LANDFILL OFFICE                      | \$ 161.52     |
| 00136-0002 | 04-Mar-25 | HYDRO ONE NETWORKS INC                  | HYDRO JANUARY LANDFILL GARAGE                      | \$ 120.18     |
| 00136-0003 | 04-Mar-25 | MINISTER OF FINANCE EHT                 | EHT FEBRUARY                                       | \$ 2,525.78   |
| 00136-0004 | 04-Mar-25 | WORKPLACE SAFETY AND INSURANCE BOARD    | WSIB FEBRUARY                                      | \$ 3,781.46   |
| 00137-0001 | 05-Mar-25 | MARCEL EQUIPMENT LIMITED                | 2008 - BOMAG LANDILL COMPACTOR                     | \$ 226,000.00 |
| 13236      | 06-Mar-25 | MINISTRY OF FINANCE                     | OPP SERVICES JANUARY                               | \$ 43,117.00  |
| 13237      | 07-Mar-25 | CONSEIL SCOLAIRE CATHOLIQUE DU NOUVEL O | PUC EASEMENT - 9 BROOMHEAD                         | \$ 500.00     |
| 13238      | 07-Mar-25 | KPMG                                    | 2023 INTERIM BILLING AUDIT                         | \$ 22,600.00  |
| 13238      | 07-Mar-25 | KPMG                                    | 2023 INTERIM BILLING AUDIT                         | \$ 16,950.00  |
| 00138-0001 | 11-Mar-25 | AECOM CANADA ULC                        | DUFFERIN ST UPGRADE - UPDATE & RE-ISSUE TENDER     | \$ 2,689.93   |
| 00138-0002 | 11-Mar-25 | BIDOUS MECHANICALSERVICES               | EQUIPMENT REPAIRS                                  | \$ 1,836.25   |
| 00138-0002 | 11-Mar-25 | BIDOUS MECHANICALSERVICES               | EQUIPMENT REPAIRS                                  | \$ 1,553.75   |
| 00138-0003 | 11-Mar-25 | CENTRALSQUARE CANADA SOFTWARE INC.      | DATA CONVERSION UB E-BILLING IMPLEMENTATION        | \$ 508.50     |
| 00138-0003 | 11-Mar-25 | CENTRALSQUARE CANADA SOFTWARE INC.      | SOFTWARE SUPPORT VADIM UB E-BILLING IMPLEMENTATION | \$ 1,461.94   |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | FUEL FILTER PLOW TRUCK                             | \$ 43.06      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | WINDSHIELD WASHER                                  | \$ 5.98       |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | BOTLS & NUTS                                       | \$ 120.49     |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | HYDRAULIC FLUID PLOW TRUCK                         | \$ 384.62     |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | SPAY NINE  | \$ 33.31      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | LANDFILL GLASS CLEANER                             | \$ 10.49      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | 3- WATER BOTTLE REFILLS                            | \$ 29.85      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | BOLTS & NUTS                                       | \$ 4.18       |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | 2 WATER BOTTLE REFILLS                             | \$ 19.90      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | FILTER   | \$ 14.74      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | WIPERS   | \$ 26.88      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | 2 -WATER BOTTLE REFILLS                            | \$ 37.35      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | FILTER   | \$ 14.74      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | SHOVEL CLEANING HYDRANTS                           | \$ 46.77      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | LASER THERMOMETER                                  | \$ 123.16     |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | HALOGEN  | \$ 31.91      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | RUST PROTECTION/PAINT                              | \$ 49.53      |
| 00138-0004 | 11-Mar-25 | CHAPLEAU AUTO PARTS                     | SPRAYER  | \$ 42.44      |
| 00138-0005 | 11-Mar-25 | CHAPLEAU EXPRESS                        | ADVERTISE PW MANAGER                               | \$ 67.80      |
| 00138-0005 | 11-Mar-25 | CHAPLEAU EXPRESS                        | ADVERTISE WATER NOTICE                             | \$ 33.90      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | FILTERS/GARBAGE BAGS/PUCKS                         | \$ 190.35     |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | SCREWDRIVER WAER METER REPAIRS                     | \$ 6.60       |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | FITTINGS WATER THAW                                | \$ 24.15      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | SUPPLIES   | \$ 21.53      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | ENTRANCE KNOBSET                                   | \$ 214.69     |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | PARTS REPAIR PLUMING                               | \$ 16.26      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | PAIL   | \$ 5.90       |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | PARTS REPAIR PLUMBING TOWNHALL                     | \$ 57.02      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | PARTS REPAIR PLUMING TOWNHALL                      | \$ 26.93      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | GARBAGE BAGS/TOILET PAPER/PAPER TOWELS             | \$ 200.82     |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | PARTS PLUMBING REPAIRS TOWNHALL                    | \$ 49.36      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | PARTS REPAIR PLUMBING TOWNHALL                     | \$ 45.36      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | TOILET PAPER                                       | \$ 107.34     |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | GARDEN HOSE & NOZZLE FIRE DEPT.                    | \$ 265.66     |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | SCRAPPER   | \$ 40.67      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | KEYS FOR GAS AT PW                                 | \$ 18.33      |
| 00138-0006 | 11-Mar-25 | CHARLES W COLLINS STORES LIMITED        | TOOL RACK  | \$ 44.73      |
| 00138-0007 | 11-Mar-25 | DINEL, MARC                             | NEWMONT WATER HAUL MARCH 6TH, 2025                 | \$ 131.66     |
| 00138-0008 | 11-Mar-25 | ENCOMPASSIT.CA                          | VADIM KIT UPDATES JANUARY 2025                     | \$ 339.00     |
| 00138-0008 | 11-Mar-25 | ENCOMPASSIT.CA                          | JAN-MARCH OFFICE 365 EMAILS/TEAMS                  | \$ 622.63     |
| 00138-0008 | 11-Mar-25 | ENCOMPASSIT.CA                          | JANUARY SECURITY MONITORING & TECH SUPPORT         | \$ 781.96     |
| 00138-0008 | 11-Mar-25 | ENCOMPASSIT.CA                          | VADIM PDF WRITER INSALL LAPTOP                     | \$ 170.07     |
| 00138-0008 | 11-Mar-25 | ENCOMPASSIT.CA                          | FEBRUARY SUPPORT/VADIM KIT UPDATES/SECURITY        | \$ 1,339.62   |



**TOWNSHIP OF CHAPLEAU**

**COUNCIL CHEQUE/EFT REGISTER**

| Ck/EFT     | Chq. Date | Vendor Name                         | Invoice Description                                 | Debit        |
|------------|-----------|-------------------------------------|---|--------------|
| 00138-0008 | 11-Mar-25 | ENCOMPASSIT.CA                      | MARCH VADIM KITS/TECH SUPPORT/SECUTIRY MONITORING   | \$ 1,120.96  |
| 00138-0009 | 11-Mar-25 | G-FORCE MARKETING                   | MPAC BINDER POST EXTENTIONS                         | \$ 44.26     |
| 00138-0010 | 11-Mar-25 | GAUTHIER AUTOMOTIVE SPORTS MARINE   | REPLACE AUGER & DRIVE BELT                          | \$ 358.56    |
| 00138-0011 | 11-Mar-25 | IRONSIDE CONSULTING SERIVCES INC.   | TRAINING COI  | \$ 932.25    |
| 00138-0012 | 11-Mar-25 | JJAM AGENCY                         | ADVERTISE EQUIPMENT OPERATOR                        | \$ 180.80    |
| 00138-0012 | 11-Mar-25 | JJAM AGENCY                         | ADVERTISE PW MANAGER                                | \$ 33.90     |
| 00138-0013 | 11-Mar-25 | LAURENT LACROIX BUS LINE INC.       | XMAS STAFF PARTY DESIGNATED DRIVER                  | \$ 431.66    |
| 00138-0014 | 11-Mar-25 | MCDOUGALL ENERGY INC.               | 4,2934L PROPANE WATER PLANT                         | \$ 3,414.51  |
| 00138-0014 | 11-Mar-25 | MCDOUGALL ENERGY INC.               | 2,271.6L PROPANE WATER PLANT                        | \$ 1,806.59  |
| 00138-0015 | 11-Mar-25 | OHEARN, DAVID                       | NEWMONT WATER HAUL FEBRUARY 28TH, 2025              | \$ 131.66    |
| 00138-0016 | 11-Mar-25 | PEPCO                               | OPTIMAX CHLORINE                                    | \$ 62.49     |
| 00138-0017 | 11-Mar-25 | PUBLIC HEALTH SUDBURY & DISTRICTS   | MUNICIPAL LEVY MARCH                                | \$ 11,300.96 |
| 00138-0018 | 11-Mar-25 | RITCHIE KETCHESON HART & BIGGART    | TRANING COI   | \$ 2,440.80  |
| 00138-0019 | 11-Mar-25 | ROVITHIS, ARISTOTLE                 | NEWMONT WATER HAUL MARCH 3RD, 2025                  | \$ 131.66    |
| 00138-0020 | 11-Mar-25 | SERVENT, LUC                        | NEWMONT WATER HAUL MARCH 3RD, 2025                  | \$ 131.66    |
| 00138-0021 | 11-Mar-25 | SOUND BARRIERS                      | ARENA REDI ACRYLIC                                  | \$ 2,222.64  |
| 00138-0022 | 11-Mar-25 | SUPERIOR EAST COMMUNITY FUTURES DEV | 4TH QTR 2024 - MAT TAX                              | \$ 12,921.58 |
| 00138-0023 | 11-Mar-25 | TENCO INC.                          | HYDRAULIC OIL FILTER                                | \$ 99.24     |
| 00138-0024 | 11-Mar-25 | THE TROPHY SHOPPE                   | CARNIVAL HOCKEY PLAQUES                             | \$ 26.00     |
| 00138-0025 | 11-Mar-25 | TURCOTTE, MARC                      | NEWMONT WATER HAUL FEBRUARY 28TH, 2025              | \$ 131.66    |
| 00138-0025 | 11-Mar-25 | TURCOTTE, MARC                      | NEWMONT WATER HAUL MARCH 6TH, 2025                  | \$ 131.66    |
| 00139-0001 | 12-Mar-25 | CANADA LIFE GROUP BENEFITS          | CANADA LIFE BENEFITS PREMIUMS MARCH                 | \$ 11,233.59 |
| 00139-0002 | 12-Mar-25 | HYDRO ONE NETWORKS INC              | HYDRO JANUARY CIVIC CENTRE                          | \$ 13,762.20 |
| 00139-0002 | 12-Mar-25 | HYDRO ONE NETWORKS INC              | HYDRO JANUARY WATER PLANT                           | \$ 8,823.42  |
| 00139-0003 | 12-Mar-25 | PITNEY WORKS                        | POSTAGE WW 1ST QTR                                  | \$ 500.59    |
| 00139-0004 | 12-Mar-25 | RBC ROYAL BANK                      | RBC- PAY FILE FEES BILL PAYMENT                     | \$ 8.00      |
| 00139-0004 | 12-Mar-25 | RBC ROYAL BANK                      | BANK SERVICE CHARGES FEBRUARY                       | \$ 267.32    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | RBC - VISA OVRAGE FEE                               | \$ 29.00     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - GO PRO                                     | \$ 564.73    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - DESK CALENDER                              | \$ 34.32     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | CANADA POST - LIBRARY STAMPS                        | \$ 280.24    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - TELEPHONE HEADSET                          | \$ 38.31     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | STARLINK FEBRUARY AIRPORT                           | \$ 158.20    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | ZOOM - CANCELLED SUBSCRIPTION                       | \$ (222.88)  |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | GOPRO - ANNUAL SUBSCRIPTION                         | \$ 33.89     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - BOOKS                                      | \$ 78.83     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - HDMI CABLE PROJECTOR                       | \$ 21.46     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | HYDRAULIC PLUS TIMMINS - FILTER BASE AIRPORT BLOWER | \$ 36.67     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | ONTARIO FIRE CHIEFS - MEMBERSHIP RENEWAL            | \$ 310.75    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | VALU MART - COFFEE & CREAMER                        | \$ 39.23     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | RMS BUILDING - BUILDING CODE TRAINING               | \$ 649.75    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | VALU MART - MEETING EMERGENCY MANAGEMENT SNACKS     | \$ 20.00     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - GO PRO HARNESS                             | \$ 22.39     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | VALU MART - COFFEE & CREAMER OFFICE                 | \$ 60.22     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMO - 2025 CONFERENCE REGISTRATION                  | \$ 3,051.00  |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - PICKLE BALL                                | \$ 109.84    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | ORFA - ADVANCE RECREATION FACILITIES                | \$ 1,723.25  |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - REFUND DEFECTIVE HDMI CABLE                | \$ (21.46)   |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | CELEBRATE THE SPETRUM - WORLD AUTISM FLAG           | \$ 25.00     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - MINUTE BINDERS                             | \$ 407.46    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | CANADA POST - CANIVAL INSERT                        | \$ 228.71    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON- BLUETOOTH HEADSET                           | \$ 40.67     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | CANADA POST - INSERT HOLIDAY REFUSE                 | \$ 228.71    |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - PVC MARKING TAPE                           | \$ 82.75     |
| 00139-0005 | 12-Mar-25 | RBC ROYAL BANK VISA                 | VALU MART - WATER OFFICE                            | \$ 22.47     |
| 00139-0006 | 12-Mar-25 | RBC ROYAL BANK VISA                 | STARLINK - INTERNET FEBRUARY                        | \$ 158.20    |
| 00139-0006 | 12-Mar-25 | RBC ROYAL BANK VISA                 | VALU MART - PW COFFEE SUPPLIES                      | \$ 94.08     |
| 00139-0006 | 12-Mar-25 | RBC ROYAL BANK VISA                 | VALU MART - BLEACH                                  | \$ 11.30     |
| 00139-0006 | 12-Mar-25 | RBC ROYAL BANK VISA                 | MINISTRY OF TRANSPORTATION - CVOR RENEWAL           | \$ 51.00     |
| 00139-0006 | 12-Mar-25 | RBC ROYAL BANK VISA                 | AMAZON - REFUND OFFICE CHAIR MAT                    | \$ (93.73)   |

**TOWNSHIP OF CHAPLEAU**

**COUNCIL CHEQUE/EFT REGISTER**

| Ck/EFT     | Chq._Date | Vendor_Name                    | Invoice_Description                        | Debit                |
|------------|-----------|--------------------------------|--|----------------------|
| 00139-0006 | 12-Mar-25 | RBC ROYAL BANK VISA            | AMAZON - LEVEL                             | \$ 71.73             |
| 00139-0007 | 12-Mar-25 | TBAYTEL                        | CELL PHONES MARCH                          | \$ 242.95            |
| 00139-0008 | 12-Mar-25 | VICTOR INSURANCE MANAGERS INC. | CPUC - RETIREE BENEFITS MARCH              | \$ 425.93            |
| 00140-0001 | 28-Feb-25 | MONERIS SERVICES               | MONERIS SERVICES CHARGE FEBRUARY AIRPORT   | \$ 286.86            |
| 00140-0001 | 28-Feb-25 | MONERIS SERVICES               | MONERIS SERVICES CHARGE FEBRUARY - ADMIN   | \$ 81.14             |
| 00140-0001 | 28-Feb-25 | MONERIS SERVICES               | MONERIS SERVICES CHARGE FEBRUARY -LANDFILL | \$ 49.60             |
|            |           |                                |  | <b>\$ 597,969.75</b> |

# RESOLUTIONS



## REPORT TO COUNCIL

|                     |   |            |
|---------------------|---|------------|
| <b>Date:</b>        | <b>March 17, 2025</b>                                       | <b>9.1</b> |
| <b>Subject:</b>     | <b>By-law for Handi-Transit Accessibility Policy Report</b> |            |
| <b>Prepared by:</b> | <b>Judith Meyntz, AOMC, CAO</b>                             |            |

### **BACKGROUND:**

The Municipality recently completed an Audit of the Accessibility of Ontario Act requirements in relation to our Handi Transit Bus. It was identified that By-law 2018-24 referenced older Legislation that is no longer in effect.

### **SOLUTION:**

Based on this information, I have started the process to update our by-law to the new *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*, and the accompanying legislation *Integrated Accessibility Standards Regulation (IASR)*.

Part of the process includes sharing the by-law with the public to provide input from community members with disabilities to get their feedback.

The by-law attached, is to be read a FIRST time only at the Council meeting on March 17, 2025. We will then share the document with several key members of the public to get their input and feedback.

Report respectfully submitted:



Judith Meyntz, AOMC,  
Chief Administrative Officer

**THE CORPORATION OF THE TOWNSHIP OF CHAPLEAU**

**BY-LAW NO. 2025-16**

**Being a By-law to adopt a Handi-Transit  
and Accessible Standards Policy**

**WHEREAS** the Accessibility for Ontarians with Disabilities Act, 2005, requires that municipalities adopt and maintain a policy with respect to the manner in which the municipality will develop, implement and enforce accessibility standards in order to achieve accessibility for persons with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises;

**AND WHEREAS** Council deems it necessary and expedient to implement such a policy:

**NOW THEREFORE** the Council of the Corporation of the Township of Chapleau enacts as follows that:

1. That Council adopts the Handi-Transit and Accessible Standards Policy identified as Schedule “A” attached hereto and forming part of this by-law.
2. This by-law shall be shared with the community to get comments and feedback prior to final reading.
3. That, once this By-law comes into effect, By-law 2018-24 be repealed in its entirety.

READ a First, time and passed this 17<sup>th</sup> day of March, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer/Clerk

## Schedule “A” to By-law 2025-16

### The Corporation of the Township of Chapleau

#### Accessible Standards Policy

##### **Purpose / Background Information**

The Accessibility for Ontarians with Disabilities Act, 2005 (the “AODA”) is a Provincial Act with purpose of developing, implementing and enforcing accessibility standards in order to achieve accessibility for persons with disabilities with respect to goods, services, facilities, accommodation, employment, buildings, structures and premises.

Under the AODA, Ontario Regulation 191/11 entitled “Integrated Accessibility Standards”. This Regulation establishes the accessibility standards for information and communications, employment, transportation, the design of public spaces and customer service. O. Reg. 165/16, s. 1.

The requirements in the standards set out in this Regulation are not a replacement or a substitution for the requirements established under the *Human Rights Code* nor do the standards limit any obligations owed to persons with disabilities under any other legislation. O. Reg. 191/11, s. 1 (2).

In general, providers must deliver service in a way that respects the dignity and independence of people with disabilities.

##### **1. Our Mission**

The mission of the Corporation of the Township of Chapleau is that citizens with disabilities achieve accessibility in the provision of goods and services by the Township to this community, consistent with the principles of independence, dignity, integration and equality of opportunity as set out in the regulations of the Accessibility for Ontarians With Disabilities Act, 2005.

##### **2. Our Commitment**

In fulfilling our mission, The Corporation of the Township of Chapleau strives at all times to provide its goods and services in a way that respects the dignity and independence of people with disabilities. We are also committed to giving people with disabilities the same opportunity to access our goods and services and allowing them to benefit from the same services, in the same place and in a similar way as other residents.

The Township of Chapleau is committed to ensuring equal access and participation for people with disabilities. We are committed to treating people with disabilities in a way that allows them to maintain their dignity and independence. We believe in integration and we are committed to meeting the needs of people with disabilities in a timely manner. We will do so by removing and preventing barriers to accessibility and meeting our accessibility requirement under the Accessibility for Ontarians with Disabilities Act and Ontario’s accessibility laws.

##### **3. Providing Goods and Service to People with Disabilities**

The Corporation of the Township of Chapleau is committed to excellence in serving all customers including people with disabilities and we will carry out our functions and responsibilities in the following areas:



### **3.1 Communication**

We will communicate with people with disabilities in ways that take into account their disability. When asked, we will provide information about our organization and its services, including public safety information, in accessible formats or with communication supports.

We will meet internationally-recognized Web Content Accessibility Guidelines (WCAG) 2.0 Level AA website requirements in accordance with Ontario's accessibility laws.

We will train staff who communicate with customers on how to interact with people with various types of disabilities.

### **3.2 Telephone Services**

We are committed to providing fully accessible telephone service to our customers. We will train staff to communicate with customers over the telephone in clear and plain language and to speak clearly and slowly.

We will offer to communicate with customers by **email or written text**, if telephone communication is not suitable to their communication needs or is not available.

### **3.3 Assistive Devices**

We are committed to serving people with disabilities who use assistive devices to obtain, use of benefit from our goods and services. We will ensure that our staff are trained and familiar with various assistive devices that may be used by customers with disabilities while accessing our goods or services.

### **3.4 Billing**

We are committed to providing accessible invoices to all of our customers. For this reason, invoices will be provided in the following formats upon request: **hard copy or large print**,

We will answer any questions customers may have about the content of the invoice in person, by telephone or email.

### **3.5 Standard Practices**

The Corporation of the Township of Chapleau will establish standard practices to assist in providing accessible service. These Standard Practices will form part of the mandatory training requirement.

## **4. Use of Service Animals**

We are committed to welcoming people with disabilities who are accompanied by a service animal on the parts of our premises that are open to the public and other third parties. We will also ensure that all staff, volunteers and others dealing with the public are properly trained in how to interact with people with disabilities who are accompanied by a service animal including our transit services.

## **5. Support Persons**

We are committed to welcoming people with disabilities who are accompanied by a support person. Any person with a disability who is accompanied by a support person will be allowed to enter The Corporation of the Township of Chapleau's premises with his or her support person. At no time will a person with a disability who is accompanied by a support person be prevented from access to his or her support person while on our premises.

**Fees will not be charged for support persons** for admission to The Corporation of the Township of Chapleau's premises for any events where a fee is required or while using Handi Transit Services.

The Corporation of the Township of Chapleau may require a person with a disability to be accompanied by a support person when on The Corporation of the Township of Chapleau's premises, but only if a support person is necessary to protect the health and safety of the person with a disability or the health and safety of others on the premises.

## **6. Notice of Temporary Disruption (See Schedule B)**

The Corporation of the Township of Chapleau will provide customers with notice in the event of a planned or unexpected disruption in the facilities or services usually used by people with disabilities. This notice will include information about the reason for the disruption, its anticipated duration, and a description of alternative facilities or services, if available.

The notice will be placed at all public entrances and service counters on our premises and posted on our web site as well as social media boards.

## **7. Training for Staff**

The Corporation of the Township of Chapleau will provide training to all employees, volunteers and others who deal with the public or other third parties on their behalf, and all those who are involved in the development and approvals of policies, practices and procedures.

We are committed to training staff and volunteers in Ontario's accessibility laws and aspects of the Ontario Human Rights Code that relate to persons with disabilities. We will train our employees and volunteers on accessibility as it relates to their specific roles in the organization.

This training will be provided as soon as practical after staff commence their duties. Training will include the following:

- The purposes of the Accessibility for Ontarians with Disabilities Act, 2005 and the requirements of the customer service standard;
- How to interact and communicate with people with various types of disabilities;
- How to interact with people with disabilities who use an assistive device or require the assistance of a service animal or a support person;
- What to do if a person with a disability is having difficulty accessing the Township's goods, services or facilities, or Handi Transit Services;
- The Corporation of the Township of Chapleau's policies, practices and procedures relating to the accessibility standard;
- Ontario Human Rights Code; and
- Areas of the accessibility standards that are relevant to the employee's work responsibilities including employment, information and communications, transportation and the design of public spaces.

Applicable staff will be trained on policies, practices and procedures that affect the way goods and services are provided to people with disabilities. Staff will also be trained on an ongoing basis when changes are made to these policies, practices and procedures.

## **8. Employment**

We will notify employees, potential hires and the public that accommodations can be made during recruitment and hiring.

We will notify staff that supports are available for those with disabilities. We will put in place a process to develop individual accommodation plans for employees.

Where needed, we will also provide customized emergency information to help an employee with a disability during an emergency.

## **9. Procurement**

We will incorporate accessibility criteria and features when procuring or acquiring goods, services or facilities, including self-serve kiosks. If it is not possible and practical to do so, we will provide an explanation upon request.

## **10. Design of Public Spaces**

When constructing new or redeveloping existing public spaces, the Township will adhere to the applicable requirements under the Design of Public Spaces Standard.

## **11. Accessible Transportation**

The Handi-Transit transportation services provided by the Township of Chapleau are accessible. The public and persons with disabilities were consulted in the development of accessible design criteria and this information was used in the design of our Handi-Transit Bus. Our bus system is a door to door service for all users.

Therefore, there are no shelter or bus-stop areas within the Municipality.

Everybody is eligible including visitors to the community with disabilities. There is no application procedure to ride the Handi-Transit services. To book a pickup with the Handi-Transit bus service, call 705-864-4477 to make arrangements, or visit the Town Hall in the Civic Centre for assistance on calling for a pickup.

## **12. Feedback Process (Schedule C)**

The ultimate goal of The Corporation of the Township of Chapleau is to meet and surpass customer expectations while serving customers with disabilities. Comments on our services regarding how well those expectations are being met are welcome and appreciated.

Feedback regarding the way The Corporation of the Township of Chapleau provides goods and services to people with disabilities can be made by email, verbally, written or by using the Feedback Form available on our website and at our service counter. All feedback will be directed to the Chief Administrative Officer or alternate. Customers can expect to hear back in 5 business days.

## **13. Modifications to this or other Policies**

We are committed to developing customer service policies that respect and promote the dignity and independence of people with disabilities. Therefore, no changes will be made to this policy before considering the impact on people with disabilities.

Any policy of The Corporation of the Township of Chapleau that does not respect and promote the dignity and independence of people with disabilities will be modified or removed.

## **14. Questions about this Policy**

This policy exists to achieve service excellence to customers with disabilities. If anyone has a question about the policy, or if the purpose of a policy is not understood, an explanation should be provided by, or referred to the Chief Administrative Officer or alternate of The Corporation of the Township of Chapleau.

Schedule B

Document for Notifying the Public  
About Disruptions in Service

**NOTICE OF DISRUPTION**

**Type of Disruption** \_\_\_\_\_

**Reason for Disruption** \_\_\_\_\_

**Duration of Disruption** \_\_\_\_\_

**Alternative facilities or services**



Schedule C

Invitation for Feedback on the Provision of Goods or Services to

People with Disabilities & Availability of Policy

**We want to hear from you!**

**We strive to improve our accessibility for  
Residents with disabilities.**

**We welcome your feedback.**

To share your comments, request a feedback form or  
request a copy of our accessibility policy....

Please call 705-864-1330

Thank you,

The Corporation of the Township of Chapleau

Schedule D

Document for Obtaining Feedback

Customer Feedback Form

Thank you for visiting The Corporation of the Township of Chapleau.  
We value all of our customers and strive to meet everyone's needs.  
Please tell us the date and time of your visit:

Did we respond to your customer service needs today? YES NO

Was our customer service provided to you in an accessible manner?  
YES                      SOMEWHAT                      NO (please explain below)

Did you have any problems accessing our goods and services?  
YES                      SOMEWHAT                      NO (please explain below)

Please add any other comments you may have:

Contact information (optional):

Thank you,

The Corporation of the Township of Chapleau

Please note that upon request, the Township of Chapleau will provide or arrange for the provision of accessible formats and communication supports.

## Schedule E

### Document for Addressing Customer Feedback

Date feedback received:

Name of customer **[optional]**:

Contact information (if appropriate):

Details:

Follow-up:

Action to be taken:

Staff member:

Date:

# **CORRESPONDENCE**





**Office of the City Clerk**  
 Woodstock City Hall  
 P.O. Box 1539  
 500 Dundas Street  
 Woodstock, ON  
 N4S 0A7  
 Telephone 519-539-1291

February 25, 2025

The Honourable Doug Ford, Premier of Ontario  
 80 Wellington Street  
 Ottawa, ON K1A 0A2

Via email: [premier@ontario.ca](mailto:premier@ontario.ca)

At the regular meeting of Woodstock City Council held on February 20, 2025, the following resolution was passed:

“Whereas speeding, distracted driving, and impaired driving are among the leading causes of driving related collisions, injuries, and fatalities in Ontario; and,

Whereas municipalities are called upon to modify driver behaviour through expensive infrastructure and even more expensive policing; and,

Whereas infrastructure and policing are inherently limited in their effectiveness at reducing speed and distracted driving, and entirely ineffective at reducing impaired driving;

Therefore be it resolved that the City of Woodstock calls on the Provincial and Federal governments to do everything in their power to limit speeding, distracted driving, and impaired driving, and thereby reduce collisions, injuries, and fatalities in our communities; and,

That the City of Woodstock specifically requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead, which will allow Ontario's rural municipalities to make the critical investments needed to reduce the number of people being killed and seriously injured on Ontario's rural roads; and,

That City of Woodstock Staff work with Oxford County and all Oxford municipalities on the feasibility of implementing a long term Vision Zero Policy and the Good Roads Rural Road Safety strategy across all of Oxford; and,

That a copy of this resolution be forwarded to the Ontario Premier, Ontario Minister of Transportation, Ontario Minister of Infrastructure, Ontario Minister of Agriculture, Ontario Minister of Rural Affairs, Ontario Associate Minister of Emergency Preparedness and Response, and Ontario Minister of Health; and,

FURTHER THAT this resolution be circulated to all Oxford police services boards, Safe

and Well Oxford, Good Roads, and all municipalities in Ontario requesting their support.”

Yours Truly,

Jeff Bunn  
Manager, Legislative Services/ Deputy City Clerk  
City of Woodstock

Cc.

The Hon. Prabmeet Sarkaria, Minister of Transportation - [prabmeet.sarkaria@pc.ola.org](mailto:prabmeet.sarkaria@pc.ola.org)

The Hon. Kinga Surma, Minister of Infrastructure - [kinga.surmaco@pc.ola.org](mailto:kinga.surmaco@pc.ola.org)

The Hon. Rob Flack, Minister of Agriculture - [minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Trevor Jones, Associate Minister of Emergency Preparedness and Response -  
[trevor.jones3@ontario.ca](mailto:trevor.jones3@ontario.ca)

The Hon. Sylvia Jones, Minister of Health - [sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)

Woodstock Police Services - [nnovacich@woodstockpolice.ca](mailto:nnovacich@woodstockpolice.ca)

Police Services Board - [oapsb@oapsb.ca](mailto:oapsb@oapsb.ca);

Safe and Well Oxford – [safewelloxford@gmail.com](mailto:safewelloxford@gmail.com)

Good Roads - [info@goodroads.ca](mailto:info@goodroads.ca)

Association of Municipalities Ontario - [amo@amo.on.ca](mailto:amo@amo.on.ca)

Rural Ontario Municipal Association (ROMA) - [roma@roma.on.ca](mailto:roma@roma.on.ca)

And all municipalities in Ontario



100 John West Way  
Aurora, Ontario  
L4G 6J1  
(905) 727-3123  
aurora.ca

Town of Aurora

## Member Motion

Mayor's Office

**Re:** Request the Redistribution of the Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

**To:** Members of Council

**From:** Mayor Tom Mrakas

**Date:** November 5, 2024

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

1. Now Therefore Be It Hereby Resolved That Aurora Town Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. Be It Further Resolved That Aurora Town Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.



Sent Via Email



February 28, 2025

The Honourable Arif Virani  
 Minister of Justice  
 House of Commons  
 Ottawa, ON K1A 0A6

Dear Minister Virani:

**RE: Motion regarding Protecting Canadian Values: Ban the  
 Nazi Swastika in Canada, Our File: C00**

---

**The Regional  
 Municipality of  
 Durham**

Corporate Services  
 Department –  
 Legislative Services  
 Division

605 Rossland Rd. E.  
 Level 1  
 PO Box 623  
 Whitby, ON L1N 6A3  
 Canada

905-668-7711  
 1-800-372-1102

durham.ca

**Alexander Harras  
 M.P.A.  
 Director of  
 Legislative Services  
 & Regional Clerk**

Council of the Region of Durham, at its meeting held on February 26, 2025, adopted the following recommendations of the Committee of the Whole, as amended:

“Whereas in recent years, Nazi iconography has surfaced with alarming frequency in the public sphere, used by an increasing number of groups and individuals to promote hate and instill fear within Canadian society; and

Whereas since the atrocities of WWII, the Nazi swastika, also known as the hakenkreuze, has become universally synonymous with systematic violence, terror and hate. Its growing presence in our country poses a threat to every single Canadian citizen, undermining the core values of equality, diversity, and inclusion that define our nation, and

Whereas eighteen countries have already taken action to ban these symbols, it is imperative that Canada follow suit;

Therefore be it resolved, that Durham Region Council supports B’Nai Brith’s call to the Government of Canada to pass legislation banning, with exceptions for certain educational and artistic purposes, the public display of Nazi symbols and iconography, including the Nazi swastika (hakenkreuze). Specifically, demanding that the Government of Canada immediately:

1. Ban the Nazi swastika (hakenkreuze)

If you require this information in an accessible format, please call 1-800-372-1102 extension 2097.

2. Ban all Nazi symbols and iconography

Durham Region Council agrees that the people of Canada are counting on the federal government to ensure a future free from hate, where every Canadian is protected, valued, and respected; and

That a copy of this motion is sent to all Canadian Municipalities.”

*Alexander Harras*

Alexander Harras, M.P.A.  
Director of Legislative Services & Regional Clerk  
AH/tf

c: B'nai Brith Canada  
All Canadian Municipalities

## THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

## RESOLUTION

Agenda Item #13c

DATE: February 18, 2025

NO: 2025-RCM-09

MOVED BY: Rachelle Poirier

SECONDED BY: Francine Bérubé

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**WHEREAS**, municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

**WHEREAS**, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

**WHEREAS**, the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and **WHEREAS**, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

**WHEREAS**, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and further

**WHEREAS**, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents.


1. **NOW THEREFORE BE IT RESOLVED THAT THE MUNICIPALITY OF MARKSTAY-WARREN COUNCIL** formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and
2. **THAT** Council for the Municipality of Markstay-Warren calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. **THAT** this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

4. **THAT** copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and further
5. **THAT** copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

**DEFEATED**

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Signature of Presiding Officer



Signature of Presiding Officer

**DIVISION VOTE**

|                  | Yea | Nay |  | Disclosure on Interest |
|------------------|-----|-----|--|------------------------|
| Steven Olsen     |     |     |  |                        |
| Rachelle Poirier |     |     |  |                        |
| Laura Schell     |     |     |  |                        |
| Mark Corner      |     |     |  |                        |
| Francine Bérubé  |     |     |  |                        |





# Township of Central Frontenac

1084 Elizabeth Street, P.O. Box 89, Sharbot Lake, ON K0H 2P0  
Tel: 613-279-2935 or 1-800-300-6851, Fax: 613-279-2422  
[www.centralfrontenac.com](http://www.centralfrontenac.com)



**March 6, 2025**

The Honourable Doug Ford  
Premier's Office, Room 281  
Legislative Building, Queens Park,  
Toronto, Ontario, M7A 1A1  
Delivered via email: [premier@ontario.ca](mailto:premier@ontario.ca)

**RE: U.S Tariffs on Canadian Goods.**  
Supporting the letter from Peterborough County dated February 5, 2025.

---

Please be advised that, at its regular meeting of Council held on February 11, 2025, The Corporation of the Township of Central Frontenac supported a resolution from Peterborough County, regarding U.S Tariffs on Canadian Goods.

The correspondence is attached for your consideration.

Motion #: 26-2025

**THAT** Council authorize staff to create a letter of support for the following correspondence received, #14 b;

**AND FURTHER THAT** the letters of support be sent to All Municipalities of Ontario, the Ontario Premier and the associated Provincial Ministers.

Kind Regards,

Cathy MacMunn AMCT ACST  
Chief Administrative Officer/Clerk  
[cmacmunn@centralfrontenac.com](mailto:cmacmunn@centralfrontenac.com)

cc. Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, & All Municipalities of Ontario

CM/am



February 5, 2025

To Whom it May Concern,

**Re: Proposed U.S. tariffs on Canadian Goods**

Please note at their Regular meeting held on February 5, 2025, Peterborough County Council passed the following resolution:

**Resolution No. 19-2025**

Moved by Deputy Warden Senis  
Seconded by Warden Clark

Whereas the federal government is currently in negotiations with the U.S. government on their proposed 25% tariffs on Canadian goods exported to the U.S.; and

Whereas Premier Doug Ford has outlined several plans to combat the impact the proposed tariffs would have on Ontario including Fortress Am-Can which focus on strengthening trade between Ontario and the U.S. while bringing good jobs back home for workers on both sides of the border; and

Whereas the federal government has also outlined several ways to address the current relationship with the U.S. including establishing the Council on Canada-U.S. relations to support the federal government as it negotiates with the U.S on tariffs; and

Whereas trade between Ontario and the United States is very important to our residents and local economies and requires all levels of government to work together in the best interest of those residents; and

Whereas according to data from the Association of Municipalities of Ontario, across Ontario municipalities are expected to spend between \$250 and \$290 billion on infrastructure in the next 10 years; and



Whereas municipalities have traditionally treated all procurements from trade partners equally and fairly; and

Whereas municipalities can assist in the Team Canada effort to combat tariffs and support businesses in our procurement for capital and infrastructure programs; and

Whereas there are trade barriers between Canadian provinces.

Therefore, be it resolved that, the County of Peterborough supports the provincial and federal governments on the measures they have put in place in response to the proposed U.S. tariffs on Canadian goods and ask that they take any and all measures to protect the interests of Ontario in any upcoming trade negotiations;

And that federal and provincial governments remove any impediments to municipalities preferring Canadian companies and services for capital projects and other supplies;

And that the provincial and federal governments take action to remove trade barriers between provinces as a response to US tariffs and support Canadian businesses.

And that the CAO be directed to bring back a report detailing a temporary purchasing policy that integrates and addresses these concerns;

And that County Economic Development & Tourism Division be directed to implement a “Buy Local Peterborough County, Buy Canadian” campaign to encourage residents and businesses to purchase locally made and Canadian goods and services.

Be it further resolved, that copies of this motion be sent to:

- The Right Hon. Justin Trudeau, Prime Minister of Canada
- The Hon. Doug Ford, Premier of Ontario
- The Hon. Melanie Joly, Minister of Foreign Affairs
- The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
- The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities
- The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- Rebecca Bligh, President, FCM and Councillor, City of Vancouver



- Robin Jones, President, AMO and Mayor of Westport
- Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus
- Jeff Leal, Chair, Eastern Ontario Leadership Council
- John Beddows, Chair, Eastern Ontario Mayors' Caucus
- All provincial and territorial Premiers.
- All local MPs and MPPs,
- All Ontario Municipalities for their support.

**Carried**

Should you have any questions or concerns please contact Kari Stevenson, Director of Legislative Services/Clerk at [kstevenson@ptbocounty.ca](mailto:kstevenson@ptbocounty.ca).

Yours truly,

Holly Salisko  
Administrative Services Assistant – Clerk's Division/Planning  
[hsalisko@ptbocounty.ca](mailto:hsalisko@ptbocounty.ca)



Good day,

Please be advised that Council of the Township of South Stormont passed the following resolution on December 18, 2024:

Resolution No.: 254/2024

Moved By: Councillor Reid McIntyre

Seconded by: Councillor Jennifer MacIsaac

Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;  
And whereas preventing crashes reduces the burden on **Ontario's** already strained rural health care system;  
And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;  
Therefore, be it resolved that the Township of South Stormont requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;  
And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.  
Result: CARRIED

Kind regards,



*Ashley Sloan, AMP*

Deputy Clerk

Marriage Officiant

Email: [ashley@southstormont.ca](mailto:ashley@southstormont.ca)

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, PO Box 84, Long Sault, ON K0C 1P0

<https://www.southstormont.ca>

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS  
RESOLUTION**

**Regular Meeting**

**Resolution:** 2025-28  
**Date:** February 12, 2025

---

**Moved By:** Councillor Lennox  
**Seconded By:** Councillor Annable

**THAT the Council of the Township of North Dundas supports resolution No. 254/2024 from the Township of South Stormont passed on December 18, 2024 requesting that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead; AND FURTHER that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.**

**Carried**

March 4, 2025

email: [KStevenson@ptbocounty.ca](mailto:KStevenson@ptbocounty.ca)

Keri Stevenson  
Director of Legislative Services/Clerk  
The County of Peterborough  
470 Water Street  
Peterborough, ON  
K9H 3M3

**Re: Support Resolution – U.S. Tariffs on Canada/Purchasing Policies**

Dear Ms. Stevenson,

Please be advised that at its meeting held the 25<sup>th</sup> day of February 2025 the Council of the Township of Selwyn passed the following resolution:

**Resolution No. 2025 – 033 – Support Resolution – U.S. Tariffs on Canada/Purchasing Policies**

Councillor John Boyko – Councillor Brian Henry –

That the Township of Selwyn supports the County of Peterborough's Resolution No. 19-2025 which urges the federal and provincial governments to take all necessary actions to protect Ontario's interests in trade negotiations with the U.S. and investigate purchasing policies; and that this motion be copied to those included in the County's motion.

Carried.

I trust you find this in order. Please do not hesitate to contact the Selwyn Township Office if you have any questions.

Sincerely,

Megin Hunter  
Office Assistant / Reception

Encl.

cc: The Right Hon. Justin Trudeau, Prime Minister of Canada  
The Hon. Doug Ford, Premier of Ontario  
The Hon. Melanie Joly, Minister of Foreign Affairs  
The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade

The Hon. Nate Erskine-Smith, Minister of Housing, Infrastructure and Communities

The Hon. Paul Calandra, Minister of Municipal Affairs and Housing

Rebecca Bligh, President, FCM and Councillor, City of Vancouver

Robin Jones, President, AMO and Mayor of Westport

Bonnie Clark, Chair, Eastern Ontario Wardens' Caucus

Jeff Leal, Chair, Eastern Ontario Leadership Council

John Beddows, Chair, Eastern Ontario Mayors' Caucus

All provincial and territorial Premiers

All local MPs and MPPs

All Ontario Municipalities for their support





## CONFIRMATION OF CERTIFICATION OF MUNICIPAL ASSESSMENT ROLL

**TO:** Chapleau Township  
**FROM:** Kelly Triantafilou, Registrar  
**DATE:** March 6, 2025

---

Pursuant to section 36(6) of the *Assessment Act*, S.O. 1990, c. A.31 (the "Act"), the Assessment Review Board ("the Board") certifies that the Board has disposed of all appeals respecting assessments in Chapleau Township with roll numbers starting with 5292 for the following taxation year(s):

- Taxation Years 1998 to 2016

In making this certification, the Board has considered and applied the provisions of the Act, including,

### **Certification of municipal assessment roll**

36(6) When the Assessment Review Board disposes of all appeals respecting assessments in a municipality for the year for which the assessment roll is returned, the registrar of the Board shall certify the roll to be the last revised assessment roll of the municipality for the year for which the assessments on the roll are made.

### **Last revised assessment roll**

37 (1) The yearly assessment roll of a municipality last returned to the clerk, when corrected and revised by the Assessment Review Board and certified by the registrar, is for all purposes the last revised assessment roll of the municipality.

### **Last revised assessment roll where no appeals made**

(2) Where in a municipality no appeals are made to the Assessment Review Board and the time for appealing has elapsed, the assessment roll shall be presented by the clerk to the registrar and if he or she is satisfied that there have been no such appeals he or she shall certify the roll and the roll, as so certified, is for all purposes the last revised assessment roll of the municipality.



**Last revised assessment roll, non-municipal territory**

(3) The yearly assessment roll for non-municipal territory last returned to the Minister, when corrected and revised under this Act, is for all purposes the last revised assessment roll for non-municipal territory.

Any questions, please contact the Registrar.

Thank you,

A handwritten signature in cursive script, appearing to read "Kelly Triantafilou".

Kelly Triantafilou

Registrar

March 7, 2025

**To: Canada's Mayors, Wardens, Chairs, and Local Government Leaders**

As Mayor of Brampton, I am writing to you today about the *Stand For Canada* campaign, designed to encourage local governments across Canada to take a united stand in protecting local interests and fostering a stronger, more resilient Canadian economy in the face of U.S.-imposed tariffs.

In recent months, we have witnessed significant challenges to our nation's economy, particularly with the imposition and looming deadlines of new tariffs by the United States on Canadian goods. These actions have highlighted the need for a coordinated effort from all levels of government to ensure the protection and growth of Canadian businesses, workers, and communities – and our strong future together.

As part of this initiative, I am urging all levels of government to consider taking impactful steps:

- 1. Banning US-owned companies or their subsidiaries from bidding on new municipal contracts for goods and services. By doing so, we will send a clear message that Canadian communities and businesses must be prioritized, especially in the face of unfair trade practices.**
- 2. Reviewing existing contracts to pivot to Made in Canada solutions.**

The *Stand For Canada* campaign calls for a *Team Canada* approach to trade — one where local leaders work together to defend our country's economic interests and create opportunities for Canadian businesses to thrive. Through this collective action, we will ensure local government contracts are awarded to companies supporting Canadian jobs and our Canadian economy.

I invite you to join this critical movement by visiting our campaign website, [Stand4Canada.ca](https://Stand4Canada.ca) where you can learn more about the initiative and sign the pledge to stand with Canada.

We are pleased to share your support for Team Canada on the website, if you email your name and the logo/crest of the city, township, region, county or district you represent to [stand4canada@brampton.ca](mailto:stand4canada@brampton.ca). By signing the pledge, you are taking a meaningful step toward building a more competitive and self-sustaining Canadian economy.

Together, we can remain strong, resilient and prosperous in the face of external challenges. I look forward to your support as we continue to stand for Canada.

Sincerely,



Patrick Brown, Mayor of Brampton

March 12, 2025

VIA EMAIL

The Hon. Doug Ford  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford

**Re: Motion to Request Landlord Tenant Reforms**

---

At its Regular Meeting of Council held on Tuesday, March 4, 2025, the Town of Bradford West Gwillimbury Council approved the following resolution:

Resolution 2025-79  
Moved: Councillor Giordano  
Seconded: Councillor Dykie

WHEREAS Ontario has expanded the accessory dwelling unit (ADU) framework to address the housing supply crisis, which includes the need to balance the interests of both tenants and small-scale landlords;

WHEREAS small-scale landlords may face financial strain when tenants withhold rent in bad faith, and delayed dispute resolution systems can result in undue hardship for landlords, while also affecting tenants' security and well-being;

WHEREAS it is crucial to support the development of legal ADUs and secondary rentals while ensuring tenants' rights are respected and upheld;

WHEREAS proposed reforms could include:

- Accelerating dispute resolution for ADUs and secondary rentals at the Landlord and Tenant Board (LTB) within 30 days, ensuring fairness for both tenants and landlords
- Introducing mediation services to resolve disputes quickly and amicably, reducing reliance on lengthy hearings
- Providing both landlords and tenants with enhanced tools for clear communication, such as standardized rental agreements and better screening practices



- Strengthening protections for tenants against unfair eviction while enforcing stricter penalties for tenants withholding rent in bad faith
- Ensuring law enforcement access to properties only under appropriate circumstances, respecting tenants' rights while supporting landlords in the resolution of unpaid rent issues
- Establishing a hardship relief fund for landlords impacted by unpaid rent, while ensuring tenants are also supported in cases of financial distress
- Offering free or low-cost legal assistance to both landlords and tenants to navigate disputes fairly.

NOW THEREFORE BE IT RESOLVED that the Town of Bradford West Gwillimbury Council requests the provincial government to look at ways to implement these balanced reforms that protect both small-scale landlords and tenants, ensuring fairness in the rental market; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Premier Doug Ford, our local Member of Provincial Parliament, President of the Association of Municipalities of Ontario, Minister of Municipal Affairs and Housing, Attorney General, and all Ontario municipalities to support the creation of balanced protections for both landlords and tenants

CARRIED.

Thank you for your consideration of this request.

Regards,



Tara Reynolds  
Clerk, Town of Bradford West Gwillimbury  
(905) 775-5366 Ext 1104  
[treynolds@townofbwg.com](mailto:treynolds@townofbwg.com)

CC: President of Association of Municipalities of Ontario, Robin Jones - [resolutions@amo.on.ca](mailto:resolutions@amo.on.ca)  
Hon. Paul Calandra, Minister of Municipal Affairs and Housing - [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
Hon. Doug Downey, Attorney General - [attorneygeneral@ontario.ca](mailto:attorneygeneral@ontario.ca)  
All Ontario Municipalities

**REGULAR COUNCIL MEETING**

HELD  
March 11<sup>th</sup>, 2025

**2025-76**

**Moved by** Councillor Trahan

**Seconded by** Councillor Kelly

WHEREAS Canada and the United States have a shared history of friendship, respect and neighbourly relations;

AND WHEREAS Canada is a sovereign nation with a peaceful history of self-governance dating to its Confederation in 1867;

AND WHEREAS the Canadian identity is marked by a deep-rooted pride in its heritage and culture founded by French and British settlement, enriched by Indigenous culture and traditions and by more than a century and a half of multi-cultural immigration;

AND WHEREAS Canada has significant global standing, consistently supporting its allies, including the United States, in global conflicts such as two world wars, and wars in Korea and Afghanistan; and in international coalitions and in being consistently recognized as among the top countries in the world for quality of life;

AND WHEREAS newly elected President Donald Trump has suggested that with the use of economic force such as tariffs, Canada should become the 51st state of the United States;

AND WHEREAS President Trump, has now imposed tariffs on imports from Canada that will have a significant detrimental impact on the economic stability in both countries;

AND WHEREAS federal and provincial leaders are encouraging Canadians to buy Canadian, at the same time as it seeks to remove inter-provincial trade barriers within Canada;

AND WHEREAS municipalities have significant purchasing power through capital and infrastructure programs and can assist in the effort to combat tariffs and support Canadian businesses by their procurement of Canadian products and services;

AND WHEREAS municipalities have traditionally been prevented by trade agreements and legislation from giving preference to the purchase of Canadian products and services;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of East Ferris categorically rejects any efforts by President Trump or any others to undermine the sovereignty of Canada, and we stand united with our provincial and federal leaders for a Canada that remains strong, free, independent, and characterized by peace, order, and good government;



AND FURTHERMORE that Council endorses the federal and provincial call to action to buy Canadian and therefore remove any impediments to municipalities preferring to engage Canadian companies for products and services when appropriate and feasible;

AND FURTHERMORE that Council encourages the provincial and federal governments to remove trade barriers between provinces in support of Canadian businesses;

AND FURTHERMORE that the CAO be directed to prepare a report detailing a temporary purchasing policy that integrates and addresses these concerns;

AND FURTHERMORE that this resolution be forwarded to Prime Minister Justin Trudeau, Ontario Premier Doug Ford, Nipissing-Timiskaming MP Anthony Rota, Nipissing MPP Vic Fedeli, the Association of Municipalities of Ontario, the Rural Ontario Municipal Association, Ontario Good Roads Association, Federation of Northern Ontario Municipalities, the Federation of Canadian Municipalities and all Ontario municipalities.

**Carried Mayor Rochefort**

CERTIFIED to be a true copy of  
Resolution No. 2025-76 passed by the  
Council of the Municipality of East Ferris  
on the 11th day of March, 2025.

Kari Hanselman, Dipl. M.A.  
Clerk