



AGENDA

REGULAR MEETING OF COUNCIL
Monday, June 10th, 2024 at 6:30 PM
IN THE CIVIC CENTRE COUNCIL CHAMBERS

Members of Council and the public may access the meeting, electronically, as follows:

Dial: 1-800-974-5902
Conference ID: 9076440

KINDLY TURN OFF ALL CELL PHONES FOR THE DURATION OF THE MEETING

1. CALL MEETING TO ORDER 6:30 p.m.

INDIGENOUS LAND ACKNOWLEDGEMENT

The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.

We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.

2. APPROVAL OF AGENDA

3. DISCLOSURE OF PECUNIARY INTEREST

4. DELEGATIONS

5. COMMITTEE OF ADJUSTMENT – None

6. CONSENT AGENDA

Items listed under the Consent Agenda are considered routine and will be enacted in one motion. A member of Council may request one or more items to be removed from the Consent Agenda for separate discussion and/or Action.

6.1 Council and Committee Meeting Minutes

6.1.1 Regular Council Meeting Minutes for Monday, May 27, 2024

7. BUSINESS

- 7.1 Asset Management Plan and Policy Updates for Ontario Regulation for Asset Management Planning for Municipal Infrastructure, O.Reg. 588/17.
- 7.2 Asset Retirement Obligations (ARO) Audit under Ontario Regulation 278/05.
- 7.3 Handi-Transit Bus Three (3) Month Pilot Project Report
- 7.4 Accommodation Proposal from Ministry of Natural Resources, Aviation, Forest Fire and Emergency Services
- 7.5 BHFN National Indigenous People's Day
- 7.6 2024 Hospital Foundation Golf Classic Sponsorship

8. ACCOUNTS PAYABLE - None

9. RESOLUTIONS - None

10. CORRESPONDENCE

- A. The Town of Cochrane resolution regarding returning to combining ROMA and Ontario Good Roads Conference dated May 24, 2024.
- B. Municipality of East Ferris resolution regarding calling on Provincial and Federal Governments to implement sustainable infrastructure funding for small rural municipalities dated May 14, 2024.

11. IN CAMERA

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of May 27, 2024.
- 11.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act, Section 239(2)(b)*
 - Human Resources

Matters Arising from In Camera Session

12. CONFIRMATORY BY-LAW

13. ADJOURNMENT

CONSENT AGENDA



REGULAR MEETING OF COUNCIL
MONDAY, MAY 27, 2024 at 6:30 PM
IN THE CIVIC CENTRE COUNCIL CHAMBERS

Attendance:

Council: Mayor Ryan Bignucolo
Deputy Mayor Lisi Bernier
Councillor Cathy Ansara
Councillor Paul Bernier
Councillor Alex Lambruschini

Staff: Judith Meyntz, CAO
Réjean Raymond, Operations Director

Guests: 2

Attendees: 0

1. CALL MEETING TO ORDER

THAT the Council of the Corporation of the Township of Chapleau does hereby call the Regular Council Meeting of Monday, May 27, 2024 to order at 6:30 p.m.

INDIGENOUS LAND ACKNOWLEDGEMENT

The Municipality of Chapleau is situated on the ancestral treaty and title lands of the Anishinabe and Cree peoples in the Treaty 9 area, and recognizes the neighbouring First Nations of Brunswick House, Chapleau Cree, Chapleau Ojibwe, Michipicoten and Missanabi Cree.

We acknowledge the long history of First Nations and Metis People in Ontario and show respect to them today.

2. APPROVAL OF AGENDA

RESOLUTION 08-133:

A. LAMBRUSCHINI - L. BERNIER

WHEREAS the Members of Council have been presented with an Agenda for the Regular Council Meeting of Monday, May 27, 2024;

BE IT RESOLVED THAT the Agenda be adopted as presented.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST**

Mayor Bignucolo requested that any pecuniary interest be declared for the record.

4. **DELEGATIONS: None**

5. **COMMITTEE OF ADJUSTMENT** - None

6. **CONSENT AGENDA**
RESOLUTION 08-134:
P. BERNIER – C. ANSARA

WHEREAS the Council of the Township of Chapleau has reviewed the Consent Agenda consisting of:

- 6.1 Council and Committee Meeting Minutes
 - 6.1.1 Regular Council Meeting Minutes for Monday, May 13, 2024
 - 6.1.2 Minutes of the Regular Library Board Meeting March 20, 2024
 - 6.1.3 Minutes of the Regular Library Board Meeting April 24, 2024

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Chapleau does hereby approve the Regular Council Meeting Minutes for Monday, May 13, 2024 and receive the Regular Library Board Meeting Minutes for March 20, 2024 and April 24, 2024.

Carried.

7. **BUSINESS**
RESOLUTION 08-135:
C. ANSARA – A. LAMBRUSCHINI

- 7.1 HONI Sale Proceeds and collaboration with Asset Management Plan

THAT the Council of the Township of Chapleau are currently in the final stages of closure on the Sale of the Chapleau Public Utilities Corporation to Hydro One Networks Inc. (HONI);

AND THAT the Council of the Township of Chapleau have requested that Staff and the Community work together to prepare a list of items identified by the Township to be recommended for the use of the HONI proceeds;

AND WHEREAS the Township of Chapleau does have a great deal of aging infrastructure being funding by a small population of residents;

THEREFORE, BE IT RESOLVED THAT Council does direct staff to present a plan for the proceeds while working within the framework of the Asset Management Plan and the Asset Retirement Obligations;

Carried.

RESOLUTION 08-136:

A. LAMBRUSCHINI – C. ANSARA

7.2 Extension of Handi Transit Hours to 4:00 pm

WHEREAS the Council of the Township of Chapleau has completed a cost analysis for increasing the operating hours by one hour per day to accommodate the Cedar Grove residents;

THAT the Council of the Township of Chapleau does not see the cost benefit of increasing the operating hours at this time;

AND THAT the Council does not approve this cost increase in expanding the operating hours.

Declined.

RESOLUTION 08-137:

P. BERNIER - A. LAMBRUSCHINI

WHEREAS the Council of the Township of Chapleau has completed a cost analysis for increasing the operating hours by one hour per day to accommodate the Cedar Grove residents;

THAT Council does prepare a report to begin a 3-month pilot project to look at ridership and alternative hours to ensure the bus runs first thing in the morning and up until 3:45 pm.

Carried.

RESOLUTION 08-138:

P. BERNIER – L. BERNIER

7.3 Chapleau Cree First Nation request for Pow Wow Donation

THAT the Council of the Township of Chapleau does hereby approve the request for a donation of \$100.00 towards the Chapleau Cree First Nation Pow Wow.

Carried.

RESOLUTION 08-139:

A. LAMBRUSCHINI – C. ANSARA

7.4 Chapleau Pentecostal Church Letter regarding Town Band Instruments

THAT the Council of the Township of Chapleau does hereby approve the request from the Chapleau Pentecostal Church for loan of the Town Band Instruments.

Carried.

RESOLUTION 08-140:

C. ANSARA – L. BERNIER

7.5 Screen for Life Mobile Cancer Screening – Northeast Superior Mayor’s Group

WHEREAS Council of the Township of Chapleau has been informed that the Thunder Bay Screen for Life Coach, delivering breast, cervical and colon cancer screening services to Chapleau and area clients for many years, will no longer be travelling and providing services to the community in 2024;

WHEREAS Council recognizes and understands the challenges faced by women in Chapleau, Wawa, White River, Dubreuilville and Indigenous communities in the region to access mammogram, cervical (PAPs) and colorectal cancer screening test services and desires to bring awareness to this matter to ensure proactive and necessary cancer screening care is accessible, affordable and available to all persons in the Province of Ontario including Northeastern Ontario and communities in the Chapleau Region;

WHEREAS in 2022, 170 persons from Chapleau, White River and Wawa are estimated to have used the Mobile Coach to obtain Mammograms and in 2023 that number increased to approximately 205, broken down as follows;

	2022	2023
Chapleau	65	40
Wawa	70	125
White River	35	40

WHEREAS Council understands that a Mobile Cancer Screening Coach has been funded in Northeastern Ontario, with planning and engagement to begin in the Northeast Region in 2024 to operationalize the screening coach but desires to ensure necessary supports are provided to clients in the area who are unable to travel on their own to attend cancer screening clinics and appointments outside their community over the next few years and until the Mobile Coach becomes operational and delivers cancer screening services to Chapleau and surrounding communities;

BE IT RESOLVED THAT Council of the Township of Chapleau requests that the Ministry of Health and Ontario Health, together with its partners provide and fund a pop-up cancer screening clinic in Chapleau to provide necessary testing services for anyone eligible for breast, cervical and colorectal cancer screening until such time that the Northeast Mobile Cancer Screening Coach travels regularly to the community of Chapleau and surrounding areas.

FURTHER, THAT THIS RESOLUTION to be sent to the Ontario Minister of Health, Ontario Health (SSM), North East Regional Cancer Program (Sudbury), M.P.P. Michael Mantha, FONOM, Council White River, Council Dubreuilville, Council Hornepayne and Council Wawa, Chapleau Health Services CEO, Dawn Morissette, Algoma Public Health, Health Sciences North, and Sault Area Hospital.

Carried.

RESOLUTION 08-141:

A. LAMBRUSCHINI – C. ANSARA

- 7.6 Kirkland Lake news article regarding the expiring Northern Ontario Resource Development Support (NORDS) fund

THAT the Council of the Township of Chapleau does hereby request Staff prepare a letter to the Honourable Minister George Pirie, Minister of Mines regarding our disappointment of Chapleau being left out of the NORDS funding.

Carried.

RESOLUTION 08-142:

P. BERNIER – L. BERNIER

- 7.7 Manitoulin-Sudbury District Services Board 1st Quarter Financial Report and 1st Quarter CAO's Report

THAT the Council of the Township of Chapleau does hereby receive the Manitoulin-Sudbury District Services Board 1st Quarter Financial Report and 1st Quarter CAO's Report for information.

Carried.

- 7.8 Studying Biomass Generated District Heating in Seven Municipal Buildings in the Township of Chapleau approval for funding.

- 7.9 Update on Tax Areas and Next Steps

8. ACCOUNTS PAYABLE

RESOLUTION 08-143:

P. BERNIER – A. LAMBRUSCHINI

THAT the Council of the Corporation of the Township of Chapleau does hereby receive for information the Accounts Payable listing in the amount of \$212,803.11 for the period ending May 23, 2024.

Carried.

9. RESOLUTIONS: None

10. CORRESPONDENCE:

RESOLUTION 08-144:

L. BERNIER – P. BERNIER

- A. Inspection of the 2024 – 2025 Annual Work Schedule for Pineland Forest.
B. East Ferris Municipality resolution regarding calling on the government to implement infrastructure funding for small rural municipalities dated May 14, 2024.

- C. Township of Georgian Bay resolution regarding support for funding of capital asset management plans for small rural municipalities dated May 13, 2024.
- D. Solicitor General's office letter regarding the development of the OPP Detachment Board dated May 15, 2024.

THAT the Council of the Township of Chapleau receives the Correspondence from the May 27th, 2024 Council Agenda with the following extracted for discussion:

None

Carried.

11. IN CAMERA

RESOLUTION 08-145:

A. LAMBRUSCHINI – C. ANSARA

Adjourn to In Camera Session

THAT the Corporation of the Council of the Township of Chapleau move into In Camera Session on Monday, May 27, 2024 at 6:51 p.m. for the following matters:

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of May 13, 2024.
- 11.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act, Section 239(2)(b)*
 - Human Resources (2 Items)

Carried.

Reconvene to Regular Meeting

RESOLUTION 08-146:

P. BERNIER – C. ANSARA

THAT this meeting be reconvened to a Regular Meeting at 7:18 p.m.

Carried.

Matters Arising from In Camera Session

RESOLUTION 08-147:

L. BERNIER – C. ANSARA

- 11.1 In Camera Session Meeting Minutes for the Regular Council Meeting of May 13, 2024.

THAT the Council of the Township of Chapleau does hereby approve the In-Camera Minutes for May 13, 2024 as presented.

Carried.

RESOLUTION 08-148:
P. BERNIER – A. LAMBRUSCHINI

11.2 Personal matters about an identifiable individual, including municipal or local board employees, pursuant to *Ontario Municipal Act, Section 239(2)(b)*

THAT the Council of the Township of Chapleau does hereby approve the exception of the purchase of cemetery plots beyond one plot as described in By-law Number 2022-07 for this single exception only;

AND THAT Council will ask staff to move forward on the creation of the new Cemetery By-law to deal with pre-purchasing of cemetery plots as well as other matters required to update the by-law.

Carried.

12. CONFIRMATORY BY-LAW

RESOLUTION 08-149:
L. BERNIER – P. BERNIER

THAT By-law No. 2024-20, being a confirmatory by-law for the Regular Council Meeting of Monday, May 27, 2024 be given a First, Second, Third and final reading and is passed as of this date.

Carried.

13. ADJOURNMENT

RESOLUTION 08-150:
C. ANSARA – A. LAMBRUSCHINI

WHEREAS the business of the Meeting has concluded:

NOW THEREFORE BE IT RESOLVED THAT this meeting be adjourned at 7:23 p.m. until the Regular Council meeting of Monday, May 27, 2024 at 6:30 p.m. or the call of the Chair.

Carried.

Ryan Bignucolo Mayor

Judith Meyntz CAO

BUSINESS



Township of Chapleau

Asset Management Plan and Policy Updates

KPMG Proposal

March 19, 2024

Updated May 23, 2024



KPMG LLP	Telephone	416-777-8500
Bay Adelaide Centre	Fax	416-777-8818
333 Bay Street, Suite 4600	Internet	www.kpmg.ca
Toronto, ON M5H 2S5		
Canada		

May 23, 2024

Les Jones, Treasurer
Township of Chapleau
20 Pine Street West, PO Box 129
Chapleau, ON P0M 1K0
jonesl@chapleau.ca

Re: Township of Chapleau: Asset Management Plans and Policy Updates

Dear Mr. Jones,

On behalf of KPMG LLP (KPMG), we are pleased to submit our proposal to the Township of Chapleau for Asset Management Plans and Policy Updates. In submitting this proposal, we would like to highlight our Team, its experience and qualifications, and our approach to delivering value for your organization.

KPMG is the leader in driving municipal impact across Canada. We are an ideal partner to support Chapleau in updating your asset management documents:

- **We understand you and your context.** KPMG has a successful working relationship with the Township of Chapleau. We have read and discussed your existing plans, and we understand the challenges you face. We share your concern for keeping public infrastructure safely in service while keeping costs manageable over the long term. Through this shared experience and alignment, we will get started with a solid basis of understanding and drive efficiency and value throughout the completion of this work.
- **We see the ‘big picture.’** KPMG understands Ontario municipalities and their challenges in maturing asset management programs. Infrastructure is a core element of delivering quality of life to Ontario residents and supporting regional economic growth. We understand the need to be practical, efficient, and deliver value for taxpayer dollars. We put this thinking at the centre of everything we do, delivering asset management solutions that link action and investment to achieve targeted outcomes for communities.
- **We don’t just understand leading practice, we shape it.** We have a long history of working with industry to advance the state of asset management across Canada and globally. Our work with the Federation of Canadian Municipalities, Municipal Finance Officers Association, and the Institute of Asset Management, and other industry groups has been instrumental in advancing sustainable asset management concepts – from policy & strategy development to data and software system advances, to building and maturing asset management teams, and Asset Management system continuous improvement.
- **We bring the sharp focus, credibility, and professionalism that you expect from KPMG.** Our team is comprised of seasoned professionals who are experienced in working with municipalities of all sizes, and with the business and technical aspects of municipal infrastructure asset management. We are easy to work with and understand how to engage your team and your stakeholders to build buy-in and support, how to bring best practice to the table, and how to deliver effective solutions and results for our clients.

Thank you for the opportunity to submit our quotation. Should you require additional information in the interim, please do not hesitate to contact me directly.

Yours Sincerely,

Leah Carson
Partner, Global Infrastructure Advisory
613-212-3616 | lcarson@kpmg.ca

Requirements and Corporate Profile

OUR UNDERSTANDING OF YOUR REQUIREMENTS

The Township of Chapleau is a unique community, with a diverse set of municipal infrastructure including linear infrastructure, buildings and equipment. The Township needs sound practices and tools to manage those infrastructure assets, to maintain existing assets while planning for responsive, efficient local government operations to support long-term, sustainable service delivery.

The Township published its Asset Management Plan (AMP) in 2018 and affirmed a commitment to asset management through its Asset Management Policy (AM Policy) in 2019. The Ontario Regulation for Asset Management Planning for Municipal Infrastructure, O.Reg 588/17, requires municipalities to engage in forward planning for asset capital investment needs. Starting from July 1, 2024, municipalities are required to define current Levels of Service and Lifecycle Activities for all assets, both core and non-core.

To meet the coming requirements, the Township would benefit from support in updating its Asset Management Policy and renew its Asset Management Plan, in alignment with Ontario Regulation 588/17. This work builds upon previous work completed by the Township, including existing asset and asset management knowledge, to ensure a complete understanding of context, cost-effective delivery, and effective use of Township time and resources.

The proposed scope of work is needed to ensure that asset classes are addressed with appropriate Levels of Service, planned Lifecycle Activities, and Financial Plans. The Township requires guidance on the implications of this regulatory change and information to support decisions on how best to manage trade-offs between services, risks, and costs going forward. In all, the Township needs to plan for the assets that require investment through an asset management plan, to identify sustainable, efficient actions that will aid in maintaining municipal services for the next 10 years.

OUR CORPORATE PROFILE

KPMG LLP is an Ontario limited liability partnership and a member firm of the KPMG global organization of independent member firms affiliated with KPMG International Limited, a private English company limited by guarantee. KPMG is a global network of professional firms providing Audit, Tax, and Advisory services. The KPMG brand is internationally recognized for its values, approach to service delivery and commitment to quality. Because all member firms share the same high standards, clients know what to expect from us wherever they operate in the world.

As part of our Global Infrastructure Advisory, KPMG's Infrastructure Asset and Operations Management (A&O) practice helps asset-intensive public and private sector organizations make informed and effective plans and decisions, align capital and operations spending with goals and priorities, and manage the trade-offs between service, risk, and cost over the asset lifecycle. We understand infrastructure, how it connects to and enables your operations, and how to optimize investment and maximize its value and role in service delivery and value creation. Our experience spans industries and geographies, allowing us to bring unique perspective, knowledge, and insight to your infrastructure related challenges.

KPMG is active in the development and promotion of leading asset management practices locally, across Canada and around the globe. We leverage our understanding and proficiency with leading practices, including ISO 55000 and the International Infrastructure Management Manual, as well as locally developed and promoted practices and tools, to advance your asset management program and achieve your strategic objectives and service delivery goals.

Project Approach and Timeline

KPMG'S ASSET MANAGEMENT PLANNING METHODOLOGY

KPMG employs a proven approach to asset management planning that aligns assets, strategies and investment with organizational and community goals and is fully aligned with Ontario regulation for Asset Management Planning O.Reg.588/17. Working closely with Township management and staff, we develop and deploy inventory and performance data with targeted interviews to establish information on your asset base, its condition and risks, and its relationship to service delivery. Combining this information with service goals and requirements allows us to identify and set priorities for asset lifecycle management, to develop investment strategies and assess their impact on long-term asset risk and portfolio health. The steps below present our methodology for development of compliant asset management plans.

Task 0: Project Initiation and Project Management

KPMG will facilitate a kick-off meeting to confirm the scope, establish expectations, and validate our approach with your Project team. This meeting will also serve to confirm project deliverables, confirm timelines, and set expectations for the level of involvement of Chapleau staff during the engagement. We will also establish bi-weekly project status meetings with your Treasurer or Project Manager to review project progress, plan next steps, and attend to issues as they arise.

As part of this task, we will finalize any required changes to this project workplan and deliver a plan for internal stakeholder engagements required to complete this scope of work. The Stakeholder Engagement Plan will identify the individuals and tentative dates for interviews, workshops, and feedback on draft materials to support timely and informed project delivery.

Task 1: Policy Update

The Policy Update will begin with a **Policy Review and O.Reg 588/17 Policy Gap Assessment** using KPMG's internal gap assessment tool customized to Ontario requirements. As gaps and other areas for improvement have been identified, KPMG will identify potential solutions to them with references to leading practices. This will be used to inform **internal consultations**, including a consultation meeting with stakeholders from staff and council. The internal consultations will help to identify guiding principles, such as prioritizing asset lifecycle value, sustainability, or other AM objectives.

The consultation outcomes will be used to produce **Draft Updates to the Asset Management Policy**, first for circulation and approval by the Township's Project Team, and then for wider review. Any additional comments or concerns will be addressed during the **Municipal Review and Updates to Asset Management Policy**. Finally, KPMG will present a set of agreed updates to be applied and adopted by Council, which can happen together with the AM Plan as part of Task 4.

DELIVERABLES:

- Policy Gap Assessment and Leading Practices Reference Document
- Draft AM Policy Update: Scope and Recommendations Document
- Final AM Policy Update Document

Task 2: Asset Management Plan Update for Core Assets

The AMP Update for Core Assets begins with an **Asset Management Data and Systems Review** covering your current AMP, your most recent TCA data, relevant asset condition information, and applicable municipal policies. The review will consolidate data in a usable format to input into the 2024 AMP, using existing KPMG tools. It will also include discussions with your team to identify specific needs to be addressed in the 2024 update, beyond updating to the facts and figures in your 2018 AMP. KPMG will identify information that is required from Chapleau staff, as well as the Township's consultants and engineers if required, with reasonable deadlines to provide that information.

This will lead into a thorough **Update to Core AMP Sections using Current Township Data**. Updates will address the **Levels of Service** metrics, so that Chapleau's AMP includes those LOS metrics provided by the Province. KPMG will work collaboratively with your staff to organize data and address gaps to comply with the requirements in the regulation.

KPMG will then work with Chapleau staff to develop the **10-year Lifecycle Activities using Township Capital Plan documents**. The Lifecycle Activity Plan will be confirmed in discussion with Township staff and strive to align with the Township's updated AM Policy. The results of these efforts will be compiled and shared with you, to go through a process to **Review and Finalize Changes to the Core AMP Document**.

DELIVERABLES:

- Draft AM Plan for Core Assets
- Final AM Plan for Core Assets

Task 3: Asset Management Plan Development for Non-Core Assets

The development of the AMP for non-core assets will start with the **Identification of Non-Core Asset Classes and a Review of Available Data**. A short-list of **Proposed Levels of Service** will be prepared to identify those Levels of Service for select asset areas to support sustainable and effective service delivery. This Task will support an Internal Stakeholder Discussion on Non-Core LOS Metrics and Data Availability, to select those metrics most relevant to Chapleau's operational teams and management decisions. Once KPMG and Chapleau are confident that the AMP is measuring the right LOS using the right data, KPMG will assist Chapleau staff to **Finalize LOS Metrics and Update the Current State of Non-Core Assets**, to be included in the AMP as the current state of service delivery for these assets in the community.

We will discuss with staff how LOS impact Lifecycle Activity Planning and how Long-Term Financial Planning will change when Levels of Service change. KPMG will then use information from the non-core LOS to host a **Stakeholder Workshop on Non-Core Asset 10-Year Lifecycle Activity Needs**, to develop asset investment and management strategies for each asset class. This will support us to **Develop Non-Core Asset Lifecycle Activities** using cost estimates to be provided by Chapleau in discussion with KPMG. The lifecycle activities to meet LOS will be tested with municipal stakeholders for their suitability as a 10-year management plan for their respective areas of responsibility. Once approved, the proposed LOS and Lifecycle Management Strategies for non-core assets will be incorporated into a complete AMP that addresses O.Reg 588/17 requirements, to be submitted for review by the Township.

DELIVERABLES:

- Non-Core LOS Metrics and LOS Performance
- Draft Non-Core AMP including asset condition and lifecycle costing
- Final AM Plan for Non-Core Assets

Task 4: Finalizing the 2024 AMP

The final task for this project begins with the Township's **Review of the draft 2024 Asset Management Plan**, following submission of a complete draft of the plan in Task 3. We will discuss any changes with the Township and incorporate **updates** as required, so that the plan reflects the municipality's intentions for their asset management over the coming years. KPMG will then complete a **Regulatory Compliance Review** to confirm that the AMP and AM Policy conform to the 2024 O.Reg 588/17 requirements, and we will **Prepare a Final Presentation** for delivery to Council. The **Presentation of AM Plan and Policy to Council for Endorsement** will mark the final task for this engagement.

DELIVERABLES:

- Final Asset Management Plan document meeting O. Reg 588/17 requirements for 2024
- Council Presentation

SCHEDULE

The following table outlines the anticipated project schedule and key deliverable submission dates. Key timeline-related risks include internal engagement with Chapleau stakeholders. We will strive to have documentation complete for a Council Presentation to be scheduled in **September 2024**, for Council adoption of the Asset Management Plan and Policy.

Note that this timeline results in the Asset Management Plan being adopted by Council after the deadline of July 1, 2024 for this work to be complete within O.Reg 588/17.

Chapleau - Asset Management Updates for 2024 Compliance	Jun				Jul				Aug				Sep				
	3	10	17	24	1	8	15	22	29	5	12	19	26	2	9	16	23
0 Project Initiation / Project Management																	
0.1 Project Initiation Meeting	█																
0.2 Project Progress Meetings			█		█		█		█		█		█		█		█
0.3 Finalize / Refine the Project Workplan	█	█															
0.4 Finalizing Internal Stakeholder Engagement Plan	█	█															
1 Asset Management Policy Update																	
1.1 Policy Review and O.Reg 588/17 Policy Gap Assessment	█	█															
1.2 Town Stakeholder and Council Consultation on Current Policy and Objectives		█	█														
1.3 Draft Updates to Asset Management Policy			█	█	█	█	█										
1.4 Municipal Review and Final Updates to Asset Management Policy							█	█									
2 Core Asset Management Plan Update																	
2.1 Asset Management Plan Review and O.Reg 588/17 Gap Assessment	█	█															
2.2 Update to Core AMP Sections using Current Town Data		█	█	█													
2.3 Updates to Core Levels of Service using LOS Criteria from O.Reg 588/17			█	█	█	█											
2.4 Updates to Lifecycle Activities using Town Capital Plan documents						█	█										
2.5 Review and Finalize Updates to Core AMP Document							█	█	█								
3 Non-Core AMP Development																	
3.1 Identification of Non-Core Asset Classes and Review Available Data			█	█													
3.2 Identification / Short-List of Non-Core LOS Metrics				█	█												
3.3 Internal Stakeholder Discussion on Non-Core LOS Metrics and Data Availability					█	█											
3.4 Finalize LOS Metrics and Update Current State of Non-Core Assets						█	█	█									
3.5 Stakeholder Workshop on Non-Core Asset 10-Year Lifecycle Activity Needs							█	█	█								
3.6 Develop Non-Core Asset Lifecycle Activities								█	█	█							
3.7 Financial Documentation Review									█	█	█						
3.8 Development of Financial Strategies with Long-Term Funding Options										█	█						
3.9 Preparing and Submitting Draft 2024 Asset Management Plan for Review											█	█					
4 Finalizing the 2024 AMP																	
4.1 Review and Updates to 2024 Asset Management Plan															█	█	
4.2 Regulatory Compliance Review and Preparing Final Presentation																█	█
4.3 Presentation of AM Plan and Policy to Council for Endorsement																	█

Project Team, Effort and Fees

PROJECT TEAM PROFILE

KPMG has selected a team of experienced personnel that understand municipalities, the decisions they face, and the leading practices for asset management in Ontario. Profiles of key team members are offered below.



Leah Carson

Lead Partner | 613-845-1828 | lcarson@kpmg.ca

Role: As Engagement Partner, Leah will oversee the KPMG team, be a key contact with Chapleau for project requirements, contract management, deliverables oversight, and issues management. In addition to taking responsibility for deliverables, she will provide insight and direction on municipal asset management for Chapleau and the project team.

Why chosen: Leah is a Partner and leads KPMG's Global Infrastructure Advisory and ESG groups based in Ottawa and Hamilton. Leah advises clients on their infrastructure strategy, on early project development, and in portfolio and asset management. Leah has 20 years of experience in advising public sector clients in the infrastructure industry with a focus on sustainability and climate change. Leah holds a Master's of Urban Planning, a Master's of Applied Science, and an MBA.



Ross Homeniuk

Second Partner | 204-957-2284 | rhomeniuk@kpmg.ca

Role: As Second Partner, Ross will review key deliverables to conform with Asset Management leading practice and the requirements under Ontario's regulation.

Why chosen: Ross has nearly 30 years of wide ranging Canadian and international experience in infrastructure and real estate AM improvement. Work has included operational policy and strategy development, management program planning and implementation, organizational strengthening and process improvement, data and technology enablement, and the application of sustainability principles, levels of service, risk, and lifecycle action to extend asset life, strengthen resiliency and enhance service delivery. Ross has worked extensively in advancing the asset management functions of many Governments and public agencies.



Benjamin Koczowski

Project Delivery Lead | 613-845-1828 | bkoczowski@kpmg.ca

Role: As the Project Delivery Lead, Benjamin will be responsible for the day-to-day tasks to support the delivery of each project deliverable. He will work closely with Leah to ensure the work quality meets your requirements. Benjamin will lead the development of all stakeholder engagement materials and coordinate engagement sessions. He will ensure that each project deliverable aligns with leading asset management practice and meets 2024 content requirements under O.Reg. 588/17.

Why chosen: Benjamin is a Manager with KPMG's Global Infrastructure Advisory, in the Asset Management and Operations practice. Based in Ottawa, he brings a decade of experience supporting municipalities and partners to improve asset decision-making, develop competencies, and prepare for climate risks through effective analysis, planning, and management of core public infrastructure. He recent work has helped municipalities in Ontario meet their O.Reg. 588/17 requirements.



Gautham A

Senior Consultant | gauthama@kpmg.com

Role: Gautham will support Benjamin with organizing and leveraging municipal data, applying his expertise to address specific asset management data management and interpretation tasks.

Why Chosen: Gautham has over 9 years of experience in the management of capital projects across various stages of the project lifecycle. He has worked closely with clients in Canada and internationally, supporting them in establishing and running Program & Project Management Offices, developing project management frameworks, contract administration, and developing comprehensive approaches to municipal asset management.



Lena Hobohm

Consultant | lhobohm@kpmg.ca

Role: Lena will support Leah and Benjamin with key components of the AM Policy and Plan development. Lena will also support coordination efforts, participate in team discussions, and foster effective communication to ensure the successful execution of the project.

Why Chosen: Lena is a consultant in the ESG practice of KPMG's Global Infrastructure Advisory, with a background in Business Management and Sustainable Development. Lena brings experience in conducting research in the fields of sustainability and climate change with a focus on infrastructure, as well as strong skills in modelling, data analysis, and strategy development.



Luca Bonifacio-Proietto

Consultant | lbbonifacio-proietto@kpmg.ca

Role: Luca will support Leah and Benjamin with the development of customized solutions and strategies, leveraging his expertise to address specific asset management needs. Luca will also support coordination efforts, participate in team discussions, and foster effective communication to ensure the successful execution of the project.

Why Chosen: Luca is a consultant with the Global Infrastructure Practice at KPMG. He holds a Bachelor of Sciences from Queen's University and a Master of Global Affairs from the University of Toronto. He has worked on projects for Canadian municipal governments and stakeholders related to economic development, strategic planning, and asset management.



Sarah Alexander

Consultant | sarahalexander1@kpmg.com

Role: Sarah will complete core tasks related to AMP reporting, including consolidating data and identifying key trends for reporting and analysis. Sarah will be available to provide additional team capacity as needed among the tasks to support the successful execution of the AMP.

Why Chosen: Sarah an Associate Consultant with KPMG's Global Infrastructure team. She joined the firm in July 2023 and has two years of experience working in infrastructure planning and management and one year in architecture. She has worked on research, strategy and transaction projects for public sector clients. She has undertaken market assessment, project feasibility and growth strategy development in various sectors including social and transport infrastructure.

TEAM COMMITMENT AND LEVEL OF EFFORT

The following table provides a task breakdown for each project team member related to all project tasks, including estimated project time (in hours) per person for each task.

Task	Team Members Leah Carson and Ross Homeniuk	Benjamin Koczwarski	Lena Hobohm and Sarah Alexander	Total Time in Hours
Task 0: Project Management	7	16	10	33
Task 1: Policy Update	4	12	24	40
Task 2: AMP Update	6	28	74	108
Task 3: Non-Core Assets	10	32	70	112
Task 4: Final AMP	5	10	20	35
Hours	32	98	198	328

FEE PROPOSAL

The following table provides a summary of our fees for completion of the tasks identified in this proposal. The fees listed below are subject to applicable taxes and a 7% technology fee, which covers administrative and related disbursements. We aim to provide value to the municipality in completing this engagement, and the Fees shown below represent a discount from our standard rates. We welcome discussion on this fee structure with you.

Task	Fee
Task 0: Project Management	\$7,000
Task 1: Policy Update	\$8,000
Task 2: AMP Update	\$23,000
Task 3: Non-Core Assets	\$24,500
Task 4: Final AMP	\$7,000
Sub-Total	\$69,500



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May 9, 2024

Township of Chapleau
20 Pine Street West, P.O. Box 129
Chapleau, Ontario P0M 1K0

E-mail: jonesl@chapleau.ca

Attention: Les Jones
Treasurer

Re: Proposal for Asset Retirement Obligations Audit and Costing
Various Locations, Township of Chapleau, Ontario
Pinchin File: 342139

Pinchin Ltd. (Pinchin) is pleased to submit the following proposal to the Township of Chapleau (Client) to complete auditing and costing for hazardous materials abatement and environmental engineering/decommissioning services as outlined in the PS3280 Asset Retirement Obligations (ARO) for the properties (Sites) identified in Section 1.0 below.

This proposal outlines two different options that can be utilized to complete this cost estimate: ARO costing based on a desktop review, or ARO costing based on site assessments.

NOTE: Pinchin recommends that the Client consider conducting hazardous building materials assessments for the portfolio of buildings to ensure compliance with Ontario regulations and to more accurately estimate abatement liability and ARO estimates. The requirement to identify and manage hazardous building materials, specifically asbestos, is regulated under Ontario Regulation 278/05.

1.0 BACKGROUND AND OBJECTIVE

Based on our recent correspondence, it is Pinchin's understanding that The Township of Chapleau requires the preparation of cost estimates for hazardous materials abatement and environmental engineering/decommissioning services in support of PS3280 ARO Audit and Costing for properties under the ownership of the Client.

Pinchin understands that the following properties are required to be reviewed in relation to the ARO:

Site / Type	Address / Site	Year of Construction	Size (sq. footage)
Civic Centre / Firehall / Library Pavilion	20 Pine Street West, Chapleau	1977 1996	30,914 312
Road Maintenance (Transportation Services)	1 Martel Road, Chapleau	1980	6,520
Animal Shelter	Martel Road, Chapleau	1993	2,668



Site / Type	Address / Site	Year of Construction	Size (sq. footage)
Airport Terminal	Highway 101 East, Chapleau	1973	1,377
Airport Garage		1985	2,388
Arena / Community Centre	4 Maple Street, Chapleau	1978	49,779
Water Treatment Plant	Water Plant Road, Chapleau	1976	5,984
Pump House	Monk Street, Chapleau	1910	1,916
Wastewater Pumping Stations	Dufferin Street, Chapleau	1985	393
	Lisgar Street, Chapleau	1999	392
	Riverside Drive, Chapleau	1984	450
Wastewater Treatment Plant	Riverside Drive, Chapleau	1985	992
Landfill Attendant Shelter	Highway 129, Chapleau	1999	101
Landfill Storage		1999	441
Landfill Garage		2004	1,076
Museum	Highway 129, Chapleau	1967	1,538
Cemetery Vault	Highway 129, Chapleau	1988	700
Cemetery Chapel		1936	355

2.0 SCOPE OF WORK OPTIONS

2.1 Option 1 – ARO Costing based on Desktop Review

Pinchin will utilize costing from the ARO Costing Model 1 and Model 2 documents developed by the Office of the Auditor General of Ontario. Pinchin's budget estimate will be limited to a desktop review of available hazardous materials and environmental liability information provided by the Client.

Pinchin will complete the ARO Costing Model 1 with all known asbestos-containing materials outlined in previous reports as available and provided by the Client. Pinchin understands that existing information with respect to hazardous building materials is limited for the above noted properties, so where sufficient information is not available, Pinchin will utilize the ARO Costing Model 2 estimates. The ARO Costing Model 2 relies solely on the building use, year of construction and gross area to determine an estimated cost for abatement of hazardous building materials.

Pinchin will rely on information provided by the Client as it pertains to potential environmental liabilities, including the quantity and locations of fuel storage tanks, monitoring wells, drinking water wells and septic systems. A limited historical review of available online information will also be conducted (e.g., Ontario Wells Records database). Provided information will be used to establish the potential liabilities in support of ARO accounting, calculated using the ARO Costing Model 1.



2.2 Option 2 – ARO Costing based on Site Assessments

Pinchin will utilize costing from the ARO Costing Model 1 documents to prepare cost estimates using the findings obtained from the site assessments. As described below, the hazardous building materials assessments will provide an inventory of known asbestos-containing materials (ACMs) and other hazardous materials present on-site. This valuable information will be used to provide a more accurate ARO Cost Estimate for the abatement of hazardous materials and can be used for management of these hazardous building materials throughout the building lifespan.

2.2.1 Hazardous Building Materials Assessment

The Hazardous Building Materials Assessment (HBMA) scope of work and the associated fees are based on the assessment of the above noted properties and their associated buildings, as defined by the Client.

The objective of the assessments is to identify specified hazardous building materials, evaluate their condition and develop high-level budget estimates for hazardous materials asset retirement obligations.

The results of the assessments are not intended for construction, renovation, demolition, or project tendering purposes, but may be used to develop corrective action plans as required for the purposes of long-term management.

The assessed area will consist of all parts of the buildings, including exterior cladding. Review of the roof systems will consist of visual assessment only.

The assessment will establish the type of Hazardous Building Materials, locations and approximate quantity incorporated in the structure and its finishes. For the purpose of this proposal, Hazardous Building Materials are defined as follows:

- Asbestos
- Lead
- Mercury
- Silica (free crystalline silica)
- Polychlorinated Biphenyls (PCB's)
- Mould and Water Damage

The following Ontario Designated Substances are not typically found in building materials in a composition/state that is hazardous and will not be included in the assessment. Should the Client have any information regarding the use of these materials in processes, it should be reported to Pinchin prior to the start of the assessment:

- Arsenic



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- Acrylonitrile
- Benzene
- Coke oven emissions
- Ethylene oxide
- Isocyanates
- Vinyl chloride (vinyl chloride monomer, not PVC)

The Hazardous Building Materials assessment excludes the following:

- Articles belonging to the owner, tenant or occupant (e.g. stored items, furniture, appliances, etc.);
- Underground materials or equipment (e.g. vessels, drums, underground storage tanks, pipes, etc.);
- Building envelope, structural components, inaccessible, or concealed materials or other items where sampling may cause consequential damage to the property;
- Energized systems (e.g. internal boiler components, elevators, mechanical or electrical components);
- Controlled products (e.g. stored chemicals, operational or process-related substances); and
- Settled dust, spills, or residual contamination from prior spills.

2.2.2 HBMA Methodology

A room-by-room assessment (rooms, corridors, service areas, exterior, etc.) will be conducted to identify the hazardous building materials as defined in the scope.

The assessment will be limited to non-intrusive testing. Concealed spaces such as those above solid ceilings and within shafts and pipe chases will be accessed via existing access panels only. Destructive testing of flooring will be conducted (under carpets or multiple layers of flooring) as permitted by the current building use. Demolition of walls, solid ceilings, structural items, interior finishes, or exterior building finishes to determine the presence of concealed materials will not be conducted. Limited sampling of select exterior building finishes will be conducted. Sampling of roofing materials will not be conducted and will be reviewed by visual assessment only.

Limited demolition of masonry block walls (core holes) will be conducted to investigate for loose fill vermiculite insulation. The core holes are temporarily patched with a suitable product (e.g. caulking).

Materials which will not be sampled due to limited accessibility, or to prevent damage to a building finish, or system based on current building occupancy/usage will be presumed to contain hazardous materials



until sampled and laboratory analysis indicates otherwise. To provide a cost estimate, a percentage of these presumed hazardous building materials will be included in the budget estimate based on professional judgement and the probability of the material being asbestos-containing based on historical use and knowledge of the material.

All samples collected will be analyzed by accredited laboratories using the following test methods:

Material	Test Method
Asbestos*	EPA/600/R-93/116, Polarized Light Microscopy
Lead in Paint	EPA Method No. 3050B/Method No. 7420 (Flame Atomic Absorption)
Lead (solid products and glazing on ceramics)	Not tested, visual assessment
Silica	Not tested, visual assessment
Mercury	Not tested, visual assessment
PCBs in Caulking	EPA 3550C/8082A
PCBs in Light Ballasts and Transformers	Not tested, visual assessment
Mould	Not tested, visual assessment
Ozone Depleting Substances	Not tested, visual assessment

* Samples of materials will be collected at a rate that is in compliance with the requirements of applicable regulations and guidelines. Sampling of certain building materials may not be conducted after specific construction or installation dates based on end of use dates, phase-outs, and Pinchin's experience. These materials will be assumed to be non-asbestos. In some cases, manufactured products such as asbestos cement pipe will be visually identified without sample confirmation.

2.2.3 Environmental Decommissioning Assessment

Pinchin will conduct a limited site review for potential environmental liabilities, including the quantity and locations of fuel storage tanks, monitoring wells, drinking water wells, septic systems, and fire water holding tanks. Pinchin will only conduct the limited visual review of the site conditions for the purpose of ARO reporting and will rely on information reported by Client representatives to aid in identifying the environmental assets. A limited historical review of available online information will also be conducted (e.g., Ontario Wells Records database).

The limited site review shall not be considered a Phase I Environmental Site Assessment and will not be conducted to meet Ontario Regulation 153/04 nor CSA "Phase I Environmental Site Assessment" (CSA document Z768-01). A historical review of land use and adjacent property use will not be conducted.



Observations and information from the site reviews will be included in the ARO Budget Estimate Letter; a separate report summarizing environmental liabilities is not included.

3.0 REPORTING

3.1 ARO Budget Estimate Letter

Information obtained from either the desktop review of Client-provided information (Option 1) or site assessments (Option 2) will be used to develop a high-level Budget Estimate Letter for hazardous materials removal and environmental engineering/decommissioning services for the above-noted Sites as outlined in the PS3280 Asset Retirement Obligations (ARO) models.

The high-level budget estimates will be prepared for the ultimate removal of known and suspect asbestos-containing materials (ACMs), lead based paints (LBPs), PCB and mercury which are required to be reported as a potential liability at the end of the building service life (i.e., demolition). Pinchin will rely on the ARO Costing Model 1 & 2 for estimation of hazardous materials abatement. The estimate will also include the decommissioning of known environmental liabilities (fuel storage tanks, monitoring wells, drinking water wells and septic systems) utilizing the ARO Costing Model 1.

A summary letter report outlining the cost per site and total portfolio ARO estimates will be issued.

We will email a PDF copy of the deliverable.

Note: If Option 2 is selected, the ARO Budget Estimate Letter will not be prepared until HBMA reports have been issued.

3.2 Hazardous Building Materials Assessment

Should Option 2 be selected, a total of twelve HBMA reports will be prepared (one for each assessed property/site or group of similar properties); we will email a PDF copy of each report.

HBMA Reports will detail the findings of the assessment and any relevant recommendations. Drawings, photographs, laboratory analytical certificates and HMIS data will be included as appendices.

4.0 SCHEDULE

4.1 Option 1 – ARO Costing Based on Desktop Review

The ARO Costing and Summary Letter will be provided approximately 15 business days upon receipt of all required information (i.e., year of construction, gross area, existing hazmat information, environmental liabilities, etc.).



4.2 Option 2 – ARO Costing Based on Site Assessments

The following project schedule is proposed:

- Initiate work immediately upon receipt of written authorization to proceed from the Client;
- Field work is expected to take place over two contiguous weeks;
- HBMA reports will be issued within approximately 30 working days from receipt of analytical results; and
- The ARO Budget Estimate Summary Letter will be issued approximately 10 working days from submission of HBMA reports.

It is noted that all field and reporting work is to be performed during normal working hours. Premium time (weekend and nights is not included).

5.0 LUMP SUM COST AND LIMITATIONS

The proposed Scope of Work is offered subject to the Terms and Conditions given in the attached Authorization to Proceed, Limitation of Liability and Terms of Engagement contract form.

5.1 Option 1 – ARO Costing Based on Desktop Review

Our lump sum fee to develop the budget estimates and preparation of a Summary Letter is **\$7,800.00 plus applicable taxes** (i.e. \$650.00/site for 12 sites).

5.2 Option 2 – ARO Costing Based on Site Assessments

5.2.1 Hazardous Building Materials Assessments

Pinchin is prepared to complete the Hazardous Building Materials Assessments outlined above for a lump sum cost, as described below, of **\$47,470.00 (excluding applicable tax)**. The following are our estimated consulting fees to perform the assessments.

Site / Type	Address / Site	Fees
Civic Centre / Firehall / Library Pavilion	20 Pine Street West, Chapleau	\$ 5,330.00
Road Maintenance (Transportation Services)	1 Martel Road, Chapleau	\$ 2,920.00
Animal Shelter	Martel Road, Chapleau	\$ 2,440.00
Airport Terminal Airport Garage	Highway 101 East, Chapleau	\$ 5,240.00
Arena / Community Centre	4 Maple Street, Chapleau	\$ 4,990.00
Water Treatment Plant	Water Plant Road, Chapleau	\$ 3,210.00



Site / Type	Address / Site	Fees
Pump House	Monk Street, Chapleau	\$ 3,130.00
Wastewater Pumping Stations	Dufferin Street, Chapleau Lisgar Street, Chapleau Riverside Drive, Chapleau	\$ 3,920.00
Wastewater Treatment Plant	Riverside Drive, Chapleau	\$ 2,920.00
Landfill Attendant Shelter Landfill Storage Landfill Garage	Highway 129, Chapleau	\$ 3,000.00
Museum	Highway 129, Chapleau	\$ 2,980.00
Cemetery Vault Cemetery Chapel	Highway 129, Chapleau	\$ 2,140.00
Travel and Disbursements		
Labor – Travel (2 staff, one return trip)		\$ 1,785.00
Car rental and Fuel		\$ 775.00
Accommodations and Meal Allowance		\$ 2,350.00
Courier, Field Supplies, Consumables, etc.		\$ 350.00
Total (applicable taxes not included)		\$ 47,470.00

The above cost estimate assumes that all HBMA field work can be completed by two field technologists over one contiguous five-day period. Additional travel and disbursements will be required if work cannot be completed over a contiguous period; Pinchin will notify the Client of these costs prior to proceeding with the work to be billed at time and materials using our standard unit rates.

The cost estimate includes an allowance for 598 asbestos sample phases, 86 lead paint samples, and 22 PCB samples. Costs for vermiculite analysis are not included in the above estimate, as it is difficult to predict the presence of vermiculite prior to assessment. If vermiculite is found in select buildings, asbestos analysis for vermiculate samples will be billed at \$50.00 / sample.

Under laboratory analysis, multiple building material phases can be identified within a sample that are only identified with the use of the analytical equipment. As such, additional sample phases (layers) analyzed by the laboratory will be charged at the rates detailed in the table above. Once the final number of sample phases analyzed are known, if there is an exceedance, Pinchin will notify the Client.

5.2.2 ARO Budget Estimate Letter

Our lump sum fee to develop the budget estimates and preparation of a Summary Letter, based on the findings of the site assessments, is **\$5,400.00 plus applicable taxes** (i.e. \$450.00/site for 12 sites).



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 Township of Chapleau

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5.2.3 Option 2 - Project Totals

Description	Fees
Hazardous Building Materials Assessments	\$ 47,470.00
ARO Budget Estimate Summary Letter	\$ 5,400.00
Total (applicable taxes not included)	\$ 52,870.00

6.0 PAYMENT SCHEDULE AND LIMITATIONS

The costing is for the proposed scope of work as outlined herein and does not include additional Client meetings, site assessments, material sampling, or additional work beyond the scope of work. It is proposed that any such work, if requested by the Client, be billed on a time plus materials basis at Pinchin's standard hourly rates.

Payment terms are net 30 days. The Client will notify Pinchin within 10 business days of receipt of invoice of any dispute with the invoice, and the Client and Pinchin agree to promptly resolve any disputed items. Payment on undisputed invoices or undisputed portions of disputed invoices, is due within 30 days of receipt of invoice.

Payment Methods Accepted by Pinchin

Pay by Cheque	Pay by EFT or Wire Payments	Pay by Interac E-Transfer
Remit payment to: Pinchin Ltd. 2360 Meadowpine Blvd, Unit 2, Mississauga, ON L5N 6S2	Remitters in Canada: Pinchin Ltd. Canadian Imperial Bank of Commerce, Meadowvale Banking Centre 6975 Meadowvale Town Centre Circle, Unit N1, Mississauga, ON L5N 2W7 Account # 6627919 Institution # 010 Transit # 08222 SWIFT/BIC: CIBCCATT Deposit confirmations and/or remittance advice to be sent to accountsreceivable@pinchin.com	Contact Pinchin's Accounts Receivable Coordinator (info below). The Accounts Receivable Coordinator will send a Request Money link in order to execute this transaction.

All payment methods must include reference to the **Pinchin Invoice Number** or the **Pinchin File Number**.

For assistance, contact an Accounts Receivable Coordinator accountsreceivable@pinchin.com or 905.363.0678 and option 5.

Pinchin has taken the liberty of including the following list of information required by Pinchin to complete the above noted scope of work should you decide to accept this work plan:



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1. Provision of site/building information required to complete the ARO cost estimates.
Information includes:
 - Building address, year of construction and renovation history, building gross area.
 - Copies of existing hazardous materials assessment reports, analytical data, remediation reports, maintenance/renovation logs.
 - Details on environmental infrastructure (fuel storage tanks, drinking wells, monitoring wells, fire water holding tanks, septic tanks), including quantity, size, construction, etc. per building.
2. Electronic copies of small scale (i.e., 8.5" x 11", 11" x 17") up-to-date plans of the space.
3. Name of contact person(s) who would best be able to answer questions concerning operations on the Sites.

Note that with the Freedom of Information Act in effect, Pinchin may require written authorization from the Site owner or representative of the Site owner that will allow us to review pertinent Site documents.

7.0 CLOSING REMARKS

We trust that the information provided in this letter is sufficient for the Client to evaluate Pinchin's proposal. To authorize Pinchin to initiate the scope of work as presented in this proposal, please execute the attached Authorization to Proceed, Limitation of Liability and Terms of Engagement. If you have any questions or require additional information, please do not hesitate to contact the undersigned.

We look forward to working with you on this assignment.

Pinchin Ltd.

Prepared by:

Reviewed by:

Tatianna Marshall, M.A.Sc.
Senior Project Technologist
705.521.0560
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Joseph Carrey, B.Sc., EP
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Encl.: Authorization to Proceed, Limitation of Liability and Terms of Engagement

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Template: Phase I ESA - Stage 1 PSI Proposa! Template, EDR, December 14, 2022



Authorization to Proceed, Limitation of Liability & Terms of Engagement

Date: May 9, 2024	Pinchin Project Name: Asset Retirement Obligations Audit and Consulting	
Client: Township of Chapleau	Pinchin Project Number: 342139	Project Value: \$Per Table Below (plus applicable taxes)
Site Address: Various Sites, Chapleau, Ontario	Pinchin Project Manager: Joseph Carrey Pinchin Project Manager e-mail: jcarrey@pinchin.com	

This confirms Township of Chapleau (Client) authorizes Pinchin Ltd. (Pinchin) to proceed with the performance of services as outlined in our proposal dated May 9, 2024 for the service options below (applicable taxes not included). The proposal and the terms of this Authorization to Proceed, Limitation of Liability and Terms of Engagement constitute the entire agreement between Pinchin and Client.

Choose services from options below; refer to proposal for full details.

Option 1 – ARO Costing Based on Desktop Review	\$ 7,800.00	<input type="checkbox"/>
Option 2 – ARO Costing Based on Site Assessments	\$52,870.00	<input type="checkbox"/>

Terms and Conditions

- Client is to identify all known actual and potential hazardous conditions that exist within the building, on the property or in the area of work including but not limited to the presence of confined spaces, work at heights, areas causing heat stress, traffic, pinch points and actual or potential environmental contamination. Client is to identify any specific training required for access and entry to the building, property and area of work and to provide any necessary site specific training at its own cost to Pinchin staff, its contractors and subcontractors. Client must provide safe access to the site and compliance with all applicable safety codes and standards for matters under the control of Client which could affect the safety of Pinchin staff, its contractors and subcontractors on site.
- Pinchin makes no representations or warranties whatsoever, either expressed or implied, as to its findings, recommendations, plans, specifications or professional advice and including concerning the legal significance of its findings, or as to other legal matters touched on in the report, including but not limited to ownership of any property or the application of any law to the facts set forth herein. With respect to regulatory compliance issues, regulatory statutes are subject to interpretations and these interpretations may change over time and Pinchin undertakes no, and expressly disclaims, any obligation to advise Client of such change.
- In the event of any claim of any nature whatsoever by Client against Pinchin, its staff, officers, directors, shareholders, agents, contractors and subcontractors (collectively "Pinchin"), including but not limited to claims based on negligence and/or breach of contract, the total aggregate liability of Pinchin shall be limited to the lesser of: (i) any actual damages incurred by the client. (ii) all fees actually paid by Client to Pinchin in connection with the specific project in respect of which the claim is being made.
- Pinchin will not be responsible for any consequential, incidental or indirect damages, including but not limited to financial losses, credit and property transactions, financing costs, property values, loss of profit or revenue, permitting/licensing issues, follow-up actions and costs. Pinchin shall not be liable for the failure of any manufactured product or system of components which are supplied by Pinchin to perform in accordance with the manufacturer's specifications or other product literature on which Pinchin reasonably relied. Pinchin will only be liable for direct damages resulting from negligence and/or breach of contract of Pinchin. Pinchin will not be liable for any losses or damage if Client has failed, within a period of two (2) years following the date upon which the claim is discovered, to commence legal proceedings against Pinchin to recover such losses or damage ("Claim Period") unless the laws of the jurisdiction which governs the limitation period which is applicable to such claim provides that the applicable limitation period is greater than the Claim Period and cannot be abridged by this Agreement, in which case the Claim Period shall be deemed to be extended by the shortest additional period which results in this provision being legally enforceable.



Asset Retirement Obligations Audit and Consulting
Various Sites, Chapleau, Ontario
Township of Chapleau

Authorization to Proceed
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5. If Client brings any form of claim against any third party relating to the work and if the third party claims against Pinchin for contribution and indemnity, Client shall not seek to recover and waives any right to recover from the third party any portion of any losses or damage which may be attributed to the fault or negligence of Pinchin.
6. Pinchin's proposal was prepared for the consideration of Client only. Its contents may not be used by or disclosed to any party without prior written consent from Pinchin.
7. Pinchin's proposal shall be open for acceptance for a period of thirty (30) days from date of issue. The acceptance period may be extended by mutual agreement of the Client and Pinchin in writing. Pinchin reserves the right to revise the proposal beyond the stated acceptance period.
8. Any work performed by Pinchin will be conducted in accordance with generally accepted engineering or scientific practices current in this geographical area at the time the work is performed.
9. Client acknowledges that risks arise from subsurface and hidden conditions that even comprehensive testing and analysis may fail to detect and that actual conditions may differ from those inferred from inspection, testing and analysis. Pinchin can only comment on the conditions observed on the date(s) the assessment is performed.
10. The work will be limited to those locations and/or areas and/or materials of concern identified by Client or scope of work as outlined in our proposal. Other areas of concern may exist but will not be investigated within the scope of this assignment.
11. Any budget and work estimates provided are preliminary and subject to verification and change unless otherwise agreed.
12. Information provided by Pinchin is intended for Client use only. Pinchin will not provide copies of reports, results or information to any party other than Client, unless Client, in writing, requests information to be provided to a third party or unless disclosure by Pinchin is required by law. Unless consented to by Pinchin, which consent may be unreasonably and/or arbitrarily withheld, any use by a third party, of reports or documents authored by Pinchin, or any reliance by a third party on or decisions made by a third party based on the findings described in said documents, is the sole responsibility of such third parties. Pinchin accepts no responsibility for damages, suffered by any third party as a result of decisions made or actions conducted by any party.
13. As used in this Agreement, "Work Product", means without limitation all reports, plans, data, writings, notes, drawings, art work, templates, documents, products, ideas, formulas, inventions, research, programs, derivative works, processes, procedures, techniques, scientific methods, designs, technologies, forms, formulas, discoveries, know-how, improvements and any and all products of any type, including all rights and claims, prepared in part or in full by Pinchin.
14. Pinchin shall exclusively own the copyright and all other intellectual property rights in all "Work Product" including rights to claim Scientific Research and Development Tax Claims. The services and documents provided by Pinchin under the terms of this agreement are "Work Made For Hire" and are the sole and exclusive property of Pinchin; they are provided to Client for one time use only. To the extent that any other Intellectual Property Rights of, or under the control of, Pinchin are embodied or otherwise required to exploit the "Work Product", Pinchin grants Client a revocable worldwide, exclusive, one-time license under all such Intellectual Property Rights as required, in accordance with the terms of this agreement.
15. Notwithstanding any other provision, Pinchin reserves the exclusive right to pool data provided by, or produced for, Client at its sole discretion and to use that data to aid in the completion of any and all future projects. Pinchin will utilize de-identification processes which may include, but are not limited to, pseudonymizing or anonymizing the data to preserve client confidentiality. Pinchin will ensure that all identifiable and pooled data is protected and stored securely through the use of appropriate processes and technologies, which may include, but are not limited to, data encryption and the use of the principle of least privilege.
16. Client agrees to indemnify, defend, and hold harmless Pinchin, its affiliates, and their officers, directors, employees, agents, and subcontractors against all claims, demands, suits, liabilities, costs, expenses (including reasonably incurred legal fees), damages and losses suffered or incurred by Pinchin arising out of any actual or alleged infringement of intellectual property rights arising out of Client's use of "Work Product" or any other items provided by Pinchin to Client.
17. Invoices will be issued monthly or upon project completion unless otherwise agreed. Applicable taxes (GST, HST, QST) are additional. Amounts not received within thirty 30 days of invoice date will bear interest thereafter at a rate of 1.5% per month (18% per annum) until paid.



Asset Retirement Obligations Audit and Consulting
 Various Sites, Chapleau, Ontario
 Township of Chapleau

Authorization to Proceed
Limitation of Liability & Terms of Engagement
 May 9, 2024
 Pinchin File: 342139

Acceptance Authorizes:

1. The release, to Pinchin, of information requested in connection with this work. Pinchin undertakes to maintain the confidentiality of all such information ("Information").
2. The release by Pinchin of Information to others necessary to perform the work.
3. Entry and access to all areas of the property and buildings on the property, by Pinchin staff or representatives, as required, to perform the proposed services. Client shall identify limitations, conditions or terms regarding entry and access ("Access Restrictions").

It is understood that Client will be liable for all additional costs incurred by Pinchin in the performance of the proposed work caused by changes to the terms, delays, postponements or cancellations or other unseen or unknown conditions that are beyond the control of Pinchin including, without limitation, delays caused by failure to provide Information on a timely basis or Access Restrictions not revealed to Pinchin prior to the date hereof.

By signing below Client provides authorization to proceed and accepts the terms and conditions outlined above and in the referenced proposal (if applicable). In the event Pinchin provides services requested by Client, in addition to those identified above or in the proposal (where applicable), Client agrees to compensate Pinchin either on a time and material basis using the Pinchin standard rates (in effect at the time the service is provided), or as per a written amendment to the terms and conditions originally agreed upon.

Authorized Representative Acceptance of Contract:

Signature:	
Name, Title:	Les Jones
Company Name:	
Date:	

Address Pinchin's Invoice to:

PO Number:	
Company Name and Mailing Address:	
Contact Name (responsible for approving the invoice for payment):	
Contact Phone Number:	
Contact Email Address:	
Email Invoice to (if different than contact above e.g. ap@pinchin.com):	

Billing: 2360 Meadowpine Blvd. Unit 2, Mississauga, ON L5N 6S2, | PH: 1.855.746.2446

Pinchin Project Manager: Joseph Carrey	Pinchin Project Number: 342139	Project Value: \$Per Table Below (plus applicable taxes)
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 Template: Master ATP, Limitation of Liability & Terms of Engagement, Standard HO, July 12, 2022



Asset Retirement Obligations Audit and Consulting
 Various Sites, Chapleau, Ontario
 Township of Chapleau

Authorization to Proceed
Limitation of Liability & Terms of Engagement

May 9, 2024
 Pinchin File: 342139

Payment Methods Accepted by Pinchin

Pay by Cheque	Pay by EFT or Wire Payments	Pay by Interac E-Transfer
Remit payment to: Pinchin Ltd. 2360 Meadowpine Blvd, Unit 2, Mississauga, ON, L5N 6S2	Remitters in Canada: Pinchin Ltd. Canadian Imperial Bank of Commerce, Meadowvale Banking Centre 6975 Meadowvale Town Centre Circle, Unit N1, Mississauga, ON, L5N 2W7 Account # 6627919 Institution # 010 Transit # 08222 SWIFT/BIC: CIBCCATT Deposit confirmations and/or remittance advice to be sent to accountsreceivable@pinchin.com	Contact Pinchin's Accounts Receivable Coordinator (info below). The Accounts Receivable Coordinator will send a Request Money link in order to execute this transaction.

All payment methods must include reference to the **Pinchin Invoice Number** or the **Pinchin File Number**.

For assistance, contact an Accounts Receivable Coordinator accountsreceivable@pinchin.com or 905.363.0678 and option 5.

REPORT TO COUNCIL

Date:	June 10, 2024
Subject:	Handi-Transit Pilot Project Report
Prepared by:	Judith Meyntz, AOMC, CAO

Background:

The Manager of Mental Health, Addictions & Community Support Programs, Charlsie Rheaume has made a request on behalf of the residents of Cedar Grove. She has provided a petition of eighteen (18) signatures from residents requesting extending the operating hours daily until 4:00 pm.

On May 27, 2024, Council passed the following resolution:

RESOLUTION 08-137:

P. BERNIER - A. LAMBRUSCHINI

WHEREAS the Council of the Township of Chapleau has completed a cost analysis for increasing the operating hours by one hour per day to accommodate the Cedar Grove residents;

THAT Council does prepare a report to begin a 3-month pilot project to look at ridership and alternative hours to ensure the bus runs first thing in the morning and up until 3:45 pm.

Carried.

The Pilot Project:

Council has requested a report be submitted to the next Council meeting outlining the details of establishing a three (3) month pilot project for extending the hours of bus services.

During the Pilot Period of June to September, the hours of the Handi-Transit Bus will be extended to 4:00 p.m. each day Monday to Friday. This will put the last pickup time as 3:45 p.m., so the bus driver has time to clean and prepare the bus for the next day's activities. During this period, staff will track the number of riders, the time of use of each rider, and additional transits fees during the period. This will allow us to fully understand the overall picture for expanding services.

In an effort to ensure that best possible outcome, Staff will advertise to ensure that the community knows of the expanded hours. A media campaign will be required to ensure that we reach the most people in providing the information about the extended hours.

Our intention is to do the following efforts in advertising the new hours:

- Place ad in the on-line newspaper
- FaceBook advertising

- Put PSA on JAMFM
- Put as notice on our website
- Put up posters around town (hospital, medical and doctor offices, grocery store, post office)

Pilot Project Wrap Up:

At the end of September when the pilot project is completed, Staff intend to provide another report to Council with the following measurements:

- Ridership Numbers
- Transit Fees
- Peak times of day of usage
- Cost Analysis based on the new information

Resolution

WHEREAS the Council of the Township of Chapleau has requested a report to Council outlining the proposed Pilot Project for the extended hours of service;

THAT the Council does authorize an increase in the costs for staffing the Handi-Transit Bus for the during of the three (3) month period at a cost of \$2,419.53.

AND THAT the Council of the Township of Chapleau does hereby authorize staff to start the Pilot Project and provide a report back to Council at the end of the three (3) month period;

Report respectfully submitted:



Judith Meyntz, AOMC,
Chief Administrative Officer

Ministry of Natural Resources

Aviation, Forest Fire and
Emergency Services

Chapleau Fire Management
Headquarters
190 Cherry Street
P.O Box 460
Chapleau, ON
P0M 1K0
Tel: 705-864-1710
Fax: 705-864-1376

Ministère des Richesses naturelles

Services d'urgences, d'aviation et de
lutte contre les feux de forêt

Quartier général de la lutte
contre les incendies - Chapleau
190 Chemin Cherry
P.O.Box 460
Chapleau, ON
P0M 1K0
Tel: 705-864-1710
Fax: 705-864-1376



May 23, 2024

Dear Mayor and Council Members:

This letter and proposal within regard issues seasonal employees hired by the Chapleau Fire Management Headquarters (FMH) during the months April to Oct., have acquiring short term accommodations in the Chapleau area.

Attracting and retaining a skilled labour force post COVID has presented employers with new and unique challenges. The Aviation Forest Fire and Emergency Services (AFFES) branch of the Ministry of Natural Resources and Forestry (MNRF) has introduced new policies directed at retention and recruitment which are helping. We are still challenged locally to attract and retain skilled staff with limited and costly accommodations being identified as a factor for potential staff to accept positions elsewhere. Future planning includes a bunkhouse for Chapleau FMH but that solution is a number of years away and the need to build capacity at the local level to ensure we can meet our public safety mandate is very pressing.

As such, we are looking at all possible solutions, big and small. One small step, which we are asking council to consider, is utilizing the private property held by the Crown on the south side of the east end of Cherry Street, where MNR housing previously stood, to allow seasonal fire staff to park up to a maximum of four personnel camper trailers, which would be removed at the end of the owner's contract each year with the Chapleau FMH. The property is within the municipal boundaries of Chapleau and therefore the Chapleau FMH is seeking councils' approval so that we do not create any concerns with existing by-laws or restrictions the township may have with MNRF utilizing this property in this capacity. The District Manager is supportive in principal pending further discussions which includes approval of Town Council.

The FMH management team will develop and enforce a set of guiding rules and a contract for any staff utilizing this space with consequences for noncompliance. We are very aware of private residences in the area and the need to ensure we are not being disruptive to neighbours as we try rebuilding capacity and retain valuable experienced staff. With four trailers and two-person occupancy we would be able to increase our crew strength by two additional four person crews which would drastically increase our capacity and experience.

Your attention and time on this matter is greatly appreciated.

Thank you

Tony Gianni

Tony Gianni
Fire Management Supervisor
Chapleau Fire Management Headquarters
AFFES, Ministry of Natural Resources and Forests
Phone: (705) 864-3126
Email: Tony.Yanni@Ontario.ca



BRUNSWICK HOUSE FIRST NATION

P.O. Box 1178

Hwy. 101 East

Chapleau, Ontario

P0M 1K0

May 28, 2024

To Whom it may concern,

I am reaching out on behalf of Brunswick House First Nation to request a donation for this year's National Indigenous People's Day. This event will be held on June 21st, 2024, and is very special to the community of Brunswick House First Nation and all Indigenous People's. National Indigenous People's Day is a time where the community can come together as a whole to celebrate their culture. All donations received will be put towards food, prizes, and activities making the outcome of this celebration a success. In order to make the event a success, we are requesting your support. Anything would be greatly appreciated and we thank you in advance for considering our request. We have also included our Indigenous People's Day agenda and we would like to invite you to participate. Please contact bandrep@bhfn.ca if interested.

Thank you,

Jaime Fortin

Band Representative Manager- Brunswick House First Nation



BRUNSWICK HOUSE FIRST NATION

BHFN 2024 Indigenous Peoples Day Tentative Schedule:

<u>Time:</u>	<u>Activity:</u>	<u>Location:</u>
7:30am-8:30am	Sunrise Ceremony	Band Rep Trailer
8:30am-10:00am	Community Breakfast	Community Centre
9:30am-10:30am	Tipi Lamp Making	Health Centre
10:30am-12:00pm	Community Games: egg race, egg throw, three-legged race, potato sack races obstacle course, tug of rope, bean bag toss, ring toss	Park/ Baseball Field
11:00am-5:00pm	Tots splash Play area	Mini Miracles
11:00am-2:00pm	4 on 4 Ball Hockey Tournament	Rink
11:00am-12:00pm	Judging for Oven Bannock Bake Off	Outside Health Centre
12:00pm-1:30pm	Community Lunch	Community Centre
12:00pm-1:00pm	Bikes Races	Outside Health Centre
1:00pm-5:00pm	Community Wide Scavenger Hunt, Dunk Tank, Face Painting, snack station and Bouncy Castles	Park/ Baseball Field
1:00pm-3:00pm	Skoden Dances with Lands and Resources	Community Centre
1:30pm-2:30pm	Community Poker Walk	Community Centre
2:30pm-4:30pm	Community Bingo	Community Centre
3:30pm-5:00pm	Texas Horseshoe Tournament	Outside Community Centre
4:30pm-5:30pm	Canoe Races	Duck Lake
5:30pm-6:00pm	Drumming and Smudge	Community Centre
6:00pm-7:30pm	Community Dinner	Community Centre
7:00pm-8:30pm	Community Talent Show Prizes to be won	Community Centre
8:30pm-10:30pm	North Side Baby & Concession Stand	Big Tent Outside Community Centre
10:30pm	Fireworks	Community Centre Big Tents



May 27, 2024

Dear Mrs. Meyntz,

The Chapleau General Hospital Foundation (the Foundation) is a registered charity and not-for-profit organization, with the purpose of raising funds for the programs and services known as the Services de santé de Chapleau Health Services (SSCHS).

SSCHS provides the majority of healthcare services in Chapleau and the surrounding communities. For example, it operates a hospital with an emergency department, acute care, diagnostic imaging, laboratory services, physiotherapy and occupational therapy.

SSCHS also runs a long-term care residence, mental health and addictions programs and services, as well as delivers home care, meals on wheels and adult day programs. SSCHS provides primary care through the Chapleau and District Family Health Team.

The importance of healthcare to our communities is paramount. The Foundation funds SSCHS for items NOT funded by the government; this includes equipment, furnishings, education and training, and capital projects.

With these goals in mind, the Foundation is hosting the 12th Golf Classic Tournament fundraiser on August 10th 2024, at the Kebsquasheshing Golf Club, in Chapleau.

We invite you to sponsor this event and help the successful delivery of healthcare in our community. Please see the attached sheet for your opportunity to contribute, and don't hesitate to call Marie-Ève to sign up!

Thank you for considering our request.

Kind regards,

Dawn Morissette

Dawn Morissette
Executive Director
Chapleau General Hospital Foundation

2024 HOSPITAL FOUNDATION GOLF CLASSIC SPONSORSHIP & REGISTRATION INFORMATION

To become a sponsor at the Golf Classic, to register a team, or if you have any questions, please contact Marie-Ève at (705) 864-1520 ext. 3053 or foundation@sschs.ca.

Sponsorship Opportunities

<i>Sponsor Level</i>	<i>Contribution</i>	<i>Event Press Release</i>	<i>Special Press Release</i>	<i>Signage at Event</i>	<i>Social Media Posts</i>	<i>1 Team Entry (4 Golfers)</i>	<i>2 Team Entries (8 Golfers)</i>
Prize Sponsor	\$100	✓					
Hole Sponsor	\$300	✓		✓			
Breakfast Sponsor	\$300	✓					
Media Sponsor	\$300	✓			✓		
Door Prize Sponsor	\$400	✓					
Hole-in-One Sponsor	\$500	✓		✓	✓		
Lunch Sponsor	\$900	✓		✓	✓		
Dinner Sponsor	\$900	✓		✓	✓		
Green Fees Sponsor	\$1,800	✓		✓	✓		
Silver Sponsor	\$2,500+	✓	✓	✓	✓		
Gold Sponsor	\$5,000+	✓	✓	✓	✓	✓	
Platinum Sponsor	\$7,500+	✓	✓	✓	✓		✓

**Charitable donation receipts gladly provided upon request. **We have a limited number of team slots available, and can only guarantee the free registration as long as there are team slots still open. Thank you for your understanding.*

<i>Important Dates</i>	
Early Bird Deadline	Friday, June 19 th 2024
Regular Deadline	Friday, July 17 th 2024

<i>Entry Fees</i>	
Before Early Bird	\$400/team of 4
After Early Bird	\$440/team of 4
After Deadline	\$480/team of 4

CORRESPONDENCE

THE TOWN OF COCHRANE
 171 Fourth Avenue
 Cochrane, Ontario, Canada, P0L 1C0
 T: 705-272-4361 | F: 705-272-6068
 E: townhall@cochraneontario.com



“Via Email: roma@roma.on.ca; info@goodroads.ca”

May 24th, 2024

Rural Ontario Municipality Association
 Att: Board of Directors

Ontario Good Roads Association
 Att: Board of Directors

Re: Return to Combined ROMA and OGRA Conference

This will serve to advise you that Council of the Corporation of the Town of Cochrane, at its regular meeting held Tuesday, May 14th, 2024, passed the following resolution pertaining to the above noted:

“Resolution No. 282-2024

Moved by: Councillor Sylvie Charron-Lemieux

Seconded by: Councillor Rodney Hoogenhoud

WHEREAS as a past attendee of combined conferences, it makes great sense for the OGRA & ROMA conferences to be returned to a combined conference effort, not only financially for the municipality but also for availability for participation of members of Council and staff; and

WHEREAS these conferences afford a vital opportunity for delegations with members of our provincial parliament, returning to a combined conference provides a better respect to their availability and participation; and

WHEREAS during the 2019 OGRA conference AGM a resolution was passed regarding the re-establishment of an annual combined conference for both OGRA & ROMA; and

WHEREAS it is understandable that little movement has happened since the resolution at the 2019 OGRA conference AGM was passed, due to delays of the COVID-19 pandemic; and

WHEREAS not all persons who wish to attend can do so in person, that a hybrid participation option be considered for the sessions;

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Town of Cochrane call upon both the ROMA & OGRA boards to re-establish a combined OGRA & ROMA annual conference.

FURTHERMORE THAT this resolution be circulated to all municipalities in Ontario; the Premier of Ontario, the Hon. Doug Ford; the Minister of Municipal Affairs and Housing, the Hon. Paul Calandra; and the Timiskaming-Cochrane MPP, John Vanthof.

CARRIED.”



Your attention to this matter is greatly appreciated!

Yours truly,
THE CORPORATION OF THE TOWN OF COCHRANE


Alice Mercier
Clerk

AM/ed

c.c: All Ontario Municipalities;
Premier of Ontario, Hon. Doug Ford;
Minister of Municipal Affairs and Housing, Hon. Paul Calandra;
Timiskaming-Cochrane MPP, John Vanthof



THE CORPORATION OF THE MUNICIPALITY OF MATTAWAN

DATE May 27, 2024 Resolution No. 2024 - 068

MOVED BY Councillor EDWARDS

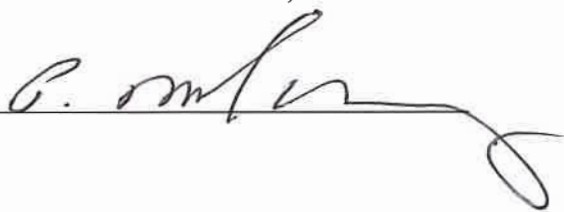
SECONDED BY Councillor LAHAYE

BE IT RESOLVED that Council for the Municipality of Mattawan support the resolution Hastings County and the Municipality of East Ferris, calling on the Ontario and Federal Governments to implement sustainable infrastructure funding for small rural municipalities;

AND FURTHER THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND FURTHER THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND FURTHER THAT AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Anthony Rota, MPP Vic Fedeli, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus, Good Roads and all Municipalities in Ontario.

CARRIED Mayor Peter Murphy 

DIVISION VOTE

NAME OF MEMBER OF COUNCIL	YEAS	NAYS
<u>Councillor Bell</u>	_____	_____
<u>Councillor Edwards</u>	_____	_____
<u>Councillor Lahaye</u>	_____	_____
<u>Councillor Lemaire</u>	_____	_____

REGULAR COUNCIL MEETING
HELD
May 14th, 2024

2024-104

Moved by Deputy Mayor Rooyakkers
Seconded by Councillor Champagne

THAT Council for the Municipality of East Ferris support the resolution from Hastings County calling on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

AND FURTHER THAT small rural municipalities are not overlooked and disregarded on future applications for funding;

AND FURTHER THAT both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

AND FURTHER THAT AND FINALLY THAT this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Anthony Rota, MPP Vic Fedeli, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus, Good Roads and all Municipalities in Ontario.

Carried Mayor Rochefort

CERTIFIED to be a true copy of
Resolution No. 2024-104 passed by the
Council of the Municipality of East Ferris
on the 14th day of May, 2024.



Kari Hanselman, Dipl. M.A.
Clerk